



TOWN OF AMHERSTBURG
AUDIT AND FINANCE ADVISORY COMMITTEE MEETING
MINUTES

Monday, February 3, 2025

5:00 P.M.

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

PRESENT	Councillor Linden Crain - Chair Giuseppe Corio - Vice Chair Deputy Mayor Chris Gibb John Purdie Gordon Moore Paul McAllister
STAFF PRESENT	Tracy Prince - Staff Liaison, Director of Corporate Services/CFO Kevin Fox - Clerk Selena Scebba - Recording Secretary
ABSENT	Danielle Peladeau (<i>Regrets</i>)

1. CALL TO ORDER

The Clerk called the meeting to order at 5:00 p.m.

2. ROLL CALL

3. CALL FOR NOMINATIONS

3.1 Nomination of Chair

Moved by Deputy Mayor Gibb

Seconded by P. McAllister

That Linden Crain **BE APPOINTED** Chair of the Audit and Finance Advisory Committee.

The Clerk put the motion.

Motion Carried

3.2 Nomination of Vice Chair

Moved by Deputy Mayor Gibb

Seconded by Councillor Crain

That Joey Corio **BE APPOINTED** Vice Chair of the Audit and Finance Advisory Committee.

The Clerk put the motion.

Motion Carried

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures noted.

5. LAND ACKNOWLEDGMENT

The following land acknowledgment was read, “We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.”

6. MINUTES OF PREVIOUS MEETING

6.1 Audit and Finance Advisory Committee Meeting Minutes - December 2, 2024

Moved by G. Corio

Seconded by P. McAllister

That the Audit and Finance Advisory Committee meeting minutes of December 2, 2024 **BE ADOPTED**.

The Chair put the motion.

Motion Carried

7. ORDER OF BUSINESS

7.1 Business Licensing By-law Fee Schedule Review

Moved by J. Purdie

Seconded by P. McAllister

That the Audit and Finance Advisory Committee **RECOMMEND** Council waive all fees associated with business licensing.

The Chair put the motion.

Motion Carried

7.2 MNP Introduction

Moved by Deputy Mayor Gibb

Seconded by G. Corio

That the presentation **BE RECEIVED**.

The Chair put the motion.

Motion Carried

7.3 Audit and Finance Advisory Committee Meeting Schedule for 2025

Moved by J. Purdie

Seconded by Deputy Mayor Gibb

That a tentative Audit and Finance Advisory Committee **BE SCHEDULED** for December 5, 2025 to review a presentation to Council.

The Chair put the motion

Motion Carried

Moved by Deputy Mayor Gibb

Seconded by J. Purdie

That the proposed 2025 Audit and Finance Advisory Committee meeting schedule **BE ADOPTED** as amended.

The Chair put the motion

Motion Carried

8. UNFINISHED BUSINESS

9. NEW BUSINESS

Moved by J. Purdie

Seconded by P. McAllister

That the Chair **ASK** Council for feedback on if they would like a presentation from the Audit and Finance Advisory Committee during budget deliberations or receive the minutes.

The Chair put the motion

Motion Carried

Moved by G. Moore

Seconded by J. Purdie

That the Audit and Finance Advisory Committee **REVIEW** the Committee's Terms of Reference to make suggestions to Council.

The Chair put the motion

Motion Failed

Moved by G. Moore
Seconded by J. Purdie

That the Audit and Finance Advisory Committee **RECOMMEND** to Council that \$10,000 be budgeted to be spent in 2026 for upgrades to the financial reporting tool and be considered during the 2026 budget.

The Chair put the motion

Motion Carried

10. ADJOURNMENT

Moved by Deputy Mayor Gibb
Seconded by J. Purdie

That the Committee meeting **ADJOURN** at 7:08 p.m.

The Chair put the motion.

Motion Carried

Councillor Linden Crain - Chair

Selena Scebba - Recording Secretary