

OPERATING BUDGET

APPROVED 2025 OPERATING BUDGET



Town of Amherstburg



2025 Operating Budget Index

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By the Numbers



Parks, Facilities, & Recreation

- 100 Hectares of Parkland, including Sports Fields (247 Acres)
- 64 km of Trails:
 - CWATS 29 km
 - Others 32 km
 - Libro 3 km
- 20 Hectares of Naturalized Areas (50 acres)
- 25 Parks, including 12 Parks with Playground Equipment
- Floral Program
 - 110 Planters
 - 200 Hanging Baskets
 - 5 Raised Planters
 - Multiple Flower Beds
 - 2,500 Tulip Bulbs
- 45+ Facilities Maintained
- Recreation Facilities
 - 2 NHL Regulation Size Ice Surfaces
 - 1 Mini Ice Rink for Training
 - 1 Indoor Artificial Turf Field & Walking Track
 - 1 CFL/FIFA Regulation Size Outdoor Artificial Turf Field
 - 1 Premier Artificial Turf Diamond
 - 1 Miracle League Diamond
 - 17 Grass Outdoor Soccer Pitches
 - 6 Grass Field Baseball Diamonds
 - 5 Tennis and Pickleball Courts
 - 8 Dedicated Pickleball Courts
 - 4 Basketball Courts
 - 5 Pavilion/Gazebo/shade
 - 1 Splash Pad
- Recreation Programs
 - 25 Registered Programs for all ages
 - 10 Drop-in Programs for all ages
 - 4 Annual Special Events, including the New Holiday Market
 - 20+ User Groups, Leagues and Organizations

Infrastructure & Engineering

- Roads – 245 km
- Lanes – 490 km
- Sidewalks – 65 km
- Refuse Collected (2023) – 7,391 tonnes
- Recycling Collected (2023) – 1,412 tonnes
- Yard Waste Collected (2023) – 1,300 tonnes
- Sanitary Sewers – 126 km of linear
- Storm Sewers – 100 km of linear
- Catch Basins – 2,800
- Bridges – 31
- Culverts – 79
- Watermain Maintained – 361 km of linear
- Streetlights – 2,000+
- Sanitary Pump Stations – 22
- Municipal Drains – 7
- Storm Pump Stations – 2
- Trees – 5,000
- Fleet (including Fire) – 65 vehicles

Fire

- Total Response Calls – 469 calls (2023)
 - Fires – 85
 - Fire Alarm calls – 159
 - Public Hazard – 71
 - Rescues (MVA, etc.) – 84
 - Medical – 46
 - Others - 24
- 14 Fleet Units – 8 heavy Fleet Vehicles, 6 light Fleet Vehicles
- Other – Water Rescue Equipment - 2 inflatable Boats in a Trailer, 22' Limestone Boat (Marine 2) including Trailer, 4-Wheeler on a Trailer, Nuclear Emergency Worker Centre Trailer, Rehab/Decon Trailer and Decon Trailer
- 95 Fire Prevention Inspections
- 34 Business License Inspections
- 125 Fire Prevention Program Activities
- 250 Fire Safety Plan Reviews
- 15 Vulnerable Occupancy Annual Inspections
- 58 Smoke & CO Alarm Installs
- 494 Fire Permits Issued
- 184 Fire Permit Inspections
- \$4,976,700 Total Fire \$ Loss (Estimate)
- \$2,930,000 Total Property \$ Saved (Estimate)

Development Services

Building (Q3 – 2024)

- 314 Building Permits
- 90 Residential Dwelling Units created
 - 53 Single Family Dwelling Units
 - 13 Semi Detached Units
 - 0 Four Unit Townhouse Units
 - 0 Five Unite Townhouse Units
 - 0 Apartment Units
 - 0 Condo Units
 - 24 Secondary Units
- 18 Commercial Permits
- 5 Industrial Permits
- 6 Institutional Permits
- 40 Pool Enclosure Permits
- 1,954 Building Inspections
- \$73,000,000 Construction Value

Planning (Q3 – 2024)

- Official Plan Amendments – 1 completed application, 2 ongoing applications
- Zoning Bylaw Amendments – 7 completed applications, 14 ongoing applications
- Heritage designations – 11 new designations; support for heritage initiatives and committee meetings
- Site Plan Agreements – 13 completed applications, 11 ongoing applications
- Committee of Adjustment applications:
 - Consents – 22 completed applications, 10 ongoing applications
 - Minor Variances – 39 completed applications, 4 ongoing applications
- Part Lot Control – 1 completed application
- Plan of Subdivision – 1 completed application, 21 ongoing applications
- Plan of Condominium – 1 ongoing application
- Easements – 2 ongoing easement applications
- Review of Residential Building Permits – 268 completed reviews
- Review of Non-Residential Building Permits – 19 completed reviews
- Short Term Rental Applications – 43 completed reviews
- Pre-Submission Applications (New 2023) – 21 completed applications, 0 ongoing applications
- Official Plan Update – Town Urban Structure Plan
- Official Plan Update – Land Needs Assessment
- Support for Official Plan, Official Plan Update, Heritage Conservation District, Community Improvement Initiatives, Excess Soil Strategy, Development Charges By-law
- Ontario Land Tribunal Hearings – 2 completed appeals, 4 ongoing appeals

Corporate Services

Finance

- 2,830,746,850 Taxable Assessment per MPAC
- 10,074 Households per MPAC
- 10,691 Final Tax Bills
- 1,089 Accounts Receivable transactions
- 6,816 Accounts Payable transactions
- 4,211 Payroll slips issued

Information Technology

- 462 devices supported
 - 118 Computers
 - 115 Mobile Devices
 - 87 Networking Devices
 - 27 Business Printers
 - 101 Desk Phones
 - 14 Physical Servers
- Sites Supported: Town Hall, 3 Fire Stations, Libro Centre, Public Works, 99 Thomas Rd, Gordon House, The Hub, Water Pump Stations, McLeod Water Station, Victoria Street Community Centre
- 950 Internal Support Tickets annually

Legislative Services

By-Law Enforcement

- 422 Complaints received
- 189 Parking Tickets issued
- 22 Provincial Offences Tickets issued/Charges Laid
- 84 Marriage Licences issued
- 38 Business/Taxi Licenses issued
- 1,214 Dog Tags issued
- 46 Vital Statistics/Burial Permits Issued
- 63 Cat Vouchers Issued – 33 Cat Vouchers redeemed pursuant to the Cat Spay & Neuter Program

Clerk

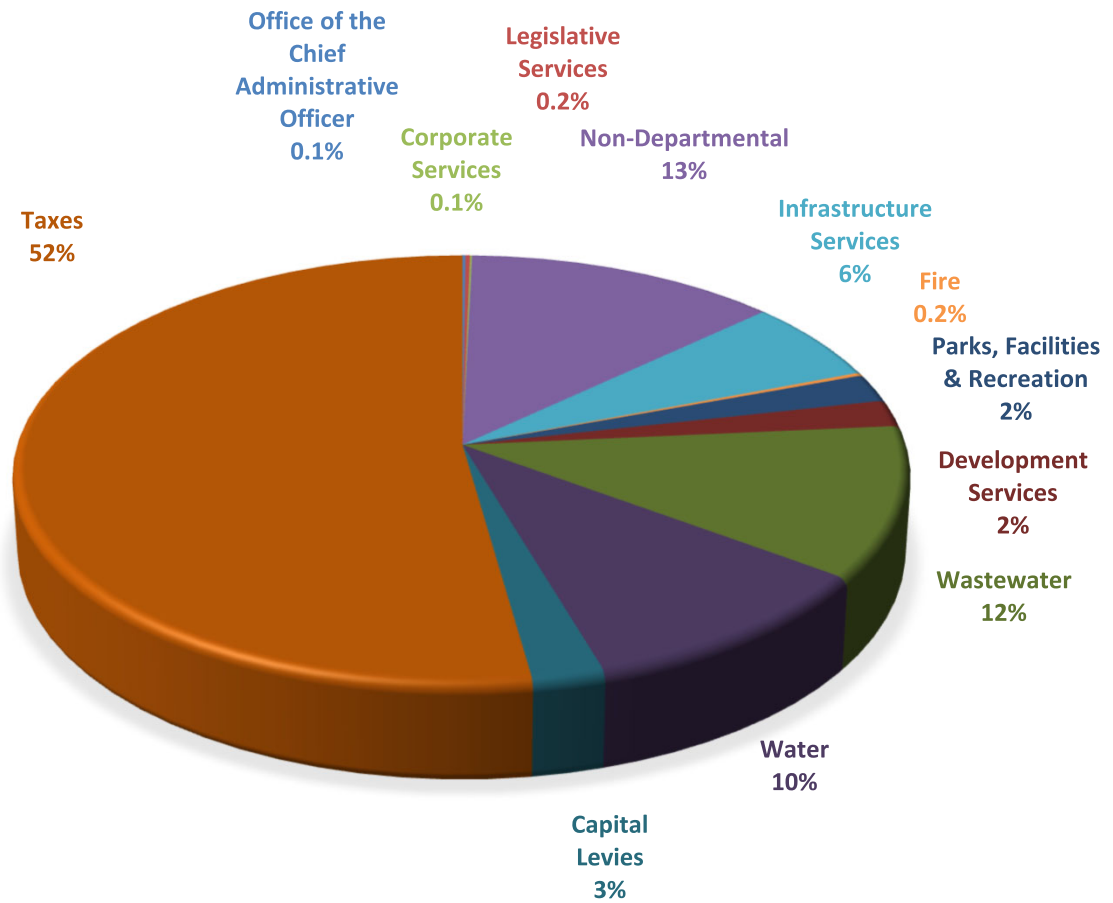
- 30 Regular and Special Public Council Meetings
- 14 In-Camera Council Meetings
- 50 Committee Meetings
- 11 Policies Reviewed & Revised
- 6 Insurance Claims processed against the Town
- 37 Subrogated Loss Claims Reviewed and Initiated on Behalf of the Town of Amherstburg
- 84 By-Laws Enacted
- 200 Council Resolutions Enacted

Human Resources

- 40 Recruitments (single & multiple incumbents)
- 188 Employees (Headcount) / 131.44 FTE (full time equivalent)
 - 106 Full-Time Staff
 - 50 Part-Time S
 - 1 Temporary/Contract Staff
 - 31 (Inactive-Student Contracts)
 - 65 Part-Time (Volunteer) Firefighters
- Organizational Movement
 - 18 New
 - 9 Transfers/Moves
 - 51 Exits (including seasonal students, part-time, end of contracts, retirements)
 - 13 Leaves of Absences (STD, LTD, WSIB)
- Quarterly Labour Relations Meetings
- Semi-Annual Regional Human Resource Meetings
- Launched Recruitment Platform in HRIS
- Monthly/Semi-Monthly Pay Equity Maintenance/Job Evaluation Meetings
- Participation on OMHRA Communities of Practice (Mental Health and Wellness; Bargaining; Diversity, Equity and Inclusion, Talent Management)
- Monthly Diversity, Equity and Inclusion Communication
- Training and Development Offerings- (In person and on-line);
- Employee Wellness Initiatives (2);
- Employee Appreciation Initiatives (2);
- Life Event Support (2 retirements, 12 return to work);
- Summer Student Program and Co-Op Programs (3)

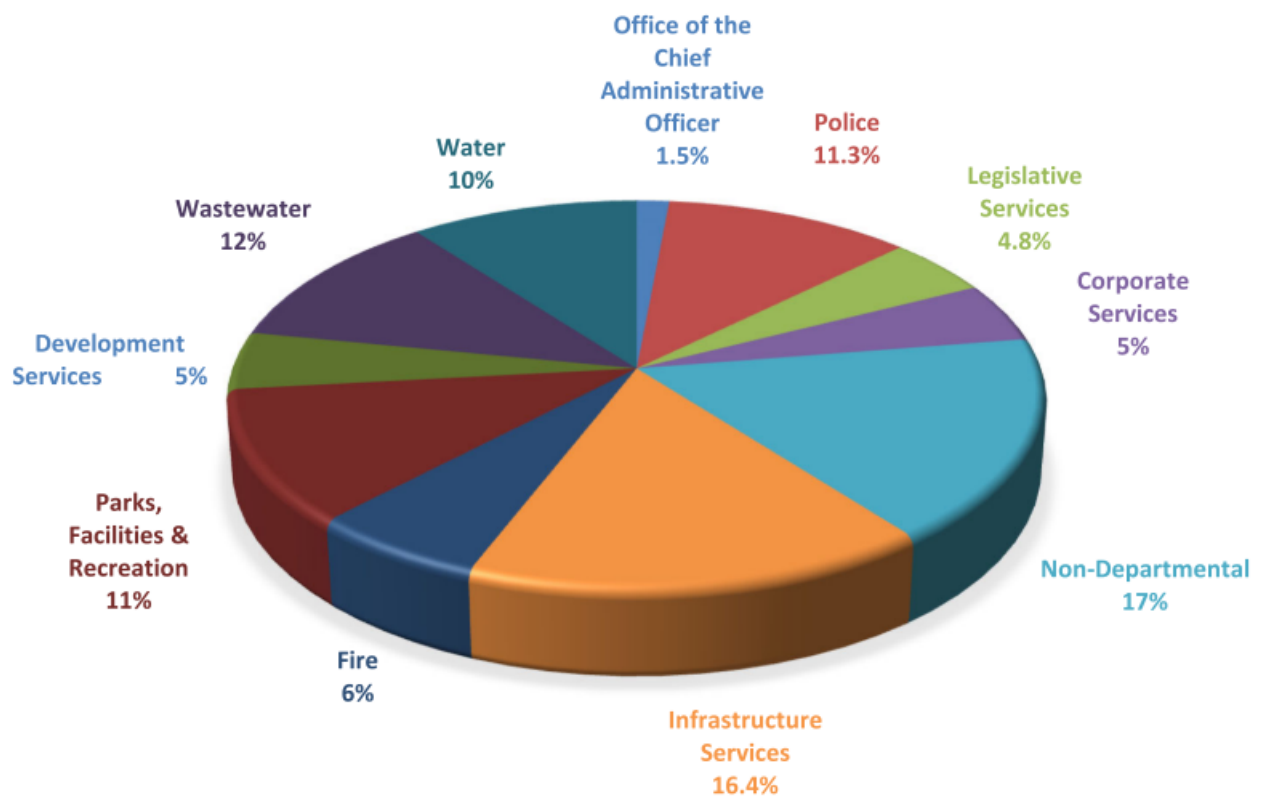
2025 Operational Revenues

Following is a breakdown of the \$61,781,327 total operating revenue in the Budget for taxation, water rate and wastewater rate funded budget centres in 2025:



