

Town of Amherstburg User Fee Schedule
Schedule A
Administrative Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
Photocopies	Per Page	\$ 0.40	1
Commissioning of Documents - Residents	Per Document	\$ 20.00	1
Commissioning of Documents - Non-residents	Per Document	\$ 25.00	1
MFFIPA Application Fee	Per Application	\$ 5.00	2
MFFIPA Other Fees	Actual Cost	As per Ontario Regulation 823	2
Transfer of Electronic Documents (USB, Email)	Per Document	\$ 10.00	1
Code of Conduct Complaint (refundable on recommendation of Integrity Commissioner)	Per Filing	\$ 125.00	2
Election Nomination Fee - Mayor	Per Nomination	\$ 200.00	2
Election Nomination Fee - Deputy Mayor/Councillor	Per Nomination	\$ 100.00	2
Copies of recorded council meeting	Per Copy	\$ 10.00	1
Administrative Charge for subrogated third party damages	Per Claim	\$ 137.00	1

Town of Amherstburg User Fee Schedule
Schedule B
Building Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
General Building Fees			
Minimum Building Permit Fee	per permit	\$ 140.00	2
Lawyers Letter-Legal property information requests	per letter	\$ 85.00	2
Business Licence Inspection	per inspection	\$ 85.00	2
Liquor Licence Review	per review	\$ 106.00	2
911 addressing in rural area	per Sq Ft	\$ 85.00	2
Change of Use Permit	per Sq Ft	\$ 159.00	2
Change of Address	per permit	\$ 265.00	2
Transfer of Permit	per permit	\$ 106.00	2
Inspection fee-work incomplete not ready for inspection	per inspection	\$ 74.00	2
Inspections outside normal working hours (minimum 2 hour charge)	per hour per inspection	\$ 104.00	2
Inspections for other agencies (Rent tribunal, Ontario Renovates)	per inspection	\$ 212.00	2
Additional work request (inspections, cursory plan review etc.)	per hour	\$ 74.00	2
Construction started without permit	per application	25% of permit fee	2
Construction completed without permit	per application	Double the applicable fee	2
Building permit revoked	per permit	no refund	2
Building permit withdrawn or cancelled by owner	per permit	25% of permit fee	2
Residential Construction Permit-Group C			
Single Family Dwelling-above grade level	per sq. ft.	\$ 1.15	2
Semi-Detached, Duplex, Triplex, Townhomes-above grade level	per sq. ft.	\$ 1.15	2
Multi-Unit Dwelling-Condominium, Apartments	per sq. ft.	\$ 1.15	2
Basement new construction (foundation)	per sq. ft.	\$ 0.15	2
Finished basement after new construction	per sq. ft.	\$ 0.55	2
Secondary Units-within dwelling	per sq. ft.	\$ 0.80	2
Secondary Units-with in existing accessory structure	per sq. ft.	\$ 1.05	2
Secondary Units-with in a new accessory structure	per sq. ft.	\$ 1.15	2
Accessory structure (garage, sheds)	per sq. ft.	\$ 0.50	2
Residential additions / Renovations	Per \$1,000 of Construction Value	\$ 12.00	2
Decks / Porches	per permit	\$ 186.00	2
Gazebos	per permit	\$ 159.00	2
Assembly Occupancy Group 'A' and Institutional Occupancy Group 'B'			
Group A and B Occupancies	per sq. ft.	\$ 1.10	2
Business and Personal Service Occupancy-Group 'D'			
Group D Occupancies-Building Shell Only	per sq. ft.	\$ 1.10	2
Group D-Interior fit up (submitted separately)	per sq. ft.	\$ 0.55	2
Group D-Combined (both applications submitted at the same time)	per sq. ft.	\$ 1.50	2
Mercantile Occupancy-Group 'E'			
Group E Occupancies-Building Shell Only	per sq. ft.	\$ 1.10	2
Group E-Interior fit up (submitted separately)	per sq. ft.	\$ 0.55	2
Group E-Combined (both applications submitted at the same time)	per sq. ft.	\$ 1.50	2

