



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: *Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.*

Author's Name: Paula Parker	Report Date: November 12, 2020
Author's Phone: 519 736 0012 ext. 2238	Date to Council: November 17, 2020
Author's E-mail: pparker@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2021 Grants to Community Groups and Organizations

1. **RECOMMENDATION:**

It is recommended that:

1. The requested funding for Grants to Community Groups and Organizations **BE CONSIDERED** during 2021 Budget deliberations in accordance with Policy F-10 – Grants to Community Groups and Organizations.

2. **BACKGROUND:**

In accordance with Town Policy F10-Grants to Community Groups and Organizations, eight (8) grant applications for 2021 have been received. A provision for grant requests has been included in the 2021 Proposed Budget for Council's consideration based on the 2020 approved funding.

As per Policy F10 - Grants to Community Groups and Organizations, to provide a grant, Council must consider the following:

- Grants shall only be considered when Council is setting the annual operating budget
- Council may provide grants for municipal services which shall include special events, community development, arts and culture, environment and related services
- Council shall only provide grants to not-for-profit and charitable registered groups

As per Policy F10 - Grants to Community Groups and Organizations, groups must meet the following criteria to qualify:

- The Request for Annual Grant form shall be received no later than October 30th of the prior year
- Any returning groups shall submit their Annual Report from the Community Grant Group form no later than October 30th of the prior year
- They must be not-for-profit or a registered charity
- Group/committee members must be in good community standing
- They must disclose all budget and financial information to the Town of Amherstburg

As per Policy F10 - Grants to Community Groups and Organizations, Council also has the following rights:

- Council may, at any time, request to see the financial position of a grant group
- Council may refuse to offer a grant if it is determined that the group does not meet the requirements of the policy
- Council may refuse or rescind a grant or any promissory grants

3. **DISCUSSION:**

Administration has conducted a review of the application from each requesting group to ensure they meet the criteria of the policy. The funding requests are summarized in the table below and the applications for funding are attached for reference.

Organization	Particulars of Service	Requested Amount	2020 Grant Issued
Eligible Organizations:			
Amherstburg Community Services (ACS)	Continued services of Carelink Health Transit: <ul style="list-style-type: none"> • Addresses a need for an accessible, public transportation service that meets the specific needs of aging adults and adults facing illness or medical circumstances that restrict mobility • Enables individuals to maintain independence through various health related challenges by providing reliable, affordable, and accessible mental health of our clients, but also reduce the stress and workload of their caregivers and family members. 	\$5,000	\$7,000

Organization	Particulars of Service	Requested Amount	2020 Grant Issued
Eligible Organizations:			
Amherstburg Food and Fellowship Mission	Continuation of services, which include: <ul style="list-style-type: none"> • providing programs 6 days a week to economically disadvantaged residents through hot meals • emergency food baskets • clothing center programs • Baby program providing formula, diapers, etc. 	\$5,000	\$3,500
Amherstburg Freedom Museum	Continuation of services, which include: <ul style="list-style-type: none"> • open year round to walk-in visitors • provide tours and educational programming regarding the preservation of the Black heritage of the region from African origins to the present day and to continue to draw visitors to Amherstburg • promotion of Amherstburg as the chief entry point for Black refugees seeking freedom in Canada • annual events include: Ribs & Ragtime, Emancipation Day Celebration, Annual Christmas at the Museum 	\$8,500	\$8,000
Amherstburg Historic Sites Association	Continuation of services, which include: <ul style="list-style-type: none"> • Conservation and preservation of artifacts that tell the history of Amherstburg and its people through exhibits, talks and written material • Examination of the collection to ensure its preservation • “Can you Did it?” – Local Archeology exhibit runs from July 1, 2018 to October 5, 2018 	\$8,500	\$8,500

Organization	Particulars of Service	Requested Amount	2020 Grant Issued
Eligible Organizations:			
Fort Malden Golden Age Centre	<ul style="list-style-type: none"> All events run by volunteers Request to waive the \$3.00 Libro user surcharge, a number of their senior members are on a fixed income and cannot afford the additional charge. 	\$3,038* (in-kind grant for use of rental space at the Libro Centre)	\$2,807
Christ Anglican Church	<ul style="list-style-type: none"> To maintain the grounds of the military cemetery, dating from the War 1812 	\$750	\$750
SNAP for Cats	New grant request for 2021: <ul style="list-style-type: none"> To lower the free roaming community cat population with a TNR program in Amherstburg. To strengthen and improve relationships between humans and animals To give free roaming felines a better quality of life and better healthcare To offer stray cats winterized shelter To provide domestic, stray cats permanent homes where possible To educate public on how to manage and care for stray cats through literature and event To work closely with the Humane Society and local vets through spay and neuter program 	\$1,000	\$0
Ineligible Organizations:			
StopGap Foundation**	New grant request for 2021: <ul style="list-style-type: none"> To help make Amherstburg more accessible by providing ramps for single stepped entry ways (up to 8") to local businesses in the community. The project would involve the StopGap team, who will work with local business owners, to 	\$5,500	\$0