2025 Operational Expenses

Following is a breakdown of the \$61,781,327 total operating expenses in the Budget for taxation, water rate and wastewater rate funded budget centres in 2025:



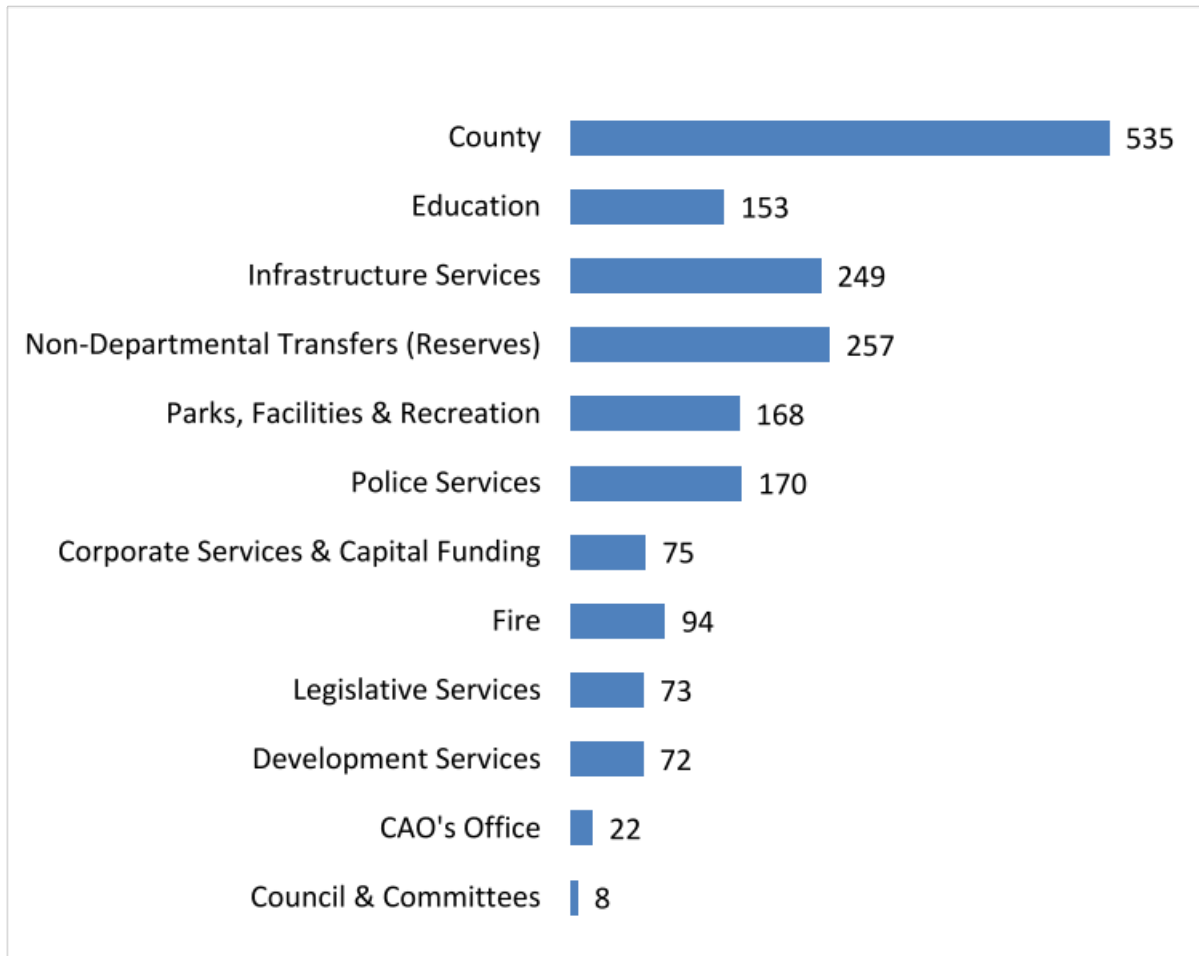
2025 Property Taxes

Following is a breakdown of the services funded by property taxes in 2025:

How Amherstburg Tax Dollars Work for You in 2025

Based on Residential Dwelling per \$100,000 of assessed value

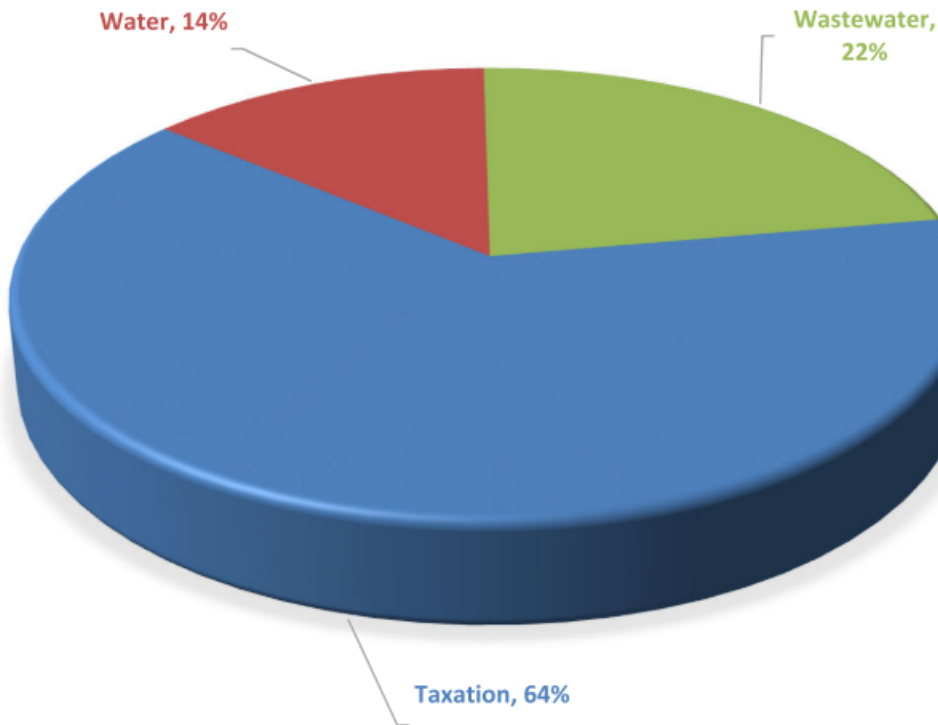
| | | |
|------------------|----|--------------|
| Amherstburg Levy | \$ | 1,189 |
| County Levy | \$ | 535 |
| Education Levy | \$ | 153 |
| Total Tax Bill | \$ | <u>1,877</u> |



2025 Summary of Impact - Tax, Water and Wastewater

Following is a breakdown of property tax and user fees for 2025:

| | | |
|------------|----|--------------|
| Taxation | \$ | 2,972 |
| Water | \$ | 634 |
| Wastewater | \$ | 1,045 |
| | \$ | <u>4,651</u> |



Assumptions:

Based on Residential Dwelling Valued at \$250,000

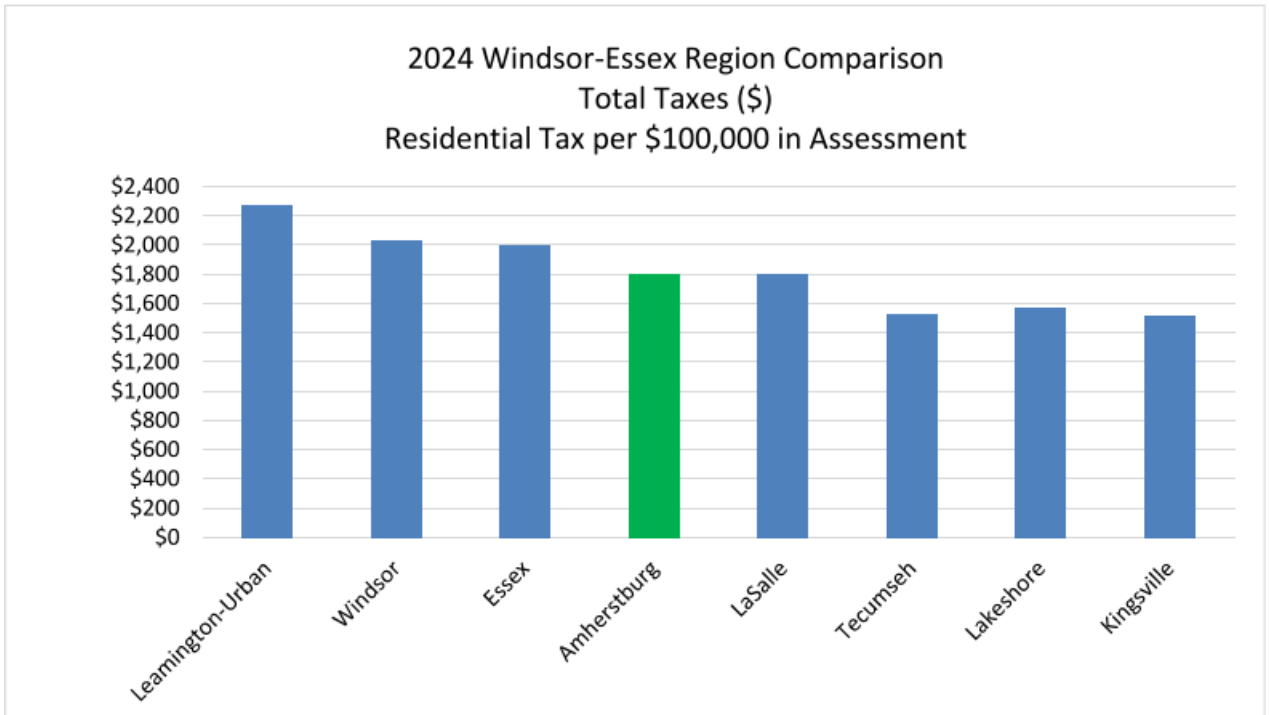
Water rate is 2024 rate + 3%.