Industrial Occupancy-Group 'F'			
Group F- Occupancies-Building Shell Only	per sq. ft.	\$ 1.10	2
Group F- Interior fit up (submitted separately)	per sq. ft.	\$ 0.55	2
Group F-Combined (both applications submitted at the same time)	per sq. ft.	\$ 1.50	2
Interior Finishing-Tenant Fit Up			
Group D, E, F where permit has been issued for the building shell only, separate tenant fit up permit will be required	per sq. ft.	\$ 0.55	2
Greenhoused and Farm Buildings			
Barns-new and additions	per sq. ft.	\$ 0.25	2
Greenhouse	per sq. ft.	\$ 0.02	2
For all other ancillary uses other than greenhouse or barn	Per \$1,000 of Construction Value	\$ 12.00	2
Projects not listed in Schedule			
Projects not listed within this schedule will be based on project construction value	Per \$1,000 of Construction Value	\$ 12.00	2
Plumbing-Residential			
Single Detached, Semi Detached, Townhomes	per unit	\$ 213.00	2
Multi Unit	per unit	\$ 134.00	2
Renovations and Additions	per permit	\$91+12.50 / fixture	2
Backwater valve	per permit	\$ 75.00	2
Sump pump overflow	per permit	\$ 50.00	2
Installation of new sanitary or storm sewer for single family, Semi Detached or Townhome units	each	\$ 107.00	2
Plumbing-Non Residential			
Site servicing-storm and sanitary piping-each 50 feet	per 50 feet	\$ 12.00	2
Internal Plumbing	per application	\$117+12.50 / fixture	2
Backflow	per application	\$ 75.00	2
Catch basin / manholes	per application	\$ 50.00	2
Water Heater	per unit	\$ 16.00	2
Roof drain	per unit	\$ 10.00	2
Grease and oil interceptor	per unit	\$ 26.00	2
Water Distribution piping	per space	\$ 78.00	2
Heating Non-Residential			
Heating Unit	per unit	\$ 79.00	2
Distribution ductwork	per unit space	\$ 79.00	2
Sewage Septic Systems			
New installation or replacement (any type)	per permit	\$ 849.00	2
Holding tank	per permit	\$ 849.00	2
Repair or alteration to existing system	per permit	\$ 250.00	2
The decommissioning of septic systems and/or installing new lateral sanitary sewers	per permit	\$ 265.00	2
Demolition			
Demolition of structures	per sq. ft.	\$ 0.20	2
Designated Structures			
Designated structures to include -Solar collectors, retaining walls, wind turbines, loading docks, towers, tanks	Per \$1,000 of Construction Value	\$ 12.00	2
Tents	per permit	\$ 106.00	2
Signs (permanent)	per sign face	\$ 106.00	2
Swimming Pool Enclosures			
Swimming Pool Enclosures	per permit	\$ 117.00	2
Indemnity Deposits (Refundable up to 3 years from permit issuance)			
Residential	deposit	\$ 1,000.00	2
Non-Residential (commercial, industrial, institutional)	deposit	\$ 1,000.00	2
Swimming Pool Enclosures (inground pools)	deposit	\$ 1,000.00	2
Swimming Pool Enclosures (above ground pools)	deposit	\$ 500.00	2
Accessory Structures-residential	deposit	\$ 500.00	2
Farm buildings	deposit	\$ 500.00	2
Decks and porches	deposit	\$ 500.00	2

**Town of Amherstburg User Fee Schedule
Schedule C
Finance and IT Services**

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
Finance and Taxation:			
Adding Charges to Roll	Per Transaction	\$ 109.00	2
Financing Administrative Fee	Per Property	\$ 109.00	2
Indemnity Processing Charge	Per Occurrence	\$ 55.00	2
Misdirected Payment	Per Transaction	\$ 27.00	2
NSF/Returned Payment Charge	Per Occurrence	\$ 44.00	2
Refund Charge	Per Occurrence	\$ 27.00	2
Tax Certificates	Per Certificate	\$ 78.00	2
Tax Certificates or Statement - Required within 3 business days	Per Certificate	\$ 156.00	2
Tax Research (For Tax, Accounting or Finance)	Per hour	\$ 55.00	2
Tax Sale Registration 2nd Letter	Per letter	\$ 55.00	2
Tax Sale Registration Final Letter Before Registration	Per letter	\$ 55.00	2
Title Search - 2 years arrear	Per Search	\$ 55.00	2
Interest on trade receivables over 30 days past due per month	1.25% of arrears	as calculated	2
Penalty and interest on tax account arrears per month	1.25% of arrears	as calculated	2

