



**TOWN OF AMHERSTBURG**  
**ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING**  
**MINUTES**

**Thursday, January 15, 2026**

**5:00 P.M.**

**Council Chambers**

**271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

**PRESENT**

Patricia Simone - Chair  
Alan Buterbaugh - Vice Chair  
Councillor Diane Pouget  
Councillor Linden Crain  
Jack Edwards  
Kenneth Morrison  
Michael Deneau

**STAFF PRESENT**

Melissa Osborne - Staff Liaison, Director of Development Services/Deputy CAO  
Jennifer Ibrahim - Manager of Economic Development and Tourism  
Kevin Fox - Clerk

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**1. CALL TO ORDER**

The Clerk called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

### 3. CALL FOR NOMINATIONS

#### 3.1 Nomination of Chair

**Moved by** A. Buterbaugh

**Seconded by** Councillor Crain

That Patricia Simone **BE APPOINTED** Chair of the Economic Development Advisory Committee.

The Clerk put the motion.

**Motion Carried**

#### 3.2 Nomination of Vice Chair

**Moved by** Councillor Crain

**Seconded by** J. Edwards

That Alan Buterbaugh **BE APPOINTED** Vice Chair of the Economic Development Advisory Committee.

The Clerk put the motion.

**Motion Carried**

*The Chair assumed control of the meeting.*

### 4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

*There were no disclosures noted.*

### 5. LAND ACKNOWLEDGMENT

The following was read, "We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island."

**6. MINUTES OF PREVIOUS MEETING**

**6.1 Economic Development Advisory Committee Meeting Minutes -  
October 16, 2025**

**Moved by** A. Buterbaugh  
**Seconded by** Councillor Crain

That the Economic Development Advisory Committee meeting minutes of  
October 16, 2025 **BE ADOPTED**.

The Chair put the motion.

**Motion Carried**

**6.2 Special In-Camera Economic Development Advisory Committee  
Meeting Minutes - October 16, 2025**

**Moved by** A. Buterbaugh  
**Seconded by** Councillor Pouget

That the Special In-Camera Economic Development Advisory Committee  
meeting minutes of October 16, 2025 **BE ADOPTED**.

The Chair put the motion.

**Motion Carried**

**6.3 Special Economic Development Advisory Committee Meeting  
Minutes - November 26, 2025**

**Moved by** K. Morrison  
**Seconded by** Councillor Crain

That the Special Economic Development Advisory Committee meeting minutes  
of November 26, 2025 **BE ADOPTED**.

The Chair put the motion.

**Motion Carried**

**7. DELEGATIONS**

*There were no delegations.*

**8. ORDER OF BUSINESS**

**8.1 Proposed 2026 - 2030 Economic Development Advisory Committee Workplan**

**Moved by** M. Deneau

**Seconded by** Councillor Pouget

That the following recommendation be added to the workplan:

1. That additional infrastructure investments **BE ENDORSED** in order to provide for expanded events and short-term accommodations, which includes, but is not limited to, a festival stage and marina in the expanded King's Navy Yard Park.

The Chair put the motion.

**Motion Carried**

**Moved by** Councillor Crain

**Seconded by** J. Edwards

That the Economic Development Advisory Committee 2026 – 2030 Workplan **BE ADOPTED**, as amended.

The Chair put the motion.

**Motion Carried**

**8.2 Economic Development Newsletter Draft - January 2026**

**9. UNFINISHED BUSINESS**

**10. NEW BUSINESS**

**11. ADJOURNMENT**

**Moved by** Councillor Pouget

**Seconded by** A. Buterbaugh

That the Committee **ADJOURN** at 5:47 p.m.

The Chair put the motion.

**Motion Carried**

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Patricia Simone - Chair

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Kevin Fox - Clerk