Wastewater rate is 2024 rate + 3%

Water usage of 20m³/mo

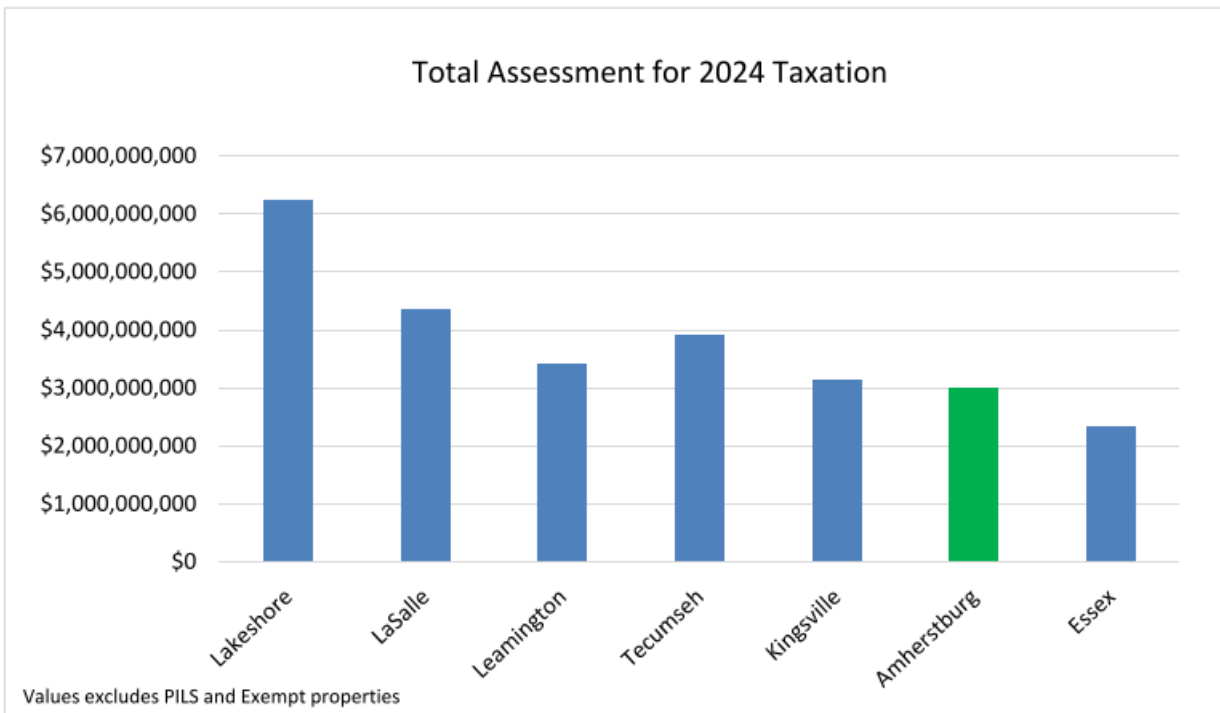
2024 Property Taxes

Following is a comparison of property taxes charged by various municipalities in the Windsor Essex region:



2024 Total Assessment

Assessment from 2024 Assessment Totals Report



| | | | | | | | |
|----------------------------------------------------|--|------------------------|-----------------------------|------------------------|----------------------------------------|------------------------|---------------------------------------------------------|
| Town of Amherstburg | | | | | | | |
| Summary of Revenues | | | | | | | |
| 2025 Budget | | | | | | | |
| Year ending December 31, 2025 | | | | | | | |
| | | 2023 Budget | 2023 YTD Actuals | 2024 Budget | 2024 Projected Year End | 2025 Budget | 2024 vs 2025 Budget Variance Fav/(Unfav) |
| Council & Committees | | - | - | - | - | 2,000 | |
| Office of the Chief Administrative Officer | | | | | | | |
| Police | | 75,000 | 128,603 | 75,000 | 75,000 | 75,000 | - |
| Legislative Services | | | | | | | |
| CAO's Office | | - | - | - | - | - | - |
| Clerk's Office | | 22,000 | 9,367 | 22,000 | 16,319 | 22,000 | - |
| Licensing & Enforcement | | 83,600 | 128,297 | 133,100 | 119,338 | 91,100 | 42,000 |
| Human Resources | | - | - | - | - | - | - |
| Corporate Services | | | | | | | |
| Financial Services | | 48,000 | 61,744 | 48,000 | 48,028 | 48,000 | - |
| IT | | - | 10,914 | - | - | - | - |
| Non-Departmental | | 8,426,712 | 11,237,183 | 8,185,516 | 8,550,974 | 7,861,299 | (324,217) |
| Fire | | 55,000 | 112,909 | 116,000 | 120,000 | 143,000 | 27,000 |
| Parks, Facilities, Recreation & Culture | | | | | | | |
| Facilities (combined) | | 1,111,092 | 1,060,457 | 1,111,092 | 1,057,463 | 1,086,092 | 25,000 |
| Parks | | 5,500 | 34,806 | 15,500 | 25,419 | 15,500 | - |
| Recreation Services | | 202,000 | 222,911 | 203,872 | 208,985 | 203,872 | - |
| Development Services | | | | | | | |
| Building | | 965,100 | 747,700 | 842,000 | 579,438 | 842,000 | - |
| Planning | | 275,966 | 169,474 | 280,173 | 228,804 | 280,173 | - |
| Economic Development (combined) | | 90,000 | 206,484 | 151,656 | 223,974 | 115,300 | 36,356 |
| Infrastructure Services | | | | | | | |
| Drainage | | 2,463,720 | 510,052 | 4,522,120 | 4,522,120 | 2,463,720 | 2,058,400 |
| Public Works | | 834,000 | 960,537 | 1,349,600 | 1,376,619 | 1,312,600 | 37,000 |
| Total Non-Taxation Revenues | | 14,657,690 | 15,582,703 | 17,055,629 | 17,152,481 | 14,557,656 | 2,497,973 |
| Capital Special Levy | | 1,370,849 | 1,377,898 | 1,422,436 | 1,420,762 | 1,464,956 | 42,521 |
| TAXES LEVIED | | 26,974,125 | 26,974,127 | 29,748,462 | 29,751,670 | 32,281,600 | 2,533,137 |
| TOTAL TAX LEVY | | 28,344,974 | 28,352,025 | 31,170,898 | 31,172,431 | 33,746,556 | 2,575,658 |
| TOTAL TAX REVENUE | | 43,002,664 | 43,934,727 | 48,226,526 | 48,324,912 | 48,304,212 | 77,685 |
| TOTAL WATER REVENUE | | 6,202,498 | 6,774,114 | 6,383,156 | 6,382,447 | 6,383,156 | - |
| TOTAL WASTEWATER REVENUE | | 7,093,959 | 7,290,777 | 7,093,959 | 7,150,310 | 7,093,959 | - |
| TOTAL TOWN REVENUE | | 56,299,121 | 57,999,618 | 61,703,641 | 61,857,669 | 61,781,327 | 77,685 |

| | | | | | | | | |
|----------------------------------------------------|--|-------------------|---------------------|-------------------|-------------------------------|-------------------|---------------------------------------------------|--------------|
| Town of Amherstburg | | | | | | | | |
| Summary of Expenses | | | | | | | | |
| 2025 Budget | | | | | | | | |
| Year ending December 31, 2025 | | | | | | | | |
| | | 2023 Budget | 2023 YTD Actuals | 2024 Budget | 2024 Projected Year End | 2025 Budget | 2024 vs 2025 Budget Variance Fav/(Unfav) | % Increase |
| Council & Committees | | 308,372 | 277,719 | 311,337 | 295,957 | 315,805 | (4,469) | 1.4% |
| Office of the Chief Administrative Officer | | | | | | | | |
| CAO's Office | | 827,733 | 1,139,018 | 876,172 | 909,331 | 903,034 | (6,861) | 3.1% |
| Police | | 5,608,808 | 5,748,630 | 6,301,854 | 6,343,130 | 6,923,846 | (621,992) | 9.9% |
| Clerk's Office | | 1,474,041 | 1,371,022 | 1,513,907 | 1,395,943 | 1,424,589 | 89,318 | -5.9% |
| Licensing & Enforcement | | 478,147 | 481,713 | 513,676 | 489,673 | 524,986 | (11,310) | 2.2% |
| Human Resources | | 790,829 | 418,702 | 915,979 | 926,871 | 1,001,821 | (85,842) | 9.4% |
| Corporate Services | | | | | | | | |
| Financial Services | | 1,580,054 | 1,525,994 | 1,607,383 | 1,581,193 | 1,698,605 | (91,222) | 5.7% |
| Information Technology | | 1,168,188 | 1,104,163 | 1,194,858 | 1,194,399 | 1,345,319 | (150,461) | 12.6% |
| Non-Departmental | | 10,092,133 | 12,772,852 | 10,267,211 | 10,609,658 | 10,462,883 | (195,672) | 1.9% |
| Fire | | 2,604,443 | 2,766,434 | 3,300,423 | 3,396,804 | 3,830,429 | (530,006) | 16.1% |
| Parks, Facilities, Recreation & Culture | | | | | | | | |
| Facilities (combined) | | 4,145,713 | 3,631,409 | 4,371,524 | 4,233,254 | 4,481,936 | (110,413) | 2.5% |
| Parks | | 1,383,478 | 1,299,273 | 1,439,023 | 1,448,942 | 1,492,072 | (53,049) | 3.7% |
| Recreation Services | | 668,564 | 709,223 | 802,457 | 807,570 | 856,766 | (54,309) | 6.8% |
| Development Services | | | | | | | | |
| Building | | 965,100 | 747,700 | 842,000 | 579,439 | 842,000 | 0 | 0.0% |
| Planning | | 772,923 | 741,768 | 855,905 | 803,172 | 900,263 | (44,358) | 5.2% |
| Economic Development (combined) | | 1,052,076 | 1,299,135 | 1,217,278 | 1,291,240 | 1,200,205 | 17,074 | -1.4% |
| Infrastructure Services | | | | | | | | |
| Drainage | | 2,552,609 | 568,221 | 4,761,409 | 4,751,806 | 2,704,076 | 2,057,333 | -43.2% |
| Public Works | | 6,529,453 | 6,652,695 | 7,134,131 | 7,161,150 | 7,395,577 | (261,446) | 3.7% |
| Subtotals | | 43,002,664 | 43,255,669 | 48,226,526 | 48,219,532 | 48,304,212 | (77,685) | 0.2% |
| TOTAL OPERATING EXPENSES | | 43,002,664 | 43,255,669 | 48,226,526 | 48,219,532 | 48,304,212 | (77,685) | 0.2% |
| TAXATION FUNDED CAPITAL EXPENDITURES | | - | - | - | - | - | - | |
| CAPITAL RESERVE TRANSFERS | | - | - | - | - | - | - | |
| TOTAL TAXATION FUNDED EXPENDITURES | | 43,002,664 | 43,255,669 | 48,226,526 | 48,219,532 | 48,304,212 | (77,685) | 0.16% |
| TOTAL WATER EXPENSES | | 6,202,497 | 6,799,815 | 6,383,156 | 6,382,446 | 6,383,156 | - | |
| TOTAL WASTEWATER EXPENSES | | 7,093,959 | 7,290,777 | 7,093,959 | 7,150,310 | 7,093,959 | 0 | |
| TOTAL TOWN EXPENSES | | 56,299,119 | 57,346,261 | 61,703,641 | 61,752,288 | 61,781,327 | (77,685) | |