**Town of Amherstburg User Fee Schedule
Schedule D
Fire Services**

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
File Search (Lawyer Letter)	Per Search	\$ 90.00	2
Fire Report (No Investigation)	Per Report	\$ 90.00	1
Fire Report (Investigation)	Per Report	\$ 278.00	1
Inspection with Fire Code Deficiencies	Per Hour	\$ 90.00	1
Re-Inspection after Notice of Violation	Per Hour	\$ 90.00	1
Request Inspection (letter required)	Per Hour	\$ 90.00	1
Firework Application and Review	Per Hour	\$ 90.00	2
Fire Safety Plan Review	Per Hour	\$ 90.00	2
Lockbox Program	One Time Fee	\$ 90.00	2
MVA Response to Non Resident Vehicles	Per hour/Per truck	*Current MTO rate	1
Smoke Alarm Installation	Per Smoke Alarm	\$ 44.00	1
Risk & Safety Management Level 1 Propane/Natural Gas	Per Hour	\$ 90.00	1
Risk & Safety Management Level 2 Propane/Natural Gas	Per Hour	\$ 90.00	1
Open Air Permit Site Inspection Fee	Per	\$ 90.00	
Open Burn - Duty Officer Response	per Officer	\$ 250.00	1
Open Burn	Per Call (5 or less Firefighters)	\$ 499.00	1
Open Burn	Per Call (6 or more Firefighters)	\$ 1,002.00	1
Assistance for Private Standby Beyond Normal Fire Protection	Per hour/Per truck	*Current MTO rate	1
Annual Business License Inspection	Per Hour	\$ 90.00	2
False Alarm (After 3 Occurrences in 12 month period)	Per truck	*Current MTO rate	1
Emergency Response-Fire Department	per hour/per truck	*Current MTO rate	1
Emergency Response-Fire Department	personnel per hour/personnel per call	**Current rate	1
Any other costs associated with the response of each and every call		Actual Cost	1

Town of Amherstburg User Fee Schedule
Schedule E
Licensing & Enforcement Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
Licences:			
Auctioneer	Per Licence	\$ 86.00	2
Lotteries/Bingos/Raffles	Per Licence	3% of the prize value	2
Carnivals, Fairs/Midways	Per Licence	\$ 163.00	2
Circuses	Per Licence	\$ 163.00	2
Concerts	Per Licence	\$ 163.00	2
Driving Schools	Per Licence	\$ 163.00	2
Festivals	Per Licence	\$ 163.00	2
Flea Markets	Per Licence	\$ 163.00	2
Hawkers and Peddlers	Per Licence	\$ 86.00	2
Horse Drawn Carriage Owners Drivers	Per Licence	\$ 86.00	2
Limousine Driver	Per Licence	\$ 86.00	2
Limousine Owner	Per Licence	\$ 86.00	2
Pedi cabs Owners/Drivers	Per Licence	\$ 86.00	2
Petting Zoos	Per Licence	\$ 163.00	2
Portable Sign Contractors	Per Licence	\$ 109.00	2
Produce Vendors	Per Licence	\$ 163.00	2
Refreshment Vehicles (All Classes)	Per Licence	\$ 217.00	2
Second Hand Shops	Per Licence	\$ 217.00	2
Special Event Sales	Per Licence	\$ 86.00	2
Taxicab Broker	Per Licence	\$ 81.00	2
Taxicab Driver	Per Licence	\$ 65.00	2
Taxicab Owner	Per Licence	\$ 75.00	2
Trade Shows	Per Licence	\$ 163.00	2
Amusement Arcades	Per Licence	\$ 217.00	2
Automobile Body Repair Shops	Per Licence	\$ 217.00	2
Barbershops	Per Licence	\$ 217.00	2
Beauty Salons	Per Licence	\$ 217.00	2
Bed and Breakfasts	Per Licence	\$ 217.00	2
Bingo Halls	Per Licence	\$ 217.00	2
Boarding/Lodging/Rooming Houses	Per Licence	\$ 217.00	2
Body piercing parlours	Per Licence	\$ 217.00	2
Bowling Alleys	Per Licence	\$ 217.00	2
Business Service Establishments	Per Licence	\$ 217.00	2
Campgrounds/Trailer Parks	Per Licence	\$ 217.00	2
Caterers	Per Licence	\$ 217.00	2
Dry Cleaners	Per Licence	\$ 217.00	2
Florist Shops	Per Licence	\$ 217.00	2
Food Shops	Per Licence	\$ 217.00	2
Gas Stations	Per Licence	\$ 217.00	2
Hotels/Motels	Per Licence	\$ 217.00	2
Indoor Recreational Establishments	Per Licence	\$ 217.00	2
Office (General, Business, Service)	Per Licence	\$ 217.00	2
Pet Groomers	Per Licence	\$ 217.00	2
Pet Shops	Per Licence	\$ 217.00	2
Public Halls (all classes)	Per Licence	\$ 217.00	2
Race Tracks	Per Licence	\$ 163.00	2
Restaurants	Per Licence	\$ 217.00	2
Retail Store	Per Licence	\$ 217.00	2
Snack Bars	Per Licence	\$ 217.00	2
Swimming Pools	Per Licence	\$ 217.00	2
Tattoo parlours	Per Licence	\$ 217.00	2
Theatres	Per Licence	\$ 217.00	2
Wrecking Yards	Per Licence	\$ 217.00	2
Adult Book/Magazine Sales	Per Licence	\$ 109.00	2
Adult Entertainment Attendants	Per Licence	\$ 86.00	2
Adult Entertainment Parlours	Per Licence	\$ 217.00	2
Adult Merchandise Sales	Per Licence	\$ 217.00	2
Adult Videotape Sales/Rental	Per Licence	\$ 217.00	2
Marriage Licences	Per Licence	\$ 128.00	2

