



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF COMMUNITY AND PROTECTIVE SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life

Author's Name: Heidi Baillargeon	Report Date: July 13, 2022
Author's Phone: 519 736-0012 ext. 2128	Date to Council: July 25, 2022
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To: Mayor and Members of Town Council

Subject: Libro Trail Tender No. 2022- 031

1. **RECOMMENDATION:**

It is recommended that:

1. Council **APPROVE** an over expenditure for the Libro Trail project in the amount of \$170,000 funded from the Reserve Fund General New Capital in order to cover the cost of the project.
2. The Mayor and CAO **BE AUTHORIZED** to sign a contract with the lowest compliant bidder 1752336 Ontario Limited for the Libro Trail Project in the amount of \$543,552.60 satisfactory in form to the Town Clerk, in technical content to the Director of Parks, Facilities, Recreation and Culture and in financial content to the Director of Corporate Services.

2. **BACKGROUND:**

In early 2020, Administration applied for funding under the Investing in Canada Infrastructure Program –COVID-19 Resilience Infrastructure Stream for two projects, the Alma Street Parkette Shoreline Protection and the Park Trail Network at the Libro Centre.

The Libro Trail project consists of a network of accessible granular 'A' pathways around the perimeter of the Libro property approx. 2km in length and includes, bollards, signage, benches and rest areas that are evenly spaced along the trail to meet current AODA design guidelines.

On May 7, 2021 and August 6, 2021 respectively, the Town received confirmation that the project had been approved for funding, conditional on the Town “entering into a comprehensive Transfer Payment Agreement (TPA) with the Province and on meeting the conditions outlined in the Transfer Payment Agreement”.

On September 16, 2021 the Town received the TPA for approval with a request to make best efforts to return signed copies of the TPA by Friday October 15, 2021.

Trail estimates originally proposed in the submitted application in 2020 did not consider additional expenses relating to meeting accessibility requirements or the increased cost of materials due to COVID-19. Thus, Administration submitted a report on October 11, 2021 requesting additional funding based on research and current tender pricing from other municipalities with similar projects. At this time council approved a total of \$424,000 for the project subject to final tendering based on estimated costs.

3. DISCUSSION:

On July 13, 2022 Tender No. 2022-031 Libro trail closed with a total of five (5) bid submissions. Of those submissions the lowest compliant bid was 1752336 Ontario Limited with a total tender price of \$543,552.60 plus HST.

The bid submissions are noted in the table below:

Fuller Construction (1986) Inc Fuller, Robert Submission 1	\$1,093,742.82
Nevan Construction Inc. Branco, Walter Submission 1	\$973,721.00
Quinlan Inc Quinlan, Todd Submission 1	\$1,121,581.50
Valente Contracting Inc Karyouti, Yousef Submission 1	\$832,245.00
1752336 ont ltd Letkeman, Peter Submission 1	\$543,552.60

The total tender prices noted above do not include, benches, signage, tactile plates and bollards. These items were purchased by the Town in addition to the total tender price and must be included in the overall total cost of the project. See the financial section for all additional costs.

Although there is a \$75,000 contingency on this project there are several large drainage channels that cross the pathway at multiple locations. Routine maintenance has not been performed in several years and Administration anticipates a portion of the contingency funding will be required to clean the channels in order to prevent water

from backing up onsite. In addition, the contingency may also be required if there is an over abundance of topsoil and more stone is required for the pathways. Should the contingency funds not be required for this project they will be transferred back to the Parks Reserve Fund for future projects.

4. RISK ANALYSIS:

This project is funded in part from the Investing In Canada Infrastructure Program (ICP): COVID-19 resilience infrastructure stream, local government intake, in conjunction with the Alma Street Shoreline Project. Should Council not approve additional funding there is a risk both projects could be cancelled and the Town would be responsible for all cost expenditures incurred to date. In order to mitigate this risk, the approval of additional funding is required to complete the work as indicated in the grant application.

A total of five (5) bids were submitted for the project in a public tender opening. Should Council not approve the tender or additional funding for the project, there is a moderate to high risk prices will escalate should the project be tendered again in the future. This is considered likely and of high impact.

5. FINANCIAL MATTERS:

The Town was successful in obtaining \$263,621 under the ICP grant to offset some of the costs associated with the project. A total of five (5) bids were received for the project as follows:

Fuller Construction (1986) Inc Fuller, Robert Submission 1	\$1,093,742.82
Nevan Construction Inc. Branco, Walter Submission 1	\$973,721.00
Quinlan Inc Quinlan, Todd Submission 1	\$1,121,581.50
Valente Contracting Inc Karyouti, Yousef Submission 1	\$832,245.00
1752336 ont ltd Letkeman, Peter Submission 1	\$543,552.60

The lowest tender price in the amount of \$543,552.60 does not include the items listed in the table below that are required in order to meet accessibility compliance.

#	Description additional items not in contract	Cost
1	Benches (22) lumber, frames, hardware installation	\$25,000
2	Tactile Plates (16)	\$5,000
3	Bollards (40)	\$5,000
4	Signage for Trails and KM markers	\$15,000
5	Tender Overage	\$119,552.60
Total Additional Funding Required (Not including HST)		\$170,000

Without the items noted above the trail will not meet the current accessibility requirements. In order to complete the work for this project an additional \$170,000 is required.

	2022 Budget Approved	2022 Actual Proposed	Variance
Project Funding			
Transfer from Reserve- Reserve Fund General New Capital	\$160,379	\$330,379	\$170,000
Federal Funding (Max funding)	\$210,897	\$210,897	\$0
Provincial Funding (Max funding)	\$52,724	\$52,724	\$0
Total	\$424,000	\$594,000	\$170,000

Reference: Capital Budget Issue Paper PARKS – 003 & Council Report October 11, 2021

6. **CONSULTATIONS:**

Manager of Parks
Manager of Facilities

7. **CONCLUSION:**


In conclusion, the Town was successful in obtaining \$263,621.00 under the Investing in Canada Infrastructure Program –COVID-19 Resilience Infrastructure Stream in order to offset some of the costs for the development of a 2km recreational nature trail around the Libro site. Total tender pricing for the project has come in overestimated costs and an additional \$170,000 is required in order to complete the project.


Heidi Baillargeon
Director of Parks, Facilities, Recreation and Culture

Report Approval Details

Document Title:	Libro Trail Tender No. 2022 - 031.docx
Attachments:	
Final Approval Date:	Jul 15, 2022

This report and all of its attachments were approved and signed as outlined below:



Heidi Baillargeon



Tracy Prince



Valerie Critchley

No Signature - Task assigned to Tammy Fowkes was completed by assistant Kevin Fox

Tammy Fowkes