| Town of Amherstburg | | | | | | | |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------------|-------------------|------------------------------------------|--|
| Summary of Expenses By Type | | | | | | | |
| 2025 Budget | | | | | | | |
| Year ending December 31, 2025 | | | | | | | |
| | 2023 Budget | 2023 YTD Actuals | 2024 Budget | 2024 Projected Year End | 2025 Budget | 2024 vs 2025 Budget Variance Fav/(Unfav) | |
| DEPARTMENT OPERATING EXPENSES | | | | | | | |
| Salaries | 10,736,004 | 10,345,599 | 11,598,901 | 11,305,243 | 11,908,650 | (309,749) | |
| Benefits | 3,376,053 | 2,882,074 | 3,596,103 | 3,511,026 | 3,780,084 | (183,981) | |
| Retiree Benefits | 374,570 | 393,174 | 446,163 | 477,115 | 496,163 | (50,000) | |
| Subtotal - Salary & Benefits | 14,486,626 | 13,620,847 | 15,641,167 | 15,293,383 | 16,184,897 | - 543,730 | |
| General Expenses | 3,160,080 | 3,168,426 | 3,560,460 | 3,298,399 | 3,570,212 | (9,752) | |
| Professional and Consulting Fees | 476,315 | 736,666 | 603,750 | 402,486 | 517,040 | 86,710 | |
| Building and Facility Expense | 750,075 | 689,684 | 739,375 | 683,101 | 739,375 | - | |
| Other Expenses | 55,000 | 47,661 | 55,000 | 29,260 | 55,000 | - | |
| Committee Expenses | 33,405 | 23,664 | 28,800 | 19,000 | 28,800 | - | |
| Contracted Services | 5,642,082 | 5,775,847 | 6,281,293 | 6,308,459 | 6,886,314 | (605,021) | |
| Election Expense | 2,200 | 3,587 | 2,200 | 2,671 | 2,200 | - | |
| Equipment and Vehicles | 838,167 | 1,027,165 | 830,047 | 1,064,078 | 953,704 | (123,657) | |
| Grants & Waivers Expense | 185,485 | 185,482 | 182,779 | 226,438 | 182,779 | - | |
| Municipal Partnerships Expenses | 26,000 | 26,000 | 28,100 | 46,200 | 30,000 | (1,900) | |
| Road and Drainage Maintenance | 3,444,250 | 1,265,050 | 5,562,825 | 5,398,074 | 3,504,250 | 2,058,575 | |
| Solid Waste & Landfill | 1,558,700 | 1,707,061 | 1,647,000 | 1,762,874 | 1,696,749 | (49,749) | |
| Traffic Signal and Sign Maintenance | 102,000 | 99,818 | 115,000 | 148,840 | 115,000 | - | |
| Tree Maintenance | 229,500 | 134,583 | 244,500 | 337,134 | 244,500 | - | |
| Utilities | 1,142,800 | 1,053,042 | 1,142,800 | 1,123,935 | 1,142,800 | - | |
| Cost Allocations | 134,774 | 134,774 | 134,774 | 134,774 | 134,774 | - | |
| Debt Charges | 803,568 | 767,343 | 1,003,568 | 1,003,567 | 1,213,238 | (209,670) | |
| Transfers to/from | 9,931,637 | 12,788,969 | 10,423,090 | 10,936,859 | 11,102,581 | (679,491) | |
| Subtotal - Other Operating Expenses | 28,516,037 | 29,634,822 | 32,585,360 | 32,926,149 | 32,119,315 | 466,045 | |
| TOTAL OPERATING EXPENSES | 43,002,664 | 43,255,669 | 48,226,526 | 48,219,532 | 48,304,212 | - 77,685 | |
| TOTAL TAX EXPENSES | 43,002,664 | 43,255,669 | 48,226,526 | 48,219,532 | 48,304,212 | (77,685) | |
| WATER EXPENSES | | | | | | | |
| Salaries | 937,034 | 899,784 | 961,748 | 867,966 | 962,600 | (852) | |
| Benefits | 330,585 | 297,212 | 338,547 | 315,552 | 336,597 | 1,950 | |
| Retiree Benefits | 35,000 | 33,330 | 39,600 | 33,971 | 32,600 | 7,000 | |
| Subtotal - Salary & Benefits | 1,302,619 | 1,230,326 | 1,339,895 | 1,217,488 | 1,331,797 | 8,098 | |
| General Expenses | 348,882 | 314,734 | 349,382 | 797,984 | 540,240 | (190,858) | |
| Professional and Consulting Fees | 25,000 | 28,058 | 25,000 | 32,991 | 25,000 | - | |
| Contracted Services | 1,094,702 | 1,176,069 | 1,195,782 | 1,140,317 | 1,228,749 | (32,967) | |
| Equipment and Vehicles | 182,983 | 257,285 | 182,983 | 248,970 | 202,982 | (19,999) | |
| Service Maintenance | 359,000 | 538,238 | 370,400 | 538,943 | 420,400 | (50,000) | |
| Utilities | 210,000 | 261,201 | 210,000 | 252,013 | 210,000 | - | |
| Water Program | 6,500 | 3,516 | 6,500 | - | 6,500 | - | |
| Cost Allocations | 785,800 | 785,800 | 815,600 | 815,600 | 815,600 | - | |
| Debt Charges | 344,379 | 341,299 | 344,379 | 354,379 | 257,057 | 257,057 | |
| Transfers to/from | 1,542,632 | 1,863,288 | 1,543,236 | 983,761 | 1,344,831 | 198,405 | |
| Total Water Operating Expenses | 6,202,497 | 6,799,815 | 6,383,157 | 6,382,446 | 6,383,156 | (87,321) | |
| WASTEWATER EXPENSES | | | | | | | |
| General Expenses | 440,240 | 384,500 | 440,240 | 363,311 | 598,819 | (158,579) | |
| Professional and Consulting Fees | 30,000 | 34,215 | 30,000 | 9,359 | 30,000 | - | |
| Contracted Services | 1,543,225 | 1,650,041 | 1,613,432 | 1,452,120 | 1,557,029 | 56,403 | |
| Environmental Services Expense | 457,000 | 264,734 | 297,000 | 172,252 | 297,000 | - | |
| Equipment and Vehicles | 202,500 | 144,078 | 202,500 | 222,497 | 202,500 | - | |
| Solid Waste and Landfill | 70,000 | 109,012 | 110,000 | 128,774 | 110,000 | - | |
| Utilities | 503,300 | 583,525 | 503,300 | 615,990 | 503,300 | - | |
| Cost Allocations | 841,800 | 841,800 | 929,600 | 929,600 | 929,600 | - | |
| Debt Charges | 2,009,777 | 1,975,859 | 2,009,777 | 2,009,566 | 2,009,343 | 434 | |
| Transfers to/from | 996,117 | 1,303,014 | 958,110 | 1,246,840 | 856,368 | 101,742 | |
| Total Wastewater Operating Expenses | 7,093,959 | 7,290,777 | 7,093,959 | 7,150,310 | 7,093,959 | (0) | |
| TOTAL TOWN EXPENSES | 56,299,119 | 57,346,261 | 61,703,642 | 61,752,288 | 61,781,327 | (165,007) | |

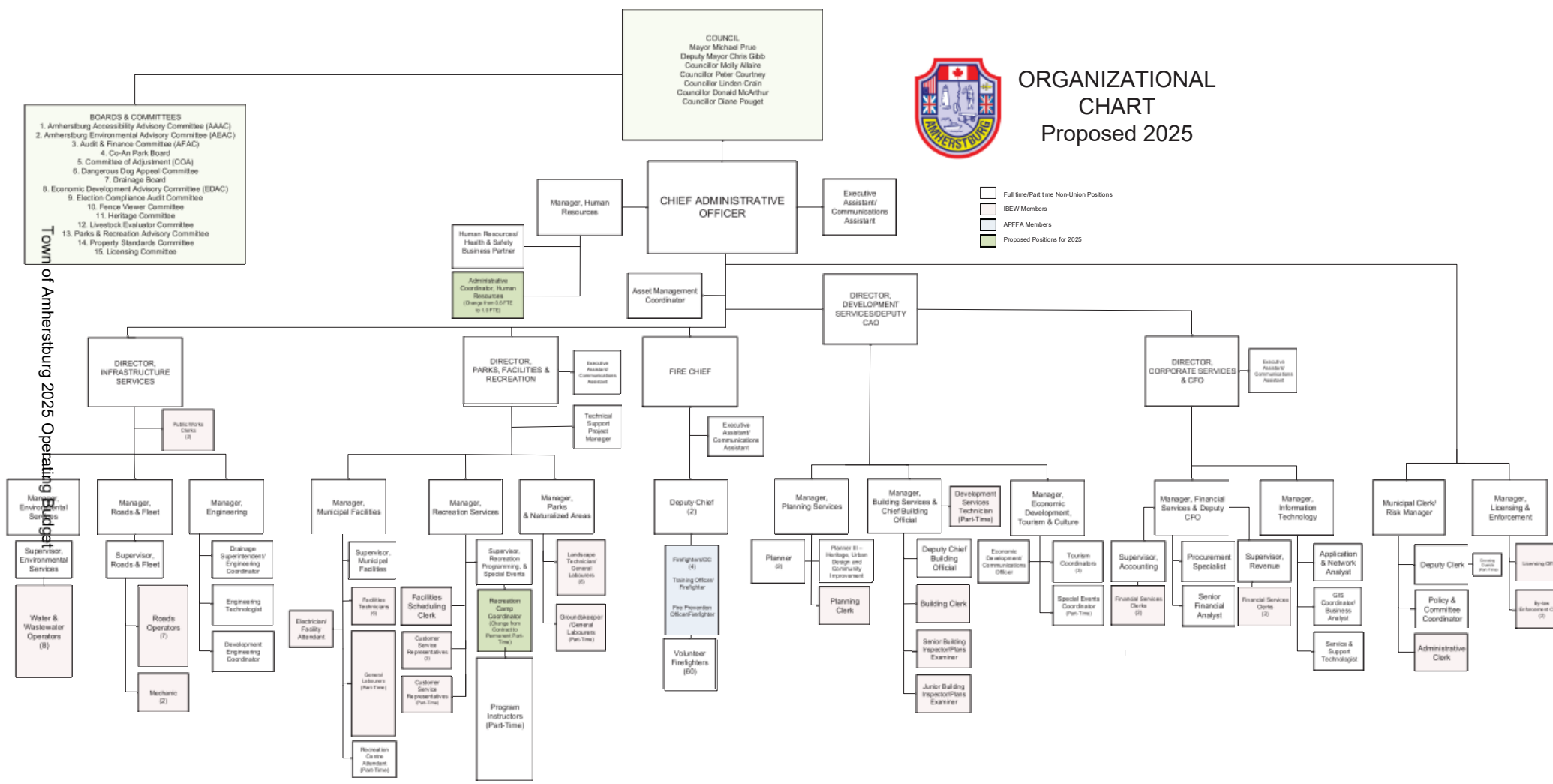
| TOWN OF AMHERSTBURG | | | | | | |
|----------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|-------------------|--|
| TAX LEVY CALCULATION | | | | | | |
| 2025 Budget | 2023 Budget | 2024 Budget | 2025 Budget | Increase | | |
| Total Collectable Tax Levy General | \$ 26,974,125 | \$ 29,748,462 | \$ 32,281,600 | \$ 2,533,137 | 8.52% | |
| Total Collectable Tax Levies Special Purpose | | | | | | |
| Funds Raised By Capital Replacement Levy | \$ 685,424 | \$ 711,218 | \$ 732,478 | | | |
| Funds Raised By Capital Reserve Levy | \$ 685,424 | \$ 711,218 | \$ 732,478 | | | |
| | \$ 1,370,849 | \$ 1,422,436 | \$ 1,464,956 | | | |
| Total Collectable Tax Levies | \$ 28,344,974 | \$ 31,170,898 | \$ 33,746,556 | \$ 2,575,658 | 8.26% | |
| Tax Rate Calculation Data: | | | | | | |
| Taxable Assessment as provided by MPAC | 2,752,152,250 | 2,839,767,950 | 2,927,780,641 | | | |
| Weighted Assessment | 2,656,620,144 | 2,756,592,570 | 2,838,995,245 | 3.76% | 2.99% | |
| (calculated using tax ratios provided by the County of Essex) | | | | Net Growth | Net Growth | |
| Average Tax Rate Calculation | 0.01015355 | 0.01079175 | 0.01137078 | | 5.37% | |
| Total Collectable (through tax rates)/ | | | | | | |
| Weighted Assessment | | | | | | |
| Capital Replacement Rate | 0.00025801 | 0.00025801 | 0.00025801 | | 0.00% | |
| Capital Reserve Rate | 0.00025801 | 0.00025801 | 0.00025801 | | 0.00% | |
| Total Tax and Capital Rate | 0.01066956 | 0.01130776 | 0.01188680 | | 5.12% | |
| Amount Per \$100,000 in Assessment | | | | | | |
| Total General Levy Taxes on \$100,000 in assessed value | \$ 1,015.35 | \$ 1,079.18 | \$ 1,137.08 | | | |
| Total Capital Replacement Levy on \$100,000 in assessed value | \$ 25.80 | \$ 25.80 | \$ 25.80 | | | |
| Total Capital Reserve Levy on \$100,000 in assessed value | \$ 25.80 | \$ 25.80 | \$ 25.80 | | | |
| Total Municipal Tax Bill on \$100,000 in assessed value | \$ 1,066.96 | \$ 1,130.78 | \$ 1,188.68 | | \$ 57.90 | |

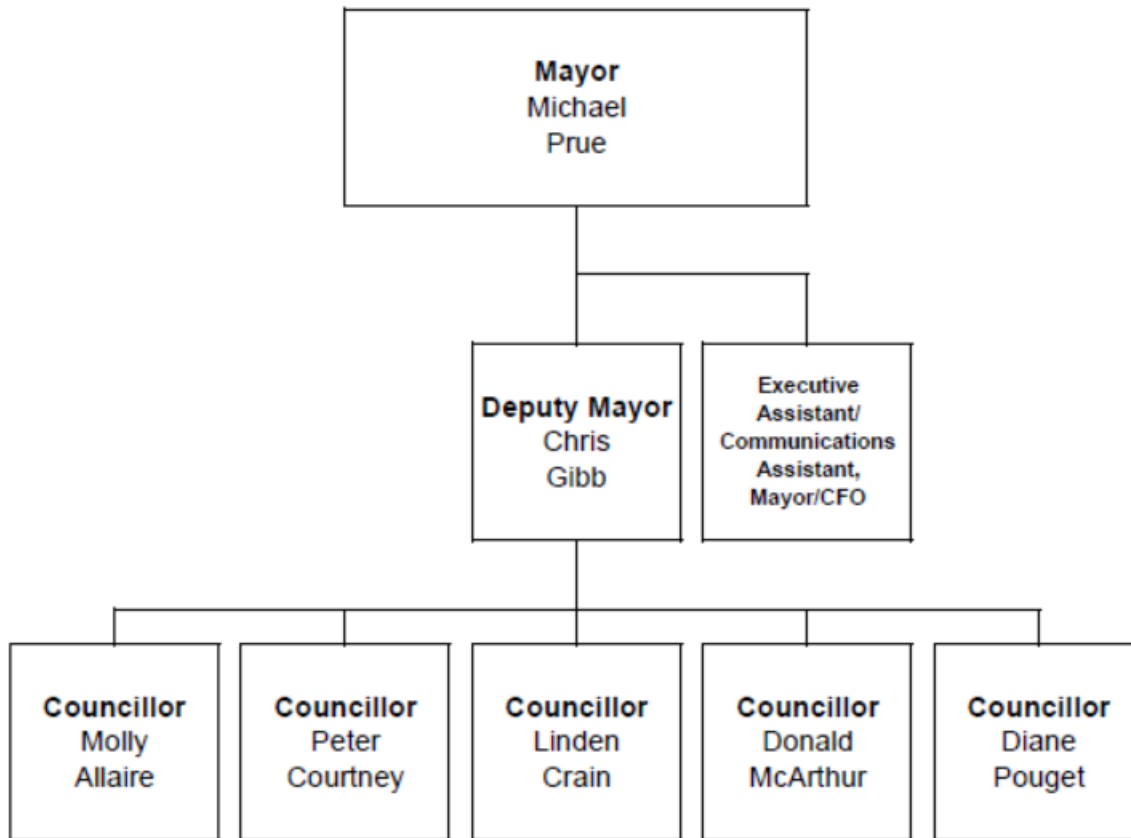


ORGANIZATIONAL CHART

Proposed 2025

Full time/Part Time Non-Union Positions
 IBEW Members
 APFA Members
 Proposed Positions for 2025

