



**TOWN OF AMHERSTBURG  
REGULAR COUNCIL MEETING  
MINUTES**

**Monday, February 10, 2025  
6:00 P.M.**

**Council Chambers  
271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

PRESENT	Mayor Michael Prue Deputy Mayor Gibb Councillor Molly Allaire Councillor Linden Crain Councillor Peter Courtney Councillor Diane Pouget
ABSENT	Councillor Donald McArthur (Regrets)
STAFF PRESENT	Kevin Fox - Clerk Valerie Critchley - CAO Sarah Sabihuddin - Deputy Clerk

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**1. CALL TO ORDER**

The Mayor called the meeting to order at 6:01pm

**2. NATIONAL ANTHEM**

### **3. ROLL CALL**

### **4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

Councillor Pouget declared a conflict of interest on item 14.2 due to the close proximity of a family members residence to that property.

### **5. LAND ACKNOWLEDGEMENT**

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

### **6. REPORT OUT FROM IN-CAMERA SESSION**

It was moved that Council enter into an In-Camera Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended for the following reasons:

#### Item A – Information Supplied in Confidence from Essex Power Related to Ongoing Negotiations

Section 239(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

Resolution: 20250210-001

**Moved By:** Councillor Pouget

**Seconded By:** Councillor Allaire

That Administration **BE DIRECTED** to provide a letter of support to Essex Power Corporation on behalf of Council in relation to energy infrastructure investments that will enable economic development and growth in the Essex County region.

The Mayor put the Motion.

**Motion Carried.**

## **7. MINUTES OF PREVIOUS MEETING**

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Crain

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

### **7.1 Special Council Meeting Planning Minutes - January 27, 2025**

The Mayor put the Motion.

**Motion Carried.**

## **8. RECOGNITIONS**

## **9. DELEGATIONS**

### **9.1 Delegation: 16.2 Shade Structures Jack Purdie Park and Brair Ridge Park - Linda Saxon**

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That the delegation **BE RECEIVED**.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Pouget

That Item 16.2 **BE BROUGHT** forward.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20250210-002

**Moved By** Councillor Pouget

**Seconded By** Councillor Courtney

That:

1. Administration **BE DIRECTED** to provide Council with Toronto's latest shade policy with their shade guidelines that are AODA compatible;
2. Administration **BE DIRECTED** to conduct dialogue with persons with disabilities and their caregivers along with the accessibility committee;
3. Administration **BE DIRECTED** to investigate applying for a Canadian Dermatology Shade Structure Grant Program for the purpose of permanent shade structure;
4. Administration **BE DIRECTED** to order and plant at least 5 large shade trees in both parks in strategic places in the interim until Council can deal with all reports dealing with permanent structures to be funded from the existing tree planting budget.

The Mayor put the Motion.

**Motion Carried.**

## **10. PRESENTATIONS**

## **11. REPORTS – CORPORATE SERVICES**

*No Reports.*

## **12. REPORTS - PARKS, RECREATION AND FACILITIES**

*No Reports.*

## **13. REPORTS - INFRASTRUCTURE SERVICES**

*No Reports.*

#### **14. REPORTS - PLANNING AND DEVELOPMENT SERVICES**

##### **14.1 Temporary Zoning By-law Amendment for 865 Front Road South**

Resolution: 20250210-003

**Moved By** Councillor Crain

**Seconded By** Councillor Allaire

That **By-law 2025-010** being a by-law to amend Zoning By-law No. 1999-52, to amend the zoning for the subject lands known as 865 Front Road South be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

The Mayor put the Motion.

**Motion Carried.**

##### **14.2 Zoning By-law Amendment ZBA-18-24 for 6754 County Road 50**

Resolution: 20250210-004

**Moved By** Councillor Courtney

**Seconded By** Councillor Crain

That:

1. The report of dated January 24, 2025 regarding a request that has been submitted by T/A General Contracting (Tony Abraham), for approximately 0.2 hectares of land located on the southwest corner of County Road 20 and County Road 50, municipally known as 6754 County Road 50, **BE RECEIVED**; and
2. Approval in Principle **BE GRANTED** to the applicant's rezoning application which amends the Neighbourhood Commercial CN-8 zone by adding a gas bar as a permitted use, and address existing site deficiencies: and
3. **THE BY-LAW REZONING THE SUBJECT LANDS BE BROUGHT BACK TO COUNCIL FOR ADOPTION PURPOSES** once a Site Plan Control Agreement has been prepared by Town Staff and Executed by the applicant to the satisfaction of the Town, incorporating detailed site plans, site servicing, and to include provisions to ensure that any applicable MECP regulations or guidelines are satisfied, and that

all necessary buffering/fencing, on-site lighting, storm water management and sanitary sewage facilities, signage, driveways and parking areas are built and maintained by the Applicant to the satisfaction of the Town (and the County where applicable).

