



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF ENGINEERING & INFRASTRUCTURE SERVICES

Mission Statement: As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

Author's Name: Sydnee Botham	Report Date: March 20, 2026
Author's Phone: 519 736-3664 ext. 2326	Date to Council: April 13, 2026
Author's E-mail: srivest@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2026 Mill and Pave Program – Tender Results

1. RECOMMENDATION:

It is recommended that:

1. The Chief Administrative Officer and Clerk, or their designates, **BE AUTHORIZED** to execute an agreement with Steve Smith Construction Corporation in the amount of **\$748,510.00 plus HST**, being funded as outlined in the financial matters section of this report, for services outlined in the tender documents, subject to approval of technical content by the Director of Infrastructure Services and to financial content by the Director of Corporate Services/Chief Financial Officer, or designates.
2. Council **AUTHORIZE** the Chief Administrative Officer, or designate, to amend the agreement with Steve Smith Construction Corporation if required to expand the scope of the work plan, provided such additional services remain within the total approved funding of \$850,000.000 inclusive of HST and subject to approval of content by the Director of Infrastructure Services and to financial content by the Director of Corporate Services/Chief Financial Officer.
3. Council **DIRECT** that any surplus funding realized upon completion of the project (726003/RDS-004-23) be immediately returned to the General Reserve Fund (0400).

2. BACKGROUND:

Council approved \$850,000.00 in the 2026 Capital Budget for the 2026 Mill and Pave Program. Administration issued a Request for Tender (RFT) through Bids and Tenders as well as the Town’s website.

The primary scope of work under the RFT includes the removal of existing surface asphalt, placement of new surface asphalt, selective curb removal and replacement, and line painting. The roads scheduled for completion under this program are:

Street	From	To
Illinois Street		
Eggleton Court		
Jones Court		
Richmond Street	Simcoe Street	Kentucky Avenue
Bratt Drive		
Hart Street		
Hainer Court		

Allen Court and Brush Crescent were included in the RFT as provisional items in the event costing was favorable on the primary roads listed, providing us an opportunity to efficiently and effectively advance the program for the residents. During the course of the project, should there be evidence of cost savings on the primary roads listed within the scope of work, an assessment will be made to determine if either or both of the provisional (roads) items can also be completed.

3. DISCUSSION:

Tenders closed for this project at 11:00 a.m. on March 19, 2026. The Town received three tender submissions that were processed electronically via the Bids and Tenders system.

The tenders were reviewed electronically to ensure there were no mathematical errors or omissions. The tender results for primary roads and contingency but excluding provisional work and HST are shown below:

Bidder	Tender Amount (excluding HST and Provisionals)
1. Steve Smith Construction Corporation	\$ 748,510.00
2. Mill-Am Corporation	\$ 767,354.75
3. GIP Paving Inc.	\$ 831,348.00

The RFT was prepared by the Infrastructure Services Department and will be administered internally.

4. RISK ANALYSIS:

If not rehabilitated, these roads will continue to deteriorate. The inclusion of the roads in the Mill and Pave program supports the Town’s asset management plan recommendations to apply a single lift mill and pave to roads that have a pavement condition index (PCI) around 60. This is being done to extend the lifecycle for these roads.

5. FINANCIAL MATTERS:

The 2026 Budget includes the 2026 Mill and Pave Program – 2026-003 / 726003 / RDS-004-23 with a budget allocation of \$850,000.00. Based on the recommended award of the tender, the financial impact is estimated as follows:

2026 Mill and Pave Program – 2026-003 / 726003 / RDS-004-23	Budget	Actual (incl. non-recoverable HST)	Variance (over)/under
Cost:			
Construction Tender:			
2026 Mill and Pave Program ⁽¹⁾	\$ 850,000	\$ 761,684	\$88,316
Other Costs ⁽²⁾	\$0	\$ 2,000	(\$2,000)
Total Project Cost	\$ 850,000	\$ 763,684	86,316
Funding:			
0400 – General Reserve Fund	\$ 850,000	\$ 763,684	
Total Project Funding	\$ 850,000	\$ 763,684	

Notes:

1. The construction tender includes a contingency allowance of \$110,000 which may be used to address any unforeseen expenditure(s), subject to the Town’s approval.
2. Other Costs: Estimated cost for geotechnical inspections.

6. ASSET MANAGEMENT IMPACTS:

The execution of the 2026 Mill and Pave program will improve the condition and increase the useful life of the roads scheduled for completion.

7. CONSULTATIONS:

Antonella Little – Procurement Specialist
 Todd Hewitt - Manager of Engineering
 Mel Douglas – Asset Management Coordinator

8. CORPORATE STRATEGIC ALIGNMENT:

Vision: Preserving our past while forging our future.

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
PILLAR 1 Deliver Trusted & Accountable Local Government	PILLAR 3 Encourage Local Economic Prosperity

<ul style="list-style-type: none"> ✓ Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures. ✓ Deliver transparent and efficient financial management. <input type="checkbox"/> Increase effective communication and engagement with residents. <input type="checkbox"/> Develop our staff team, resources, and workplace culture. <input type="checkbox"/> Continue to deliver strong core municipal services. <input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation. 	<ul style="list-style-type: none"> <input type="checkbox"/> Encourage development of commercial and industrial lands. <input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation. <input type="checkbox"/> Continue to facilitate downtown development for residents and visitors. <input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.
<p style="text-align: center;">PILLAR 2</p> <p style="text-align: center;">Invest in Community Amenities and Infrastructure</p> <ul style="list-style-type: none"> ✓ Maintain safe, reliable and accessible municipal infrastructure and facilities. <input type="checkbox"/> Increase access to recreation opportunities for all ages. <input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy’s site, Belle Vue) <input type="checkbox"/> Create public access to water and waterfront <input type="checkbox"/> Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change. 	<p style="text-align: center;">PILLAR 4</p> <p style="text-align: center;">Shape Growth Aligned with Local Identity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Define and communicate a vision for the Town’s future and identity. <input type="checkbox"/> Promote and plan for green and “climate change ready” development. <input type="checkbox"/> Review and implement policies that promote greater access to diverse housing. <input type="checkbox"/> Protect the Town’s historic sites and heritage. <input type="checkbox"/> Preserve the Town’s greenspaces, agricultural lands, and natural environment.

9. CONCLUSION:

Administration is recommending that Council authorize an agreement with Steve Smith Construction Corporation for the 2026 Mill and Pave Program.



Sydnee Botham
Development Engineering Coordinator

Report Approval Details

Document Title:	2026 Mill and Pave Program - Tender Results.docx
Attachments:	
Final Approval Date:	Apr 1, 2026

This report and all of its attachments were approved and signed as outlined below:



Antonietta Giofu



Melissa Osborne

No Signature - Task assigned to Tracy Prince was completed by delegate Yufang Du

Tracy Prince



Valerie Critchley



Kevin Fox