



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Kevin Fox	Report Date: May 9, 2022
Author's Phone: 519 736 0012 ext. 2272	Date to Council: May 24, 2022
Author's E-mail: kfox@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Resignation from the Parks and Recreation Advisory Committee

1. **RECOMMENDATION:**

It is recommended that:

1. The report of May 9, 2022 entitled Resignation from the Parks and Recreation Advisory Committee **BE RECEIVED for information.**

2. **BACKGROUND:**

In accordance with the *Boards and Committees Appointment Policy*, a member shall submit a written letter of resignation to the Clerk notifying of their intention to resign their appointed position on a committee.

3. **DISCUSSION:**

A letter of resignation from the Parks and Recreation Advisory Committee has been received from Sarah Voegeli due to a personal matter. The letter has been provided to Council under separate cover for your information.

Given the existing vacancy and call for applications for this committee, as well as the nearing end of the Committee's term, no further action is required to be taken at this time.

4. **RISK ANALYSIS:**

There are no risks associated with this report.

5. **FINANCIAL MATTERS:**

There are no financial implications of this report.

6. **CONSULTATIONS:**

N/A

7. **CONCLUSION:**

This report is provided for Council's information.



Kevin Fox
Policy and Committee Coordinator

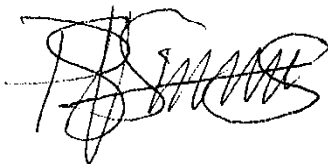
Report Approval Details

Document Title:	Resignation from the Parks and Recreation Advisory Committee.docx
Attachments:	
Final Approval Date:	May 16, 2022

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince



Peter Simmons



Valerie Critchley