The Mayor put the Motion.

**Motion Carried.**

### **14.3 Report Back on Gateway Digital Signs**

Resolution: 20250210-005

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That:

1. This report on the results of the Request for Proposal on the Gateway Digital Sign **BE RECEIVED** for information; and,
2. Pattison's stated one-time funding which is in excess of \$6,356 and the annual revenue sharing which is in excess of \$20,000 **BE DIRECTED** to the Economic Development Reserve (0107).

The Mayor put the Motion.

**Motion Carried.**

## **15. REPORTS - CAO's OFFICE**

*No Reports.*

## **16. INFORMATION REPORTS**

### **16.1 Building Activity Report for October to December of 2024**

Resolution: 20250210-006

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That the report from the Chief Building Official dated January 17, 2025 regarding the building activity for the months of October, November and December of 2024, **BE RECEIVED for information.**

The Mayor put the Motion.

**Motion Carried.**

**16.2 Options for Shade Structures at Jack Purdie Park and Briar Ridge Park**

*Discussed Above.*

**16.3 Quarterly Fire Department Activity Report – Q4 - 2024**

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That the Fourth Quarter Fire Activity Report (Oct., Nov. Dec. – 2025) **BE RECEIVED for information.**

The Mayor put the Motion.

**Motion Carried.**

**16.4 Ouellette Drain West – Drain Maintenance – Tree removals**

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Allaire

That the report from the Drainage Superintendent Engineering Coordinator dated January 3, 2025 titled “Ouellette Drain West – Drain Maintenance – Tree removals” **BE RECEIVED for information.**

The Mayor put the Motion.

**Motion Carried.**

**17. CONSENT CORRESPONDENCE**

**18. CORRESPONDENCE**

**18.1 Fibromyalgia Association Canada Lighting Request**

Resolution: 20250210-007

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

1. Administration **BE DIRECTED** to light up Town Hall in Purple on May 12, 2025 in recognition of the 2-4% of Canadians living with fibromyalgia; and,
2. That May 12, 2025 **BE PROCLAIMED** as Fibromyalgia Awareness Day in the Town of Amherstburg.

The Mayor put the Motion.

**Motion Carried.**

## **18.2 10 Year Debenture Request - Nicholas & Casey Martin**

Resolution: 20250210-008

**Moved By** Councillor Pouget

**Seconded By** Councillor Allaire

That Administration **BE DIRECTED** to extend an offer to debenture the associated costs related to this request over the maximum duration per our Local Improvement and Drainage Financing Policy.

The Mayor put the Motion.

**Motion Carried.**

## **19. CONSENT OTHER MINUTES**

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That the following minutes **BE RECEIVED**:

**19.1 Amherstburg Environmental Advisory Committee Meeting Minutes - November 7, 2024**

**19.2 Parks and Recreation Advisory Committee Meeting Minutes - November 20, 2024**



**19.3 Amherstburg Accessibility Advisory Committee Meeting Minutes - December 5, 2024**

**19.4 Heritage Committee Meeting Minutes - December 12, 2024**

**19.5 Committee of Adjustment December 4, 2024 Meeting Minutes**

The Mayor put the Motion.

**Motion Carried.**

**20. OTHER MINUTES**

**21. UNFINISHED BUSINESS**

**21.1 Unfinished Business List (UFB) – February**

**22. NEW BUSINESS**

Resolution: 20250210-009

**Moved By** Councillor Pouget

**Seconded By** Councillor Allaire

That Administration **BE DIRECTED** to provide Council with a complete report regarding the by-law preventing the public of feeding wild animals and the TNR program regarding feral cats.

The Mayor put the Motion.

**Motion Carried.**

**23. NOTICE OF MOTION**

**24. BY-LAWS**

**24.1 By-Law 2025-012 - Confirmatory By-law**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

By-law 2025-012 being a by-law to Confirm all Resolutions of the Municipal Council Meetings held on the February 10, 2025 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

The Mayor put the Motion.

**Motion Carried.**

## **25. ADJOURNMENT**

**Moved By** Councillor Courtney

**Seconded By** Councillor Allaire

That Council rise and adjourn at 7:18 p.m.

The Mayor put the Motion.

**Motion Carried.**

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MAYOR - MICHAEL PRUE

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KEVIN FOX - CLERK