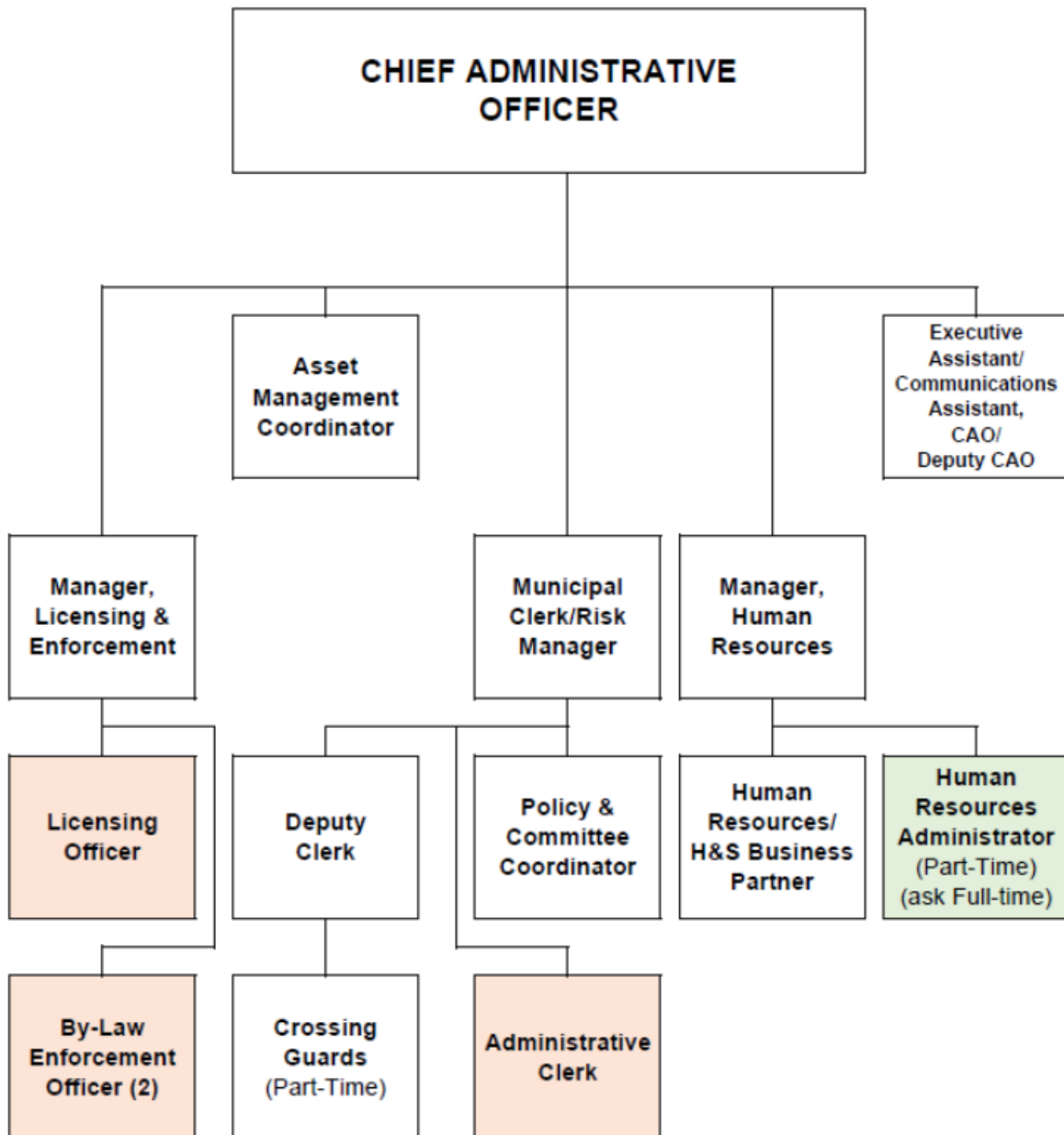




- | BOARDS & COMMITTEES |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Amherstburg Accessibility Advisory Committee (AAAC) 2. Amherstburg Environmental Advisory Committee (AEAC) 3. Audit and Finance Advisory Committee (AFAC) 4. Co-An Park Committee 5. Committee of Adjustment (COA) 6. Dangerous Dog Appeal Committee 7. Drainage Board 8. Economic Development Advisory Committee (EDAC) 9. Election Compliance Audit Committee (ECAC) 10. Fence Viewer Committee 11. Heritage Committee 12. Licensing Committee 13. Livestock Evaluator Committee 14. Parks and Recreation Advisory Committee 15. Property Standards Committee |



Department Overview





Department Description

The Office of The Chief Administrative Officer

The Chief Administrative Officer (CAO) advises Council and directs staff in accordance with all applicable policies, rules, professional standards, regulation and legislation.

The day-to-day business of operating the Town is the responsibility of the CAO, providing strategic direction to the organization in alignment with Council priorities and the provisions of the Municipal Act.

Clerks Department

The Clerk's Office is responsible for the delivery of the following services:

- Council services
- Boards and Committees
- Policy and By-law creation
- Corporate Records Management program
- Freedom of Information requests
- Accessibility for Ontarians with Disabilities Act compliance
- Civil Marriage Solemnization
- Insurance claims and Corporate Risk Management program
- Commissioner of Oaths
- Municipal Elections
- Crossing Guard program

Licensing and Enforcement Division

Licensing and By-Law Enforcement Division is responsible to enforce the Town By-laws, in addition to administering the issuance of various Licenses and Permits.

- Business and Taxi Licenses
- Lottery Licenses
- Marriage Licenses
- Liquor Licenses
- Death Certificate
- Dog Licenses
- Portable Sign Permit
- Public Event Permit
- Noise By-law Exemption
- Short Term Rental Licenses



Human Resources Department

The Human Resources Department provides the following services:

- Recruitment and staffing
- Compensation and benefits administration
- Job evaluation and pay equity
- Development of employment policies
- Employee training and development
- Health and safety programs
- Labour relations
- Employee wellness programs

Budgeted Staffing Resources

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|-------------------|-------|-------|---------------|
| Full Time FTE | 13.00 | 13.50 | 14.50 |
| Part Time FTE | 0.50 | 1.20 | 0.60 |
| Total FTE | 13.50 | 14.70 | 15.10 |
| Net Change | | | 0.40 |

2024 Staffing Complement includes:

Full Time

- 1.00 CAO
- 1.00 Executive Assistant/Communications Assistant to the CAO & Deputy CAO
- 0.50 Executive Assistant/Communications Assistant to the CFO & Mayor (split)
- 1.00 Asset Management Coordinator
- 1.00 Municipal Clerk
- 1.00 Deputy Clerk
- 1.00 Policy and Committee Coordinator
- 1.00 Administrative Clerk
- 1.00 Manager, Licensing and Enforcement
- 1.00 Licensing Officer
- 2.00 By-Law Enforcement Officers
- 1.00 Manager, Human Resources
- 1.00 Human Resources/Health & Safety Business Partner

Part Time

- 0.60 Crossing Guards (7 positions)
- 0.60 HR Administrative Coordinator (1 position)

*Proposed 2025 Staff Complement Changes:

Full Time

- 1.00 Human Resource Administrative Coordinator (less 0.6 PT Position)

| Town of Amherstburg Budget Centre: CAO'S OFFICE 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|-----------------------------------------------------------------------------|----------------|------------------|------------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 69,092 | 30,596 | 38,496 | - | - | - | - | - | - | - | - | - | - |
| Total 8-Transfers From | 69,092 | 30,596 | 38,496 | - | - | - | - | - | - | - | - | - | - |
| Total Revenues | 69,092 | 30,596 | 38,496 | - | - | - | - | - | - | - | - | - | - |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 430,090 | 450,545 | (20,455) | 488,717 | 561,465 | (72,748) | 488,717 | | 17,595 | | | 506,312 | |
| 5-0112 - Salaries - Part Time | 52,460 | 18,814 | 33,646 | - | - | - | - | | - | | | - | |
| Total 1-Salaries and Wages | 482,550 | 469,359 | 13,190 | 488,717 | 561,465 | (72,748) | 488,717 | - | 17,595 | - | - | 506,312 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 16,787 | 16,634 | 153 | 17,441 | 20,000 | (2,559) | 17,441 | | 1,008 | | | 18,449 | |
| 5-0202 - Benefits - E.I. | 5,697 | 5,824 | (128) | 5,778 | 6,000 | (222) | 5,778 | | 454 | | | 6,232 | |
| 5-0203 - Benefits - Omers | 55,594 | 51,511 | 4,084 | 51,443 | 68,707 | (17,264) | 51,443 | | 2,848 | | | 54,292 | |
| 5-0204 - Benefits - E.H.T. | 9,350 | 9,413 | (63) | 9,530 | 9,530 | - | 9,530 | | 477 | | | 10,007 | |
| 5-0205 - Benefits - Greenshield | 24,120 | 15,001 | 9,119 | 22,054 | 19,800 | 2,254 | 22,054 | | 2,450 | | | 24,504 | |
| 5-0207 - Benefits - Life & Disability | 28,021 | 4,449 | 23,571 | 25,269 | 8,330 | 16,939 | 25,269 | | (4,096) | | | 21,173 | |
| 5-0208 - Benefits - W.S.I.B. | 12,741 | 12,570 | 170 | 12,949 | 24,239 | (11,290) | 12,949 | | 6,215 | | | 19,164 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 1,292 | 1,633 | 1,950 | 1,950 | - | 1,950 | | 510 | | | 2,460 | |
| 5-0216 - Auto Allowance | 7,000 | 7,000 | 0 | 7,000 | 7,000 | 0 | 7,000 | | (0) | | | 7,000 | |
| Total 1-Salaries and Wages-Benefits | 162,235 | 123,695 | 38,540 | 153,414 | 165,556 | (12,142) | 153,414 | - | 9,867 | - | - | 163,281 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0251 - Subscriptions & Publications | 750 | 1,264 | (514) | 750 | 190 | 560 | 750 | | | | | 750 | |
| 5-0301 - Office Supplies | 1,850 | 3,796 | (1,946) | 1,850 | 1,342 | 508 | 1,850 | | | | | 1,850 | |
| 5-0307 - Advertising | - | - | - | 2,000 | 509 | 1,491 | 2,000 | | | | | 2,000 | |
| 5-0342 - Meeting Expenses | 3,000 | 3,038 | (38) | 3,000 | 3,281 | (281) | 3,000 | | | | | 3,000 | |
| 5-0345 - Cell Phone Expense | 2,980 | 1,370 | 1,610 | 2,980 | 725 | 2,255 | 2,980 | | | (600) | | 2,380 | IT-001 |
| 5-0350 - Memberships | 10,000 | 9,951 | 49 | 10,000 | 15,000 | (5,000) | 10,000 | | | | | 10,000 | |
| 5-0351 - Training And Conferences | 15,961 | 10,235 | 5,726 | 15,961 | 15,156 | 805 | 15,961 | | | | | 15,961 | |
| 5-0352 - Travel & Mileage | 1,000 | 980 | 20 | 1,000 | 2,068 | (1,068) | 1,000 | | | | | 1,000 | |
| Total 2-General Expenses | 35,541 | 30,633 | 4,908 | 37,541 | 38,271 | (730) | 37,541 | - | - | - | (600) | 36,941 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0325 - Legal Fees | 130,000 | 414,183 | (284,183) | 130,000 | 120,878 | 9,122 | 130,000 | | | | | 130,000 | |
| 5-0327 - Professional Fees | 86,500 | 131,745 | (45,245) | 66,500 | 23,161 | 43,339 | 66,500 | | | | | 66,500 | |
| Total 2-Professional and Consulting Fees | 216,500 | 545,927 | (329,427) | 196,500 | 144,039 | 52,461 | 196,500 | - | - | - | - | 196,500 | |
| Total Expenses | 896,825 | 1,169,614 | (272,789) | 876,172 | 909,331 | (33,159) | 876,172 | - | 27,461 | - | (600) | 903,034 | |
| Net Operating Budget | 827,733 | 1,139,018 | (311,285) | 876,172 | 909,331 | (33,159) | 876,172 | - | 27,461 | - | (600) | 903,034 | |

