



**TOWN OF AMHERSTBURG**  
**SPECIAL COUNCIL MEETING - PLANNING**

**Monday, July 11, 2022**  
**4:30 PM**

Council Chambers, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5

**MINUTES**

**PRESENT**

Mayor Aldo DiCarlo  
Deputy Mayor Leo Meloche  
Councillor Peter Courtney  
Councillor Donald McArthur  
Councillor Michael Prue  
Councillor Marc Renaud  
Councillor Patricia Simone

Tammy Fowkes, Acting Clerk  
Kevin Fox, Acting Deputy Clerk

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**CALL TO ORDER**

The Mayor called the meeting to order at 4:31 p.m.

**ROLL CALL**

**DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

There were no disclosures of pecuniary interest noted.

Deputy Mayor Meloche noted that the proposed subdivision is up the street from his residence; however, he does not have a pecuniary interest.

## **SPECIAL PLANNING REPORTS**

### **4.1 Statutory Public Meeting to Consider a Draft Plan of Subdivision for Woodland Trails Subdivision**

Zoe Sotirakos and Karl Tanner, Dillon Consulting Ltd., & Representatives for the Developer, provided an overview of the proposed Draft Plan of Subdivision for Woodland Trails Subdivision and answered Council questions.

The Mayor advised that there were no comments received by the Clerk's Department.

The Mayor invited the public to comment. The following were heard:

- Mary Arts - owns farmland near the proposed subdivision

Resolution # 20220711-01

**Moved By** Deputy Mayor Meloche  
**Seconded By** Councillor Simone

**That:**

- 1. Council RECOMMEND to the County of Essex's Manager of Planning Services, that they grant draft approval to a Draft Plan of Subdivision (as per Figure 1) for the subject lands, and that the County of Essex BE REQUESTED to attach the following conditions to the subject draft plan of subdivision approval:**
  - That the required storm water management plan be prepared by the Applicant and approved by the Town Engineer and ERCA Staff;
  - That all identified road allowances be conveyed to the Town;
  - That a subdivision agreement be entered into with the Town to ensure that all required municipal infrastructure and services are designed and built by the Applicant to the satisfaction of the Town, and that all required financial contributions (including cash in lieu of parkland) be made and/or secured to the Town, including all required letters of credit, cash securities and insurances;
  - That Block 85 be dedicated to the Town for storm water management purposes; and,
  - That Blocks 75 be conveyed to the Town for drainage purposes.

2. Once the County of Essex has granted draft approval to the Applicant's Draft Plan of Subdivision:
  - That the required subdivision agreement be prepared and executed to Council's satisfaction; and,
  - That the required zoning by-law amendment, removing the holding zone from the subject lands in accordance with the corresponding land uses recommended in this Staff Report, be prepared by Town Staff and brought to Council for adoption purposes.
3. All comments from the public, and Council with respect to the application for a proposed plan of subdivision (File 37-T-22006) BE RECEIVED; and,
4. All comments and the above conditions BE FORWARDED to the County of Essex (the Approval Authority).

The Mayor put the Motion.

**Motion Carried**

#### **ADJOURNMENT**

**Moved By** Councillor McArthur  
**Seconded By** Councillor Renaud

**That Council rise and adjourn at 5:15 p.m.**

The Mayor put the Motion.

**Motion Carried**

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MAYOR – ALDO DICARLO

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ACTING CLERK – TAMMY FOWKES