Dog Licence	Per Spayed / Neutered Dog	\$ 16.00	2
Dog Licence - Senior Citizen Rate	Per Spayed / Neutered Dog	\$ 11.00	2
Dog Licence	Per Unspayed / Un-neutered Dog	\$ 27.00	2
Dog Licence - Senior Citizen Rate	Per Unspayed / Un-neutered Dog	\$ 21.00	2
Late Fee - Dog Tag -After April 30	Per Licence	\$ 11.00	2
Replacement tag for lost dog tag	Per replacement	\$ 10.00	2
Transfer of tag	Per Transfer	\$ 10.00	2
Other Fees and Charges:			
Civil Marriage Ceremony during regular business hours	Per Ceremony	\$ 271.00	1
Civil Marriage Ceremony off site mileage cost	Per Km	Canada Revenue rate	1
Civil Marriage Ceremony Cancellation Fee	With 24 hours notice	\$ 68.00	1
During regular business hours Civil Marriage Ceremony Cancellation Fee	Without 24 hours notice	\$ 135.00	1
Civil Marriage Ceremony Rehearsal	Per Rehearsal	\$ 55.00	1
Civil Marriage Ceremony Witnesses	Per 2 witnesses	\$ 34.00	1
Liquor Licence Application Processing	Per Application	\$ 55.00	1
Application for Noise Exemption	Per Application	\$ 55.00	2
Death Registration	Per Registration	\$ 16.00	2
Application for Fence Variance	Per application	\$ 55.00	2
Fence Viewing	Per application	\$ 434.00	2
Appear before Property Standards Committee	per appeal	\$ 109.00	2
Property Standards Order	Per order	\$ 109.00	2
Property Standards Order Reinspection	Per order	\$ 109.00	2
Register Property Standards Order on Title (actual registration costs charged in addition to base fee)	Per Registration	\$ 55.00	2
By-law Violation - Administrative Fee -Work Completed by the Town	Per violation (Greater of Base fee and 20% of calculated cost)	\$ 109.00	2
Sign Removal	Per Sign Greater of Base Fee and actual cost)	\$ 217.00	2
Sign Storage - size up to 4 square metres	Per Sign per day (or part thereof)	\$ 2.20	2
Sign Storage - size greater than 4 square metres	Per Sign per square metre/per day (or part thereof)	\$ 0.60	2