| Town of Amherstburg Budget Centre: POLICE 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|-----------------------------------------------------------------------|-----------|------------------|-----------|-----------|--------------------|-----------------------------|-------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-1022 - Police - Provincial Court Service Upload | - | 71,214 | (71,214) | - | - | - | - | - | - | - | - | - | - |
| Total 2-Grants | - | 71,214 | (71,214) | - | - | - | - | - | - | - | - | - | - |
| 2-User Fees | | | | | | | | | | | | | |
| 4-0750 - Provincial Offences Revenue | 75,000 | 57,388 | 17,612 | 75,000 | 75,000 | - | 75,000 | - | - | - | - | 75,000 | |
| Total 2-User Fees | 75,000 | 57,388 | 17,612 | 75,000 | 75,000 | - | 75,000 | - | - | - | - | 75,000 | |
| Total Revenues | 75,000 | 128,603 | (53,603) | 75,000 | 75,000 | - | 75,000 | - | - | - | - | 75,000 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 151,493 | (151,493) | - | - | - | - | - | - | - | - | - | - |
| Total 1-Salaries and Wages-Retiree Benefits | - | 151,493 | (151,493) | - | - | - | - | - | - | - | - | - | - |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0315 - Telephone | 6,000 | 6,704 | (704) | 6,000 | 7,072 | (1,072) | 6,000 | - | - | - | - | 6,000 | |
| 5-0324 - Dispatching | 77,000 | 71,500 | 5,500 | 235,000 | 310,778 | (75,778) | 235,000 | - | 84,300 | - | - | 319,300 | |
| Total 2-General Expenses | 83,000 | 78,204 | 4,796 | 241,000 | 317,850 | (76,850) | 241,000 | - | 84,300 | - | - | 325,300 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0325 - Legal Fees | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | - | - | - | (25,000) | - | POL-001 |
| Total 2-Professional and Consulting Fees | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | - | - | - | (25,000) | - | - |
| 3-Building and Facility Expense | | | | | | | | | | | | | |
| 5-0317 - Building Maintenance | 15,000 | 4,255 | 10,745 | 15,000 | 7,612 | 7,388 | 15,000 | - | - | - | (15,000) | - | FAC-002 |
| 5-0318 - Janitorial | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | - | - | - | (25,000) | - | FAC-002 |
| Total 3-Building and Facility Expense | 40,000 | 4,255 | 35,745 | 40,000 | 7,612 | 32,388 | 40,000 | - | - | - | (40,000) | - | - |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0605 - Contract Services | 5,350,457 | 5,421,671 | (71,214) | 5,885,503 | 5,923,346 | (37,843) | 5,885,503 | - | 565,021 | - | - | 6,450,524 | |
| Total 4-Contracted Services | 5,350,457 | 5,421,671 | (71,214) | 5,885,503 | 5,923,346 | (37,843) | 5,885,503 | - | 565,021 | - | - | 6,450,524 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 31,000 | 22,475 | 8,526 | 31,000 | 21,997 | 9,003 | 31,000 | - | 40,671 | - | - | 71,671 | |
| Total 4-Equipment and Vehicles | 31,000 | 22,475 | 8,526 | 31,000 | 21,997 | 9,003 | 31,000 | - | 40,671 | - | - | 71,671 | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | 28,000 | 19,311 | 8,689 | 28,000 | 20,977 | 7,023 | 28,000 | - | - | - | (28,000) | - | FAC-002 |
| Total 4-Utilities | 28,000 | 19,311 | 8,689 | 28,000 | 20,977 | 7,023 | 28,000 | - | - | - | (28,000) | - | - |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 10,197 | 10,797 | (600) | 10,197 | 11,110 | (913) | 10,197 | - | - | - | - | 10,197 | |
| 5-2006 - Debt Charges - Interest | 1,154 | 423 | 731 | 1,154 | 241 | 913 | 1,154 | - | - | - | - | 1,154 | |
| Total 8-Debt Charges | 11,351 | 11,221 | 130 | 11,351 | 11,351 | 0 | 11,351 | - | - | - | - | 11,351 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 40,000 | 40,000 | - | 40,000 | 39,996 | 4 | 40,000 | - | - | - | 25,000 | 65,000 | POL-001 |
| Total 8-Transfers To | 40,000 | 40,000 | - | 40,000 | 39,996 | 4 | 40,000 | - | - | - | 25,000 | 65,000 | - |
| Total Expenses | 5,608,808 | 5,748,630 | (139,822) | 6,301,854 | 6,343,130 | (41,276) | 6,301,854 | - | 689,992 | - | (68,000) | 6,923,846 | |
| Net Operating Budget | 5,533,808 | 5,620,027 | (86,219) | 6,226,854 | 6,268,130 | (41,276) | 6,226,854 | - | 689,992 | - | (68,000) | 6,848,846 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|-------------------------------------------------|----------------|------------------|---------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: COUNCIL 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-0591 - Fees Waived | - | - | - | - | - | - | - | - | - | - | (2,000) | (2,000) | COU-001 |
| Total 5-Other Income | - | - | - | - | - | - | - | - | - | - | (2,000) | (2,000) | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 3,705 | - | 3,705 | - | - | - | - | - | - | - | - | - | |
| 4-3016 - Interdepartment Transfer - From | | | | 4,500 | - | 4,500 | 4,500 | | | | | 4,500 | |
| Total 8-Transfers From | 3,705 | - | 3,705 | 4,500 | - | 4,500 | 4,500 | - | - | - | - | 4,500 | |
| Total Revenues | 3,705 | - | 3,705 | 4,500 | - | 4,500 | 4,500 | - | - | - | (2,000) | 2,500 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 201,650 | 201,651 | (1) | 205,689 | 226,184 | (20,495) | 205,689 | | 4,117 | | | 209,806 | |
| 5-0141 - Per Diem - Council | | | | 7,000 | - | 7,000 | 7,000 | | | | | 7,000 | |
| Total 1-Salaries and Wages | 201,650 | 201,651 | (1) | 212,689 | 226,184 | (13,495) | 212,689 | - | 4,117 | - | - | 216,806 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 10,541 | 7,140 | 3,401 | 10,989 | 6,854 | 4,135 | 10,989 | | 37 | | | 11,026 | |
| 5-0203 - Benefits - Omers | 18,149 | 11,709 | 6,440 | 18,512 | 11,943 | 6,569 | 18,512 | | 371 | | | 18,883 | |
| 5-0204 - Benefits - E.H.T. | 3,932 | 4,290 | (358) | 4,147 | 4,346 | (199) | 4,147 | | (56) | | | 4,091 | |
| 5-0208 - Benefits - W.S.I.B. | - | 326 | (326) | - | (3) | 3 | - | | - | | | - | |
| Total 1-Salaries and Wages-Benefits | 32,622 | 23,465 | 9,157 | 33,648 | 23,140 | 10,507 | 33,648 | - | 352 | - | - | 33,999 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0140 - Communications Allowance | 5,700 | 4,794 | 906 | 5,700 | 5,000 | 700 | 5,700 | | | | | 5,700 | |
| 5-0301 - Office Supplies | 1,000 | 4,505 | (3,505) | 500 | 1,500 | (1,000) | 500 | | | | | 500 | |
| 5-0340 - Public Receptions, Etc.... | 6,000 | 3,168 | 2,832 | 6,000 | 750 | 5,250 | 6,000 | | | | | 6,000 | |
| 5-0342 - Meeting Expenses | 4,000 | 3,590 | 410 | 2,000 | 5,645 | (3,645) | 2,000 | | | | | 2,000 | |
| 5-0345 - Cell Phone Expense | 2,200 | - | 2,200 | 1,500 | - | 1,500 | 1,500 | | | | | 1,500 | |
| 5-0348 - Donations | 2,000 | 2,184 | (184) | 2,000 | 2,000 | - | 2,000 | | | | | 2,000 | |
| 5-0351 - Training And Conferences | 19,000 | 9,469 | 9,531 | 19,000 | 10,738 | 8,262 | 19,000 | | | | | 19,000 | |
| 5-0352 - Travel & Mileage | 4,000 | 886 | 3,114 | 4,000 | 2,000 | 2,000 | 4,000 | | | | | 4,000 | |
| 5-0360 - Miscellaneous | 500 | 343 | 157 | - | - | - | - | | | | | - | |
| Total 2-General Expenses | 44,400 | 28,939 | 15,461 | 40,700 | 27,633 | 13,067 | 40,700 | - | - | - | - | 40,700 | |
| 4-Committees Expenses | | | | | | | | | | | | | |
| 5-0146 - Per Diems | 20,200 | 20,325 | (125) | 17,700 | 11,000 | 6,700 | 17,700 | | | | | 17,700 | |
| 5-0313 - Committee Meetings - Sundries | | | | 500 | 500 | - | 500 | | | | | 500 | |
| 5-0330 - Office Supplies - Committee | | | | 500 | 1,000 | (500) | 500 | | | | | 500 | |
| 5-0368 - Heritage Committee | 4,500 | 1,578 | 2,922 | 4,500 | 4,500 | - | 4,500 | | | | | 4,500 | |
| 5-0562 - Parks Advisory Committee | 1,500 | 666 | 834 | 1,500 | 1,500 | - | 1,500 | | | | | 1,500 | |
| 5-0569 - Drainage Committee | 5,205 | 26 | 5,179 | 2,100 | - | 2,100 | 2,100 | | | | | 2,100 | |
| 5-0571 - Accessibility Committee | 2,000 | 1,070 | 930 | 2,000 | 500 | 1,500 | 2,000 | | | | | 2,000 | |
| Total 4-Committees Expenses | 33,405 | 23,664 | 9,741 | 28,800 | 19,000 | 9,800 | 28,800 | - | - | - | - | 28,800 | |
| Total Expenses | 312,077 | 277,719 | 34,357 | 315,837 | 295,957 | 19,880 | 315,837 | - | 4,469 | - | - | 320,305 | |
| Net Operating Budget | 308,372 | 277,719 | 30,652 | 311,337 | 295,957 | 15,380 | 311,337 | - | 4,469 | - | 2,000 | 317,805 | |

