



## THE CORPORATION OF THE TOWN OF AMHERSTBURG

### OFFICE OF THE CAO

*MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: B. Montone	Report Date: May 27, 2022
Author's Phone: 519 736-6500 ext. 2241	Date to Council: June 13, 2022
Author's E-mail: <a href="mailto:bmontone@amherstburg.ca">bmontone@amherstburg.ca</a>	Resolution #:

To: Mayor and Members of Town Council

Subject: Amherstburg Emergency Response Plan 2022 Update

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#### 1. RECOMMENDATION:

It is recommended that:

1. The updated Emergency Response Plan attached (Appendix "A") which includes the updated Annex N Amherstburg Nuclear Emergency Response Plan (Appendix "B") **BE APPROVED**, as presented; and,
2. **By-law 2022-039** attached (Appendix "D") being a by-law to adopt an Emergency Response Plan governing the provisions of necessary services during such emergencies be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

#### 2. BACKGROUND:

The Town of Amherstburg Emergency Response Plan (ERP) was previously revised in March 2021.

To ensure the municipality continues to meet the requirements of the Emergency Management and Civil Protection Act (attached as Appendix "C"), the CEMC is required to report Council's approval of revisions to the Office of the Fire Marshal & Emergency Management Ontario through the Annual Statement of Compliance and provide the Province with an updated copy of the plan.

### **3. DISCUSSION:**

To ensure compliance with the requirements of the Emergency Management and Civil Protection Act, the Community Emergency Management Program Committee chaired by the Town Clerk/Director of Legislative Services, conducted a review of the Emergency Response Plan and Program. The CEMC has also collected updated information from all Community Control group members, consistent with legislative requirements. Further to these, the administrative structure of the Town continues to change. Consequently, a number of changes, as well as definitions and inferences are required throughout the plan to reflect and incorporate our new capabilities.

### **4. RISK ANALYSIS:**

**Resource Risks:** It is believed that there are sufficient personnel resources available to address the requirements of the Emergency Response Plan during unplanned emergencies in, or affecting, the Town. This is considered unlikely with medium impact.

**Timing Risks:** It is believed that a reasonable regular annual schedule of updates and training to maintain the ERP currency is in place. This is considered possible with low impact.

**Community Impact Risks:** A review of emergency plan implementation events and annual exercises over the past five (5) years was conducted. This Includes in 2020 and 2021 despite the “Pandemic emergency” to ensure our readiness for a major flooding event. This review revealed that, “Although this updated ERP will provide improved emergency management to assist in resiliency and to prepare for, prevent, respond to, mitigate and recover from the risks to our community to some degree, it does not totally eliminate them.” This is considered likely but with medium impact.

With this updated Emergency Response Plan, the Emergency Operations Centre has been updated/modified/tested and considered operational, the potential to improve our functionality during major emergencies has been significantly improved. This was necessary in our community response to the current COVID-19 pandemic and potential flood emergencies in 2020 and 2021. Mitigation of emergencies and recovery plans not implemented effectively can result in additional damage, loss of life and increased financial impacts to the Corporation, the citizens and businesses who contribute to our community and who may be affected by emergencies that will occur. This is considered unlikely with medium impact.

There is always potential for criticism when implementing change. In the alternative, to not proceed creates the potential criticism that the Town is not addressing the necessary issues. This is considered possible with low impact.

### **5. FINANCIAL MATTERS:**

There are no financial impacts or additional budgetary considerations with the update of the Emergency Response Plan. Costs associated with the implementation of the ERP in relation to an emergency will be monitored and reported under the Town’s financial management and reporting processes.

**6. CONSULTATIONS:**

Senior Management Team

Chair, Community Emergency Management Program Committee

Partners and Agencies identified in the plan

**7. CONCLUSION:**

The updated Emergency Response Plan, and a new By-law passed by Council will better serve the citizens of Amherstburg during an emergency and will fulfill the requirements under the Emergency Management and Civil Protection Act. R.S.O.

Bruce Montone

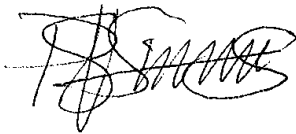
**Fire Chief/Community Emergency Management Coordinator (CEMC)**

**bm/BM**

## Report Approval Details

Document Title:	Amherstburg Emergency Response Plan 2022 Update.docx
Attachments:	<ul style="list-style-type: none"><li>- Appendix A - 2022 Amherstburg Emergency Response Plan (002).pdf</li><li>- Appendix B - Annex N ANERP 2022 June (002).docx</li><li>- Appendix C - Emergency Management and Civil Protection Act 2017 (002).doc</li><li>- Appendix D -Bylaw 2022-039.docx</li></ul>
Final Approval Date:	Jun 7, 2022

This report and all of its attachments were approved and signed as outlined below:

A handwritten signature in black ink, appearing to read 'P. Simmons', with a stylized, cursive script.

Peter Simmons

A handwritten signature in black ink, appearing to read 'Valerie Critchley', with a cursive script.

Valerie Critchley