Organization	Particulars of Service	Requested Amount	2020 Grant Issued
Eligible Organizations:			
	gather measurements, ramp information, coordinate delivery and provide care instructions. <ul style="list-style-type: none"> To fulfill 12-15 ramp requests by March 2021 and will aim to deliver the ramps by April 2021. 		

*It is important to note that the in-kind grant for the Fort Malden Golden Age Centre is approximate at time of writing, as COVID-19 has restricted their use of the Libro Centre.

**The request from this organization would provide grant funding to for profit businesses, which would not be in compliance with the Municipal Act as it would be 'bonusing'. Consideration of supporting commercial property owners in addressing accessibility requirements for their facilities would be better considered under a Community Improvement Plan.

The requests for the waiver of fees relating to rental of Libro Centre are in-kind grant requests, in that no funds would be paid directly to the applicant; however, they do have a financial impact to the Town for the opportunity cost of fees anticipated in the Town's financial model that would now not be collected from service users. If waiver of fees are approved they would be reflected in the Non-Departmental Budget Centre under the waiver of fees expense, with an offsetting amount in the Libro Budget Centre under rental revenue, to demonstrate the opportunity cost that results from the waiver.

4. RISK ANALYSIS:

At time of writing, not all financial information has been received and there is a risk of granting funds to an organization who may be sustainable without Town funds.

If Grants to Organizations and Waiver of Fees funding is not approved in the 2021 Budget or an eligible grant application is not approved for funding, the applicant(s) would need to seek alternate funding sources and/or reduce their costs; which may result in reductions to the level of service they are able to provide to the community. Consideration to balancing the use of taxpayer dollars for direct service delivery by the Town should be weighed against the support of community non-profit and charitable organizations in the best interests of the community.

5. FINANCIAL MATTERS:

The allowance for Grants to Organizations expense recommended in the 2021 Budget is \$43,400; which includes \$8,400 under the Town's commitment to provide a grant equivalent to the amount of Development Charges for the affordable housing development at 182 Pickering, the Town will incur an additional expense of about \$8,400 per year over 20 years. The first year of this grant was 2020, and grant payments will continue under the Agreement until 2039, subject to the property's continuous compliance with their Affordable Housing agreement with the City of Windsor. The balance of the

allowance is \$35,000 (2020 - \$35,000) for application based grants to community organizations. The listed 2021 grant requests total \$37,288.

The 2021 Budget recommends removal of the allowance for waiver of fees as outlined in issue paper CSDL-5.

6. CONSULTATIONS:

The Treasurer was consulted on this report, completed the review of applicants' financial position and concurs with its recommendation.

7. CONCLUSION:

The applications for Grants to Organizations and Waiver of Fees for the 2021 Budget year are provided for Council's consideration during budget deliberations.

A handwritten signature in black ink, appearing to read 'Paula Parker', is written over a horizontal line.

Paula Parker
Municipal Clerk

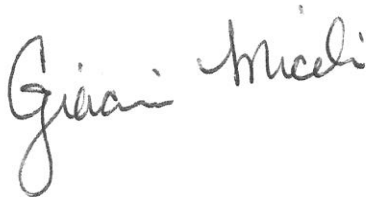
Report Approval Details

Document Title:	2021 Grants to Community Groups and Organizations.docx
Attachments:	<ul style="list-style-type: none">- 2021 Grant Application - Amherstburg Community Services.pdf- 2021 Grant Application - Amherstburg Food and Fellowship Mission.pdf- 2021 Grant Application - Amherstburg Historic Sites Association.pdf- 2021 Grant Application - Amherstburg Freedom Museum.pdf- 2021 Grant Application - Fort Malden Golden Age Centre.pdf- 2021 Grant Application - Christ Anglicant Church.pdf- 2021 Grant Application - SNAP for Cats (Spay Neuter Assist Program).pdf- 2021 Grant Application - Amherstburg Community Grant Application -StopGap Foundation.pdf
Final Approval Date:	Nov 12, 2020

This report and all of its attachments were approved and signed as outlined below:



Cheryl Horrobin



John Miceli



Paula Parker