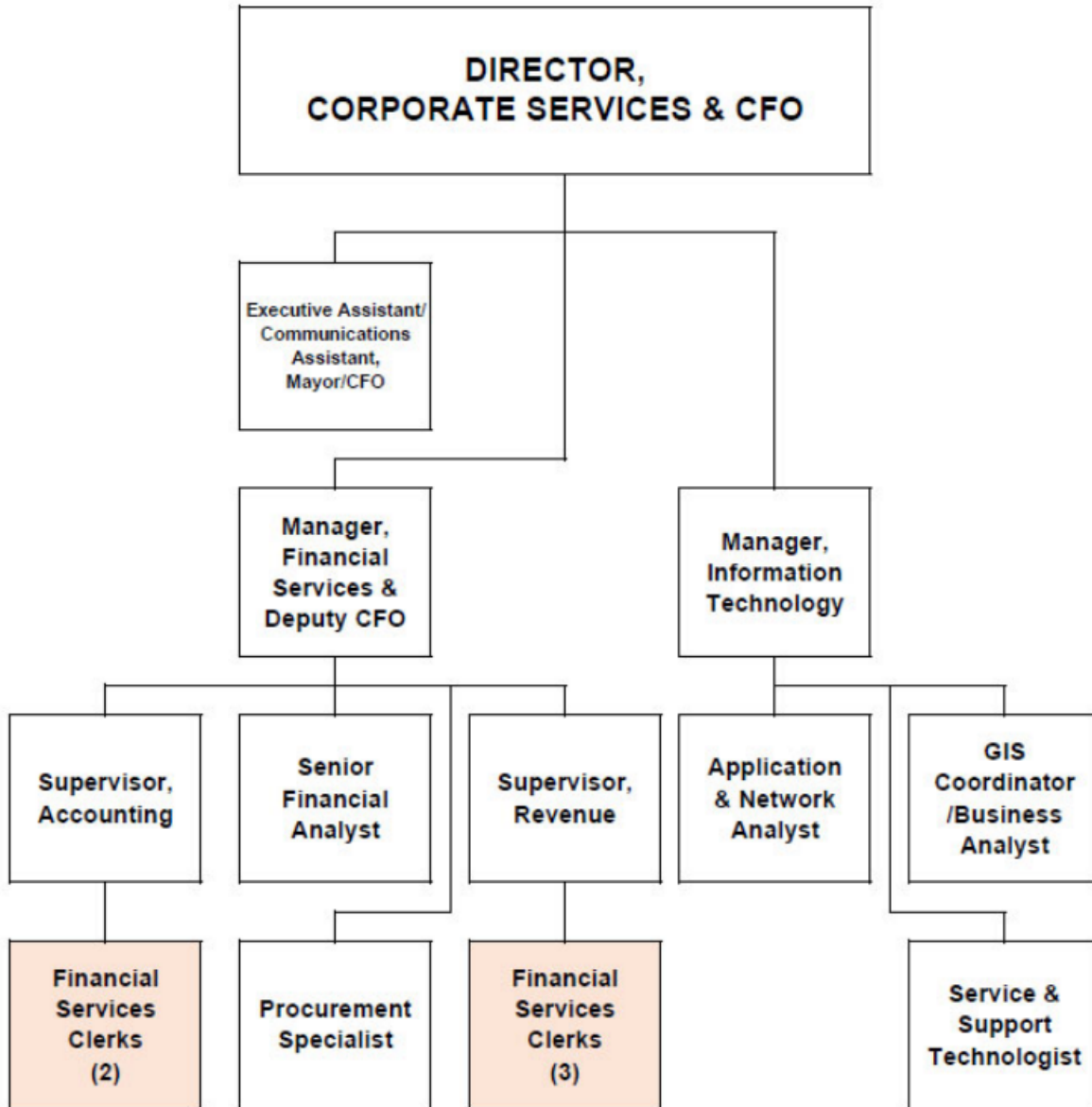
| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|---------------------------------------------------|------------------|------------------|-----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: CLERKS 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Revenue Fees | | | | | | | | | | | | | |
| 4-2164 - Property Damage Claims | 5,000 | (1,410) | 6,410 | 5,000 | 2,639 | 2,361 | 5,000 | | | | | 5,000 | |
| Total 2-Revenue Fees | 5,000 | (1,410) | 6,410 | 5,000 | 2,639 | 2,361 | 5,000 | - | - | - | - | 5,000 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-2163 - Insurance Proceeds | 15,000 | (13,178) | 28,178 | 15,000 | 11,961 | 3,039 | 15,000 | | | | | 15,000 | |
| Total 5-Other Income | 15,000 | (13,178) | 28,178 | 15,000 | 11,961 | 3,039 | 15,000 | - | - | - | - | 15,000 | |
| 8-Administrative Recoveries | | | | | | | | | | | | | |
| 4-1015 - Administrative Charges | 2,000 | 5,221 | (3,221) | 2,000 | 1,719 | 281 | 2,000 | | | | | 2,000 | |
| Total 8-Administrative Recoveries | 2,000 | 5,221 | (3,221) | 2,000 | 1,719 | 281 | 2,000 | - | - | - | - | 2,000 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 10,400 | 56,431 | (46,031) | 25,600 | - | 25,600 | 10,000 | | | | | 10,000 | |
| Total 8-Transfers From | 10,400 | 56,431 | (46,031) | 25,600 | - | 25,600 | 10,000 | - | - | - | - | 10,000 | |
| Total Revenues | 32,400 | 47,063 | (14,663) | 47,600 | 16,319 | 31,281 | 32,000 | - | - | - | - | 32,000 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 322,451 | 264,434 | 58,017 | 329,965 | 321,980 | 7,985 | 329,965 | | 18,998 | | | 348,963 | |
| 5-0102 - Salaries - Overtime | 12,500 | 7,816 | 4,684 | 12,500 | 7,296 | 5,204 | 12,500 | | | | (3,000) | 9,500 | FAC-001 |
| 5-0109 - Salaries - Students | - | 8,887 | (8,887) | - | - | - | - | | | | | - | |
| 5-0112 - Salaries - Part Time | 22,523 | 22,969 | (446) | 23,833 | 27,350 | (3,517) | 23,833 | | 903 | | 930 | 25,666 | HR-001 |
| Total 1-Salaries and Wages | 357,474 | 304,105 | 53,369 | 366,298 | 356,625 | 9,673 | 366,298 | - | 19,901 | - | (2,070) | 384,129 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 15,525 | 14,628 | 897 | 17,482 | 19,774 | (2,292) | 17,482 | | (210) | | 93 | 17,365 | HR-001 |
| 5-0202 - Benefits - E.I. | 5,177 | 5,074 | 104 | 5,367 | 7,129 | (1,762) | 5,367 | | 560 | | | 5,927 | |
| 5-0203 - Benefits - Omers | 34,944 | 26,704 | 8,240 | 33,870 | 33,099 | 771 | 33,870 | | 2,588 | | | 36,458 | |
| 5-0204 - Benefits - E.H.T. | 6,971 | 5,929 | 1,042 | 7,143 | 6,965 | 178 | 7,143 | | 144 | | | 7,287 | |
| 5-0205 - Benefits - Greenshield | 24,589 | 20,241 | 4,348 | 29,130 | 27,447 | 1,683 | 29,130 | | (688) | | | 28,442 | |
| 5-0207 - Benefits - Life & Disability | 21,282 | 21,852 | (570) | 21,118 | 22,236 | (1,118) | 21,118 | | (5,245) | | | 15,873 | |
| 5-0208 - Benefits - W.S.I.B. | 12,262 | 10,461 | 1,801 | 12,682 | 14,258 | (1,576) | 12,682 | | 6,265 | | | 18,947 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 3,900 | 3,317 | 583 | 3,900 | 3,956 | (56) | 3,900 | | 36 | | | 3,936 | |
| Total 1-Salaries and Wages-Benefits | 124,650 | 108,204 | 16,446 | 130,692 | 134,864 | (4,172) | 130,692 | - | 3,450 | - | 93 | 134,236 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0251 - Subscriptions & Publications | 500 | 100 | 400 | 500 | 300 | 200 | 500 | | | | | 500 | |
| 5-0252 - Uniforms | 1,000 | 94 | 906 | 1,000 | 1,000 | - | 1,000 | | | | | 1,000 | |
| 5-0301 - Office Supplies | 2,500 | 2,523 | (23) | 2,500 | 3,310 | (810) | 2,500 | | | | | 2,500 | |
| 5-0314 - General Insurance | 763,617 | 793,359 | (29,742) | 763,617 | 625,000 | 138,617 | 763,617 | | (114,692) | | | 648,925 | |
| 5-0342 - Meeting Expenses | 500 | 892 | (392) | 500 | 1,958 | (1,458) | 500 | | | | | 500 | |
| 5-0345 - Cell Phone Expense | 2,000 | 517 | 1,483 | 2,200 | 1,715 | 485 | 1,600 | | | | | 1,600 | |
| 5-0350 - Memberships | 4,000 | 1,272 | 2,728 | 4,000 | 2,000 | 2,000 | 4,000 | | | | | 4,000 | |
| 5-0351 - Training And Conferences | 10,000 | 9,862 | 138 | 10,000 | 11,000 | (1,000) | 10,000 | | | | | 10,000 | |
| 5-0352 - Travel & Mileage | 500 | 1,282 | (782) | 500 | - | 500 | 500 | | | | | 500 | |
| 5-0386 - Records Management | | | | 5,000 | 5,000 | - | 5,000 | | | | | 5,000 | |
| 5-0506 - Insurance Deductible | 75,000 | 86,956 | (11,956) | 75,000 | 75,000 | - | 75,000 | | | | | 75,000 | |
| 5-0507 - Settlement Claims | 10,000 | 10,167 | (167) | 10,000 | 10,000 | - | 10,000 | | | | | 10,000 | |
| Total 2-General Expenses | 869,617 | 907,025 | (37,408) | 874,817 | 736,283 | 138,534 | 874,217 | - | (114,692) | - | - | 759,525 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | 40,500 | 18,191 | 22,309 | 45,500 | 45,500 | - | 30,500 | | | | | 30,500 | |
| Total 2-Professional and Consulting Fees | 40,500 | 18,191 | 22,309 | 45,500 | 45,500 | - | 30,500 | - | - | - | - | 30,500 | |
| 3-Building and Facility Expense | | | | | | | | | | | | | |
| 5-0317 - Building Maintenance | 5,000 | 4,930 | 70 | - | - | - | - | | | | | - | |
| Total 3-Building and Facility Expense | 5,000 | 4,930 | 70 | - | - | - | - | - | - | - | - | - | |
| 4-Election Expenses | | | | | | | | | | | | | |
| 5-0312 - Election Expenses | 2,200 | 3,587 | (1,387) | 2,200 | 2,671 | (471) | 2,200 | | | | | 2,200 | |
| Total 4-Election Expenses | 2,200 | 3,587 | (1,387) | 2,200 | 2,671 | (471) | 2,200 | - | - | - | - | 2,200 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 40,000 | 81,410 | (41,410) | 40,000 | 40,000 | - | 40,000 | | | | 4,000 | 44,000 | CLK-001 |
| 5-2022 - Transfer To Reserves - AODA Compliance | 40,000 | - | 40,000 | 75,000 | 75,000 | - | 75,000 | | | | | 75,000 | |
| 5-2030 - Transfer To Insurance Reserve - Property | 5,000 | - | 5,000 | 5,000 | 5,000 | - | 5,000 | | | | | 5,000 | |
| Total 8-Transfers To | 85,000 | 81,410 | 3,590 | 120,000 | 120,000 | - | 120,000 | - | - | - | 4,000 | 124,000 | |
| Total Expenses | 1,484,441 | 1,427,453 | 56,988 | 1,539,507 | 1,395,943 | 143,564 | 1,523,907 | - | (91,341) | - | 2,023 | 1,434,589 | |
| Net Operating Budget | 1,452,041 | 1,380,390 | 71,651 | 1,491,907 | 1,379,624 | 112,283 | 1,491,907 | - | (91,341) | - | 2,023 | 1,402,589 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|---------------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: HUMAN RESOURCES 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 26,200 | - | 26,200 | 15,210 | 15,210 | - | - | - | - | - | - | - | - |
| Total 8-Transfers From | 26,200 | - | 26,200 | 15,210 | 15,210 | - | - | - | - | - | - | - | - |
| Total Revenues | 26,200 | - | 26,200 | 15,210 | 15,210 | - | - | - | - | - | - | - | - |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 227,937 | 238,044 | (10,107) | 240,698 | 240,698 | 0 | 240,698 | | 4,825 | | 66,277 | 311,800 | HR-004 |
| 5-0102 - Salaries - Overtime | 4,000 | 1,191 | 2,809 | 4,000 | - | 4,000 | 4,000 | | | | | 4,000 | |
| 5-0107 - Salaries - Temporary Personnel | 21,254 | 18,710 | 2,544 | - | - | - | - | | | | | - | |
| 5-0109 - Salaries - Students | | | - | - | - | - | - | | | | | - | |
| 5-0112 - Salaries - Part Time | | | - | 43,700 | 43,700 | - | 43,700 | | (2,343) | | (41,357) | (0) | HR-004 |
| Total 1-Salaries and Wages | 253,191 | 257,946 | (4,755) | 288,398 | 284,398 | 4,000 | 288,398 | - | 2,482 | - | 24,920 | 315,800 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 8,565 | 8,495 | 70 | 9,282 | 13,784 | (4,502) | 9,282 | | 1,727 | | 1,483 | 12,492 | HR-004 |
| 5-0202 - Benefits - E.I. | 2,817 | 2,763 | 54 | 2,909 | 4,504 | (1,595) | 2,909 | | 761 | | 324 | 3,994 | HR-004 |
| 5-0203 - Benefits - Omers | 28,162 | 27,150 | 1,012 | 29,590 | 27,725 | 1,865 | 29,590 | | 2,333 | | 2,285 | 34,208 | HR-004 |
| 5-0204 - Benefits - E.H.T. | 4,921 | 4,991 | (70) | 5,191 | 4,651 | 540 | 5,191 | | 403 | | 486 | 6,080 | HR-004 |
| 5-0205 - Benefits - Greenshield | 12,451 | 11,942 | 509 | 19,737 | 12,106 | 7,631 | 19,737 | | (2,234) | | 3,501 | 21,003 | HR-004 |
| 5-0207 - Benefits - Life & Disability | 15,044 | 12,240 | 2,804 | 15,405 | 12,493 | 2,912 | 15,405 | | (4,013) | | 3,075 | 14,468 | HR-004 |
| 5-0208 - Benefits - W.S.I.B. | 7,882 | 7,976 | (94) | 8,268 | 9,541 | (1,273) | 8,268 | | 5,044 | | 1,263 | 14,575 | HR-004 |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 1,961 | 964 | 1,950 | 1,950 | - | 1,950 | | 18 | | 984 | 2,952 | HR-004 |
| 5-0215 - Benefits - EAP | 4,700 | 3,491 | 1,209 | 4,700 | 4,655 | 45 | 4,700 | | - | | - | 4,700 | |
| Total 1-Salaries and Wages-Benefits | 87,468 | 81,009 | 6,458 | 97,032 | 91,409 | 5,623 | 97,032 | - | 4,040 | - | 13,400 | 114,472 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | 349,570 | - | 349,570 | 417,319 | 451,077 | (33,758) | 417,319 | | 50,000 | | - | 467,319 | |
| Total 1-Salaries and Wages-Retiree Benefits | 349,570 | - | 349,570 | 417,319 | 451,077 | (33,758) | 417,319 | - | 50,000 | - | - | 467,319 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0240 - Employee Recognition | 12,300 | 10,044 | 2,256 | 22,940 | 12,376 | 10,564 | 19,730 | | | | | 19,730 | |
| 5-0249 - Training | 14,000 | 6,974 | 7,026 | 24,000 | 20,000 | 4,000 | 12,000 | | | | | 12,000 | |
| 5-0250 - Health And Safety | 17,500 | 16,629 | 871 | 22,500 | 22,021 | 479 | 22,500 | | | | | 22,500 | |
| 5-0301 - Office Supplies | 1,000 | 1,157 | (157) | 2,500 | 1,011 | 1,489 | 2,500 | | | | | 2,500 | |
| 5-0342 - Meeting Expenses | 1,000 | 716 | 284 | 1,000 | 542 | 458 | 1,000 | | | | | 1,000 | |
| 5-0345 - Cell Phone Expense | 1,250 | 1,352 | (102) | 1,250 | 1,120 | 130 | 1,250 | | | | | 1,250 | |
| 5-0350 - Memberships | 2,450 | 1,917 | 533 | 2,450 | 3,773 | (1,323) | 2,450 | | | | | 2,450 | |
| 5-0351 - Training And Conferences | 5,500 | 5,467 | 33 | 4,500 | 4,500 | - | 4,500 | | | | | 4,500 | |
| 5-0352 - Travel & Mileage | 1,000 | 541 | 459 | 700 | 700 | - | 700 | | | | 600 | 5,100 | HR-003 |
| 5-0372 - Recruitment Expense | 24,600 | 6,865 | 17,735 | 24,600 | 9,155 | 15,445 | 24,600 | | | | (9,600) | 15,000 | AFC-002 |
| Total 2-General Expenses | 80,600 | 51,661 | 28,939 | 106,440 | 75,197 | 31,243 | 91,230 | - | - | - | (9,000) | 82,230 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | 46,200 | 7,614 | 38,586 | 22,000 | 40,000 | (18,000) | 22,000 | | | | | 22,000 | |
| Total 2-Professional and Consulting Fees | 46,200 | 7,614 | 38,586 | 22,000 | 40,000 | (18,000) | 22,000 | - | - | - | - | 22,000 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | - | 20,471 | (20,471) | - | - | - | - | | | | | - | |
| Total 8-Transfers To | - | 20,471 | (20,471) | - | - | - | - | - | - | - | - | - | |
| Total Expenses | 817,029 | 418,702 | 398,327 | 931,189 | 942,081 | (10,892) | 915,979 | - | 56,522 | - | 29,320 | 1,001,821 | |
| Net Operating Budget | 790,829 | 418,702 | 372,127 | 915,979 | 926,871 | (10,892) | 915,979 | - | 56,522 | - | 29,320 | 1,001,821 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|-------------------------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: LICENSING AND ENFORCEMENT 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1040 - Fees And Service Charges | - | 30,237 | (30,237) | 42,000 | 28,001 | 13,999 | 42,000 | | (42,000) | | | - | |
| 4-2105 - Dog Tags & Fines | 17,000 | 25,531 | (8,531) | 17,000 | 33,905 | (16,905) | 17,000 | | | | | 17,000 | |
| 4-2130 - Sign Permits | 2,000 | 37 | 1,963 | 3,000 | 200 | 2,800 | 3,000 | | | | | 3,000 | |
| 4-2145 - Lottery Licences | 22,000 | 18,637 | 3,363 | 22,000 | 13,667 | 8,333 | 22,000 | | | | | 22,000 | |
| 4-2146 - Business Licences | 100 | 177 | (77) | 100 | 606 | (506) | 100 | | | | | 100 | |
| 4-2155 - Other Licences | 14,000 | 14,784 | (784) | 18,500 | 5,654 | 12,846 | 18,500 | | | | | 18,500 | |
| 4-2156 - Marriage Licences | 13,000 | 19,127 | (6,127) | 13,000 | 15,555 | (2,555) | 13,000 | | | | | 13,000 | |
| 4-2157 - Encroachment Fees | 2,000 | 1,671 | 329 | 4,000 | 3,343 | 657 | 4,000 | | | | | 4,000 | |
| 4-5800 - Parking Tickets | 9,000 | 10,213 | (1,213) | 9,000 | 8,284 | 716 | 9,000 | | | | | 9,000 | |
| Total 2-User Fees | 79,100 | 120,413 | (41,313) | 128,600 | 109,216 | 19,384 | 128,600 | - | (42,000) | - | - | 86,600 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-6540 - Miscellaneous Revenue | 4,500 | 7,884 | (3,384) | 4,500 | 10,122 | (5,622) | 4,500 | | | | | 4,500 | |
| Total 5-Other Income | 4,500 | 7,884 | (3,384) | 4,500 | 10,122 | (5,622) | 4,500 | - | - | - | - | 4,500 | |
| Total Revenues | 83,600 | 128,297 | (44,697) | 133,100 | 119,338 | 13,762 | 133,100 | - | (42,000) | - | - | 91,100 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 294,557 | 307,842 | (13,285) | 319,252 | 283,761 | 35,491 | 319,252 | | 2,012 | | | 321,264 | |
| 5-0102 - Salaries - Overtime | 2,000 | 1,063 | 937 | 2,000 | 351 | 1,649 | 2,000 | | (1,000) | | | 1,000 | |
| Total 1-Salaries and Wages | 296,557 | 308,905 | (12,348) | 321,252 | 284,112 | 37,140 | 321,252 | - | 1,012 | - | - | 322,264 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 15,018 | 14,633 | 385 | 16,362 | 16,723 | (361) | 16,362 | | (643) | | | 15,719 | |
| 5-0202 - Benefits - E.I. | 4,663 | 4,629 | 34 | 4,806 | 5,714 | (908) | 4,806 | | 473 | | | 5,279 | |
| 5-0203 - Benefits - Omers | 29,038 | 30,439 | (1,401) | 31,816 | 29,054 | 2,762 | 31,816 | | 203 | | | 32,019 | |
| 5-0204 - Benefits - E.H.T. | 5,783 | 6,011 | (228) | 6,264 | 5,648 | 616 | 6,264 | | 1 | | | 6,265 | |
| 5-0205 - Benefits - Greenshield | 24,276 | 25,820 | (1,545) | 24,296 | 30,725 | (6,429) | 24,296 | | 5,020 | | | 29,316 | |
| 5-0207 - Benefits - Life & Disability | 19,441 | 15,617 | 3,824 | 20,432 | 15,022 | 5,410 | 20,432 | | (6,541) | | | 13,891 | |
| 5-0208 - Benefits - W.S.I.B. | 10,202 | 10,604 | (403) | 10,847 | 11,576 | (729) | 10,847 | | 5,200 | | | 16,047 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 2,925 | - | 2,925 | 2,588 | 338 | 2,925 | | 27 | | | 2,952 | |
| Total 1-Salaries and Wages-Benefits | 111,345 | 110,678 | 667 | 117,748 | 117,050 | 698 | 117,748 | - | 3,740 | - | - | 121,488 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0252 - Uniforms | 2,700 | 2,974 | (274) | 2,700 | 5,562 | (2,862) | 2,700 | | | | | 2,700 | |
| 5-0301 - Office Supplies | 1,500 | 3,572 | (2,072) | 1,500 | 3,637 | (2,137) | 1,500 | | | | | 1,500 | |
| 5-0307 - Advertising | - | 361 | (361) | 1,000 | 1,207 | (207) | 1,000 | | | | | 1,000 | |
| 5-0342 - Meeting Expenses | - | 361 | (361) | - | - | - | - | | | | | - | |
| 5-0345 - Cell Phone Expense | 3,200 | 2,110 | 1,090 | 3,200 | 2,761 | 439 | 3,200 | | | (600) | | 2,600 | IT-001 |
| 5-0350 - Memberships | 1,150 | - | 1,150 | 1,150 | - | 1,150 | 1,150 | | | | | 1,150 | |
| 5-0351 - Training And Conferences | 8,550 | 3,709 | 4,841 | 8,550 | 97 | 8,453 | 8,550 | | | | | 8,550 | |
| 5-0352 - Travel & Mileage | 500 | 985 | (485) | 500 | - | 500 | 500 | | | | | 500 | |
| 5-0901 - Animal Control - Tags | 600 | 792 | (192) | 600 | - | 600 | 600 | | | | | 600 | |
| 5-0903 - Animal Control - Contract | 33,000 | 34,000 | (1,000) | 34,680 | 34,680 | - | 34,680 | | 3,320 | | | 38,000 | |
| 5-0904 - Animal Control - Other | 7,750 | 4,425 | 3,325 | 4,000 | 4,820 | (820) | 4,000 | | | | | 4,000 | |
| 5-0910 - Encroachment Expenses | - | - | - | 1,000 | - | 1,000 | 1,000 | | | | | 1,000 | |
| 5-2156 - Marriage Licences | 7,200 | - | 7,200 | 7,200 | 14,400 | (7,200) | 7,200 | | | | | 7,200 | |
| Total 2-General Expenses | 66,150 | 53,288 | 12,862 | 66,080 | 67,164 | (1,084) | 66,080 | - | 3,320 | - | (600) | 68,800 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | 1,500 | 1,299 | 201 | 1,500 | 13,527 | (12,027) | 1,500 | | | | | 1,500 | |
| Total 2-Professional and Consulting Fees | 1,500 | 1,299 | 201 | 1,500 | 13,527 | (12,027) | 1,500 | - | - | - | - | 1,500 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | - | 1,280 | (1,280) | - | 1,494 | (1,494) | - | | 3,838 | | | 3,838 | |
| 5-0402 - Vehicle & Equipment Mtce. | 1,800 | 5,385 | (3,585) | 1,800 | 852 | 948 | 1,800 | | | | | 1,800 | |
| 5-0406 - Gps Communications | 796 | 877 | (81) | 796 | 974 | (178) | 796 | | | | | 796 | |
| Total 4-Equipment and Vehicles | 2,596 | 7,543 | (4,947) | 2,596 | 3,320 | (724) | 2,596 | - | 3,838 | - | - | 6,434 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-0132 - Interdepartmental Transfer | - | - | - | 4,500 | 4,500 | - | 4,500 | | | | | 4,500 | |
| Total 8-Transfers To | - | - | - | 4,500 | 4,500 | - | 4,500 | - | - | - | - | 4,500 | |
| Total Expenses | 478,147 | 481,713 | (3,566) | 513,676 | 489,673 | 24,003 | 513,676 | - | 11,910 | - | (600) | 524,986 | |
| Net Operating Budget | 394,547 | 353,416 | 41,131 | 380,576 | 370,335 | 10,241 | 380,576 | - | 53,910 | - | (600) | 433,886 | |