Town of Amherstburg User Fee Schedule
Schedule F
Planning & Development Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Minimum Deposit to Accompany Application*	Fee (Non-refundable plus actual costs)	Tax
Official Plan Amendment	Per Application	\$ 1,000.00	\$ 2,603.00	2
Zoning By-law Amendment	Per Application	\$ 1,000.00	\$ 2,290.00	2
Zoning By-law Amendment to A-36	Per Application	\$ -	\$ 1,041.00	2
Zoning By-Law Amendment to Remove a Holding (h) Symbol	Per Application	\$ -	\$ 1,041.00	2
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision/Condo - up to 20 Lots/Blocks/Units	Per Application	\$ 2,000.00	\$ 4,164.00	2
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision/Condo - 21 to 50 Lots/Blocks/Units	Per Application	\$ 2,000.00	\$ 4,164.00	2
Consideration of an Application to the County of Essex for Approval of a Plan of Subdivision/Condo - more than 50 Lots/Blocks/Units	Per Application	\$ 2,000.00	\$ 4,164.00	2
Consideration of an Application to the County of Essex Official Plan Amendment	Per Application	\$ 2,000.00	\$ -	2
Application for the Approval of Site Plans & Site Plan Agreement for New Development within Designated Site Plan Control Area	Per Application	\$ 1,000.00	\$ 2,082.00	2
Application for the Amendment of Site Plans & Site Plan Agreements	Per Application	\$ 1,000.00	\$ 1,041.00	2
Plan of Condominium	Per Application	\$ 2,000.00	\$ 4,164.00	2
Part Lot Control Exemption By-law	Per Application	\$ 500.00	\$ 1,041.00	2
Consent to Sever Land-Initial Application	Per Application	\$ -	\$ 1,041.00	2
Consent to Sever Land-Accompanying to Initial Application	Per Application	\$ -	\$ 510.00	2
Parkland Dedication Fee (as a condition of consent application under the Planning Act S.42, 53)	Per New Lot		\$ 1,000.00	2
Minor Variance or Permission to Enlarge, Extend or Alter the Use of a Legal Non-conforming Use	Per Application		\$ 723.00	2
Certificate of Validation	Per Application		\$ 265.00	2
Special Committee of Adjustment Hearing at Request of Applicant	Per Hearing		\$ 399.00	2
Planning Act Applications Deferral (Applicant Request)	Per Deferral		\$ 122.00	2
Official Plan or Zoning Bylaw (copy)	Per Copy		\$ 53.00	1
Planning Letter	Per Inquiry		\$ 78.00	2
Application for DC Deferral (valid up to 4 months)	Per unit per 4 month deferral		\$ 81.00	2

**Town of Amherstburg User Fee Schedule
Schedule G
Engineering and Public Works Services**

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax
Lawyers Inquiries	Per Inquiry	\$ 83.00	2
Public Works			
Street Sweeper - Cleaning Roads	per hour	\$ 225.00	1
Street Sweeper - Hydro excavation	per hour	\$ 282.00	1
Backhoe	per hour	\$ 102.00	1
Dump Truck	per hour	\$ 91.00	1
Light Duty Vehicle	per hour	\$ 35.00	1
Water Operator	per hour	actual cost	1
Supervisor	per hour	actual cost	1
Right Of Way Permit	per permit	\$ 225.00	2
