



# THE CORPORATION OF THE TOWN OF AMHERSTBURG

## OFFICE OF THE CAO

**MISSION STATEMENT:** Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

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Author's Phone: 519 736-0012 ext. 2238	Date to Council: December 5, 2022
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**To: Mayor and Members of Town Council**

**Subject: Police Services Contract - Extension of Deadline to Renew**

### 1. **RECOMMENDATION:**

It is recommended that:

1. Council **APPROVE** the extension of the deadline to renew the current Police Services Contract with the Windsor Police Service to March 31, 2023; and,
2. The Chief Administrative Officer **BE DIRECTED** to execute the required documents to effect this extension.

### 2. **BACKGROUND:**

Pursuant to Council Resolution 20180226-60, the Town of Amherstburg entered into a contract for policing services for an initial term of five years and with the option to renew for three further terms of five years each, (the "Agreement").

Clause 2.1 of the Agreement stipulates that:

*2.1 This Agreement shall run for a term of five (5) years commencing at 12:01am on the 1<sup>st</sup> day of January, 2019 (the "Commencement Date"). This Agreement shall be renewed automatically for succeeding terms of five (5) years each (a "Renewal Term") not to exceed a maximum total length of twenty (20) years, unless: (i) either party provides notice to the other party at least eighteen (18) months prior to the expiration of the then term; or (ii) otherwise terminated pursuant to the terms and provisions herein.*

The original deadline to renew was April 20, 2022 and was initially extended to June 30, 2022 and then to December 31, 2022.

**3. DISCUSSION:**

When the decision was made by Council to enter into the Agreement it committed that, prior to renewal, it would consult with the Community regarding the overall experience with the Windsor Police Service during the first term of the Contract.

The original date to give notice of renewal was originally April 30, 2022, and, due to administrative turnover, and the 2022 Municipal Election, was then extended to June 30, 2022 and again to December 31, 2022.

Mindful that there are a number of issues for the new Council to deal with in the month of December, and the fact that fulsome public consultation may not be attainable as we enter the holiday season, it is recommended that the deadline to renew the contract be finally extended to March 31, 2023. This will allow Administration to prepare a report regarding the first term of the Contract for Council's consideration in an open public meeting during the first quarter of 2023. In this regard, Administration will strive to have this report before Council in January, 2023.

**4. RISK ANALYSIS:**

The further 3 month extension to the deadline to renew the Agreement presents no risk to the Municipality and provides the best opportunity for Community participation when the issue is considered by Council.

**5. FINANCIAL MATTERS:**

There are no financial implications to extending the date to renew the Agreement.

**6. CONSULTATIONS:**

N/A

**7. CONCLUSION:**

It is recommended that the deadline to renew the Agreement be finally extended to March 31, 2023 to allow Administration to prepare a report regarding the first term of the Contract for Council's consideration in an open public meeting during the first quarter of 2023.

  
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**Valerie Critchley**  
**Chief Administrative Officer**

## Report Approval Details

Document Title:	Police Service Contract - Deadline to Renew Extension.docx
Attachments:	
Final Approval Date:	Nov 30, 2022

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince



Valerie Critchley



Kevin Fox