

**NOTICE OF MOTION OF COUNCILLOR COURTNEY
TO BE DEBATED DECEMBER 13, 2021**

WHEREAS section 224 of the *Municipal Act* clearly defines the role of Council and includes the following:

It is the role of council,

- (a) To represent the public and to consider the well-being and interests of the municipality;
- (d) To ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of Council;
- (d.1) To ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality; and
- (e) To maintain the financial integrity of the municipality;

AND WHEREAS it is a best practice to periodically review the internal controls, budgetary variances and management of capital projects in order to ensure Council is carrying out its role pursuant to section 224 of the *Municipal Act*;

NOW THEREFORE BE IT RESOLVED:

1. That Council AUTHORIZE the Town's audit services provider, KPMG, to UNDERTAKE an audit review of the following items:
 - a) Internal Controls in place at the Town;
 - b) Operating Budget Variances that have occurred for the fiscal years 2018-2021; and
 - c) Capital Projects completed and/or underway for fiscal years 2018-2021 with a project value greater than \$300,000, including the development of the 320 Richmond Street Hub Project;
2. That Council AUTHORIZE the CAO to sign all the necessary documents required to undertake the noted work;

3. That KPMG's findings resulting from this engagement BE REPORTED to Council in accordance with the *Municipal Act*;
4. That, should the work done by KPMG as authorized by this resolution result in the need for further investigation, that KPMG report on the same to Council for its consideration; and
5. That the cost of this engagement be charged to CAO's Office – Professional Services.