Indemnity Deposit (Refundable up to 3 years from permit issuance)	\$1,000 Deposit per permit		
Storm Connection	Per Service	Actual cost, \$2000 deposit required	1
Drainage			
Drainage Apportionment Fee for Consent	per service	\$ 500.00	1
Drainage Apportionment Fee for Land Severance	per service	\$ 500.00	1
Water			
Water Turn On/Off (Season)	Per Inquiry	\$ 56.32	2
Water Meter Fee w/transmitter	3/4" Permit/Water Meter Fee	\$ 532.84	2
Water Meter Fee w/transmitter	1" Permit/Water Meter Fee	\$ 633.56	2
Water Meter Fee w/transmitter and flanges	2" Permit/Water Meter Fee		2
Water Pit Meter Fee	3/4" Permit/Water Pit Meter Fee	\$ 1,054.84	2
Water Pit Meter Fee	1" Permit/Water Pit Meter Fee	\$ 1,509.70	2
Water Pit Meter Fee	2" or greater Permit/Water Pit Meter Fee	Actual cost, \$3500 deposit required	2
Abandonment of Water Service - Concrete	Per disconnection	\$ 5,415.00	2
Abandonment of Water Service - Asphalt	Per disconnection	\$ 3,249.00	2
Abandonment of Water Service - Boulevard	Per disconnection	\$ 1,624.50	2
Water Meter Testing for Customer	Per test	\$ 282.66	2
Coin Operated Filling Stations	Per Cubic Metre	\$ 2.17	2
Hydrant Valve (Hydrant Hookup Box)	Per valve per day	\$ 141.87	2
Hydrant Water Usage Fee	per usage	Actual Cost	2
Illegal Connection Charge	Per Offense	\$ 335.73	2
Processed Organic Waste	per Litre	\$ 0.130	1
Imported Sewage	per Litre	\$ 0.097	1
Imported Pre-treated Sewage	per Litre	\$ 0.008	
New Water Service:			
Connection - 3/4" Water Service	Per Service	\$ 3,113.63	2
Connection - 3/4" Water Service with Directional Boring	Per Service	\$ 4,414.31	2
Connection - 1" Water Service	Per Service	\$ 3,790.50	2
Connection - 1" Water Service with Directional Boring	Per Service	\$ 5,090.10	2
Connection - 2" or greater Water Service	Per Service	Actual cost, \$5000 deposit required	2
All new service connections - Monthly Service fee until meter is installed and passes inspection	Per Service, per month	\$ 113.72	2
After Hours Water Shut Off/Turn On	per service	\$ 198.19	2
Missed Appointment fee	per instance	\$ 59.57	2
Consumption	Per Cubic Metre	\$ 1.34	2
Base Monthly Charge by Meter Size:			
5/8 and 3/4 inches	Per Month	\$ 25.51	2
1 inch	Per Month	\$ 33.93	2
1 1/4 and 1 1/2 inches	Per Month	\$ 42.46	2
2 inches	Per Month	\$ 63.70	2
3 inches	Per Month	\$ 83.45	2
4 inches	Per Month	\$ 159.27	2
6 inches	Per Month	\$ 507.84	2
8 and 10 inches	Per Month	\$ 637.08	2
Wastewater			
Sanitary Connection	Per Service	Actual cost, \$2000 deposit required	1
Consumption	Per Cubic Metre	\$ 2.47	1
Base Monthly Charge by Meter Size:			
5/8 and 3/4 inches	Per Month	\$ 36.42	1
1 inch	Per Month	\$ 48.57	1
1 1/4 and 1 1/2 inches	Per Month	\$ 60.72	1
2 inches	Per Month	\$ 91.07	1
3 inches	Per Month	\$ 126.48	1
4 inches	Per Month	\$ 227.66	1
6 inches	Per Month	\$ 607.11	1

8 and 10 inches	Per Month	\$	910.66	1
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Town of Amherstburg User Fee Schedule
Schedule H
Parks, Facilities, Recreation and Culture Services

Applicable Taxes will be added to all fees (1: Applicable Taxes extra, 2: Tax exempt, 3: Taxes included)

Service	Fee Basis	Fee	Tax	
Administration Fees				
Security Deposit (refundable net of costs incurred)	per rental	\$ 250.00	2	
Refund Admin Fee - programs and rentals	per transaction	\$ 28.00	1	
Set-up / Take Down Fee	per rental	\$ 28.00	1	
Equipment Rental - Multimedia Station	per rental	\$ 22.00	1	
Equipment Rental - Recreation Equipment	per rental	\$ 17.00	1	
Equipment Rental - Chairs	per chair	\$ 1.35	1	
Equipment Rental - Tables	per table	\$ 7.00	1	
Equipment Rental - Sound System	per rental	\$ 22.00	1	
Banner Application Fee	per banner	\$ 158.00	1	
Advertising Fees				
Rink Board Advertising (High Visibility) per year	34" x 120"	\$ 872.00	1	
Rink Board Advertising (Low Visibility) per year	34" x 120"	\$ 654.00	1	
Mezzanine Ads per year	36" x 72"	\$ 545.00	1	
Backlit Signs per year	48" x 96"	\$ 1,634.00	1	
Ice Logo per year	72 sq feet (6' x 12')	\$ 2,722.00	1	
Goal Rink Advertising per year	34" x 120"	\$ 327.00	1	
Zamboni Advertising per year	1 machine	\$ 4,898.00	1	
Municipal Guide - Back Cover	per edition	\$ 436.00	1	
Municipal Guide - Back Cover	2 editions	\$ 763.00	1	
Municipal Guide - Inside Front or Inside Back	per edition	\$ 382.00	1	
Municipal Guide - Inside Front or Inside Back	2 editions	\$ 708.00	1	
Municipal Guide - Full Page	per edition	\$ 301.00	1	
Municipal Guide - Full Page	2 editions	\$ 545.00	1	
Municipal Guide - Half Page	per edition	\$ 218.00	1	
Municipal Guide - Half Page	2 editions	\$ 382.00	1	
Municipal Guide - Quarter Page	per edition	\$ 164.00	1	
Municipal Guide - Quarter Page	2 editions	\$ 301.00	1	
Municipal Guide - Business Card Size	per edition	\$ 109.00	1	
Municipal Guide - Business Card Size	2 editions	\$ 192.00	1	
Electronic Advertising - Libro Credit Union Centre (1 month)	1 month	\$ 44.00	1	
Electronic Advertising - Libro Credit Union Centre (3 months)	per month	\$ 36.00	1	
Electronic Advertising - Libro Credit Union Centre (6 months)	per month	\$ 35.00	1	
Electronic Advertising - Libro Credit Union Centre (12 months)	per month	\$ 34.00	1	
Electronic Advertising - Town Hall (1 month)	1 month	\$ 24.00	1	
Electronic Advertising - Town Hall (3 months)	per month	\$ 19.00	1	
Electronic Advertising - Town Hall (6 months)	per month	\$ 18.00	1	
Electronic Advertising - Town Hall (1 months)	per month	\$ 18.00	1	
Electronic Advertising - Libro Centre & Town Hall (1 month)	1 month	\$ 55.00	1	
Electronic Advertising - Libro Centre & Town Hall (3 months)	per month	\$ 42.00	1	
Electronic Advertising - Libro Centre & Town Hall (6 months)	per month	\$ 39.00	1	
Electronic Advertising - Libro Centre & Town Hall (12 months)	per month	\$ 37.00	1	
** Administration has ability to negotiate price for multiple advertising opportunities				
Community Programming Fees				
Seasonal Activities and Programs				
Parent & Tot	per class	\$ 8.00	2	
Pre-School	per class	\$ 8.00	2	
Youth (under age 14)	per class	\$ 11.00	2	
Adult	per class	\$ 13.00	3	
Senior	per class	\$ 7.00	3	
Children & Youth (under age 14)- Drop In	per drop-in	\$ 10.00	2	
Adult - Drop - In	per drop-in	\$ 10.00	3	
Day Camp				
Daily	per day	\$ 37.00	2	
Weekly	per week	\$ 163.00	2	
Specialty Camp	per week	\$ 159.00	2	
Hot Lunch fee	per lunch	\$ 8.00	2	
*Family will include 5 members max. / Youth under 14 years are exempt from HST				
Indoor Recreation Facilities Fees				
Ice Time		01-Jan-22	01-Aug-22	
Capital Surcharge	per hour	\$ 6.50	\$ 7.00	2
Prime Time Rental	per hour	\$ 188.00	\$ 202.00	1
Non-Prime Time Rental	per hour	\$ 164.00	\$ 176.00	1
Off-Off Prime Time Rental	per hour	\$ 69.00	\$ 74.00	1
Local Minor Sports Association Prime Time Rental	per hour	\$ 185.00	\$ 198.00	1
Local Minor Sports Association Non-Prime Time Rental	per hour	\$ 161.00	\$ 173.00	1
Goalie Pad	per hour	\$ 41.00	\$ 44.00	1
Public Skating - General (per person)	per person	\$ 3.50	\$ 3.75	2
Public Skating - General (per family)	Max of 5	\$ 10.00	\$ 11.00	2
Senior Public Skate	per person	\$ 6.00	\$ 7.00	3
Parent & Tots (per person)	per person	\$ 3.50	\$ 3.75	3
Hockey / Figure Skating drop-in	per person	\$ 9.00	\$ 10.00	3

Indoor Soccer Field		01-Jan-22		01-Aug-22		
Capital Surcharge	per hour	\$	6.50	\$	7.00	2
Prime Time Rental	per hour	\$	124.00	\$	130.00	1
Non-Prime Time Rental	per hour	\$	114.00	\$	120.00	1
Local Minor Sports Association Prime	per hour	\$	122.00	\$	128.00	1
Local Minor Sports Association Non-Prime	per hour	\$	112.00	\$	118.00	1
Youth (under age 14) - Drop-in Soccer	per hour	\$	10.00	\$	10.00	2
Adult - Drop-in Soccer	per hour	\$	9.00	\$	10.00	3
Adult - Drop-in Baseball	per hour	\$	9.00	\$	10.00	3
Dry Floor Time						
Capital Surcharge	per hour	\$		7.00		2
Arena Floor Rental Prime Time	per hour	\$		70.00		1
Arena Floor Rental Non-Prime	per hour	\$		64.00		1
**Show/Sale (in advance) per day	per day	\$		566.00		1
Multi Purpose Room Upstairs in Arena (Small room)						
Capital Surcharge	per hour	\$		3.45		2
Prime Time Rental	per hour	\$		41.00		1
Non -Prime Time Rental	per hour	\$		31.00		1
Local Minor Sports Association Prime Time Rental	per hour	\$		27.00		1
Local Minor Sports Association Non-Prime Time Rental	per hour	\$		22.00		1
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$		261.00		1
Weekend - Daily Alcohol & Non-Alcohol - Full Day (8 hours)	per event	\$		470.00		1
Board Room in Arena (Office Area)						
All Hours		Non-Profit Group		No Charge		
Ground Floor Multipurpose Room/Essex Power Energy Zone						
Capital Surcharge	per hour	\$		3.45		2
Prime Time Rental	per hour	\$		42.00		1
Non -Prime Time Rental	per hour	\$		32.00		1
Community Room						
Capital Surcharge	per hour	\$		3.45		2
Prime Time Rental	per hour	\$		53.00		1
Non -Prime Time Rental	per hour	\$		42.00		1
Kitchen - Prime or Non-Prime	per hour	\$		22.00		1
Weekend - Daily Alcohol & Non-Alcohol - Half Day (4 hours)	per event	\$		261.00		1
Weekend - Daily Alcohol & Non-Alcohol - full Day (8 hours)	per event	\$		470.00		1
** Kitchen included in half day and full day rentals						
Outdoor Recreation Facilities Fees						
Pavilion Rentals						
Capital Surcharge	per 2 hours	\$		7.00		2
Wedding / Special Event	per 2 hours	\$		80.00		1
** There is no alcohol allowed in KNYP Please refer to KNYP passive By-Law						
Full Park Rentals, Special Events & Equipment						
Capital Surcharge (rentals)	per hour	\$		7.00		2
Family Reunion/Picnic, etc. (no alcohol)	per rental	\$		95.00		1
Special Event Park Rental	per rental	\$		255.00		1
Special Event Road Rental	per rental	\$		255.00		1
Garbage Barrels	per barrel	\$		12.00		1
Garbage Bags	per 100	\$		31.00		1
Road Barriers	per barrier	\$		12.00		1
Pylons	per pylon	\$		17.00		1
Picnic Table rental	per table	\$		28.00		1
Rim Stands/Per Stand	per unit	\$		22.00		1
Baseball Diamonds		01-Jan-22		01-Aug-22		
Capital Surcharge	per game	\$	6.50	\$	7.00	2
Ball Diamond	per game	\$	9.00	\$	10.00	1
Baseball Diamond - Libro Credit Union Centre - Un-Lit	per game	\$	35.00	\$	37.00	1
Baseball Diamond - Libro Credit Union Centre - Lit	per game	\$	57.00	\$	60.00	1
Local Minor Sports Association - Libro (Un-lit)	per game	\$	34.00	\$	36.00	1
Local Minor Sports Association - Libro (Lit)	per game	\$	56.00	\$	59.00	1
Baseball Diamond - Half Day (4 hours)	per day	\$	32.00	\$	34.00	1
Baseball Diamond - Per Day (8 hours)	per day	\$	63.00	\$	66.00	1
Local Minor Baseball Association (T-Ball) (per season)	per player	\$	8.50	\$	9.00	1
Local Minor Baseball Association (per season)	per player	\$	16.00	\$	17.00	1
Soccer/Football Field		01-Jan-22		01-Aug-22		
Capital Surcharge	per game	\$	6.50	\$	7.00	2
Grass Field	per game	\$	9.00	\$	10.00	1
Premier Turf Field - Un-Lit	per game	\$	36.00	\$	38.00	1
Premier Turf Field - Lit	per game	\$	58.00	\$	61.00	1
Local Minor Sports Association - Premier Turf (Un-lit)	per game	\$	35.00	\$	37.00	1
Local Minor Sports Association - Premier Turf (Lit)	per game	\$	57.00	\$	60.00	1
Football Field Grass - Half Day (4 hours)	per day	\$	33.00	\$	35.00	1
Football Field Grass- Per Day (8 hours)	per day	\$	64.00	\$	68.00	1
Local Minor Sports Association - Football Field Grass (Half Day)	per day	\$	32.00	\$	34.00	1
Local Minor Sports Association - Football Field Grass (Full Day)	per day	\$	63.00	\$	66.00	1
Minor Soccer Association (per season)	per player	\$	16.00	\$	17.00	1
Tennis Courts						
Single Court	per hour	\$		4.30		1
All Courts at location	per day	\$		12.00		1
All courts - Half Day (4 hours)	4 hours	\$		32.00		1
All Courts - Per Day (8 hours)	per evening	\$		63.00		1
Field and Track Area						
Evening (with alcohol)	per evening	\$		202.00		1
All day(with alcohol)	per day	\$		403.00		1
Private Rental (no alcohol)	per day	\$		101.00		1
(**LCBO Special Occasion Permit is Mandatory along with Insurance Certificate covering days booked**)						