Department Overview





Department Description

Financial Services

Financial Services is responsible for ensuring that all revenues are collected and recorded and all expenditures are allocated in accordance with all by-laws, regulations and budgets, as established by Town Council, and that all financial activities of the Town are presented in compliance with professional and ethical standards.

Duties of the Finance Department

- Property taxation
- Accounting
- Accounts Payable
- Accounts Receivable
- Payroll
- Purchasing
- Budget Development
- Long Term Financial Planning
- Asset Management
- Financial Policy Development
- Statutory Financial Reporting
- Internal Financial Reporting
- Financial Reports to Council

Information Technology

The Information Technology Department is responsible for maintaining Computer Services and Network Infrastructure for the Town of Amherstburg as it relates to all departments operating in the town of Amherstburg at the following sites: Town Hall, Libro Centre, Public Works, 3 Fire Stations, Gordon House, 99 Thomas Rd, The Hub, Water Pump Stations, McLeod Water Station and the Victoria St. Community Center.

The information technology department provides and supports systems, applications, computers, networks, internet access, data, security and policies critical to all Towns services.



Budgeted Staffing Resources- Corporate Services

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|------------------------|--------------|--------------|----------------------|
| Full Time | 15.50 | 15.50 | 15.50 |
| Part Time | 0.33 | 0.33 | 0.33 |
| Total FTE | 15.83 | 15.83 | 15.83 |
| Net Change | | | 0.00 |

2024 Staffing Complement includes:

Full Time

- 1.00 Director of Corporate Services/Treasurer
- 1.00 Manager, Financial Services & Deputy CFO
- 1.00 Manager, Information Technology
- 1.00 Supervisor, Revenue
- 1.00 Supervisor, Accounting
- 1.00 Senior Financial Analyst
- 1.00 Procurement Specialist
- 5.00 Financial Services Clerks
- 1.00 Application & Network Analyst
- 1.00 GIS Coordinator/Business Analyst
- 1.00 Service & Support Technologist
- 0.50 Executive Assistant/Communications Assistant to the CFO & Mayor (split)

Part Time

- 0.33 IT Student (1 position)

***Proposed 2025 Staff Complement changes:**

None

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|------------------------------------------------------------|------------------|------------------|-----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: FINANCIAL SERVICES 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1010 - Tax Certificates | 33,000 | 31,821 | 1,179 | 33,000 | 33,028 | (28) | 33,000 | | | | | 33,000 | |
| Total 2-User Fees | 33,000 | 31,821 | 1,179 | 33,000 | 33,028 | (28) | 33,000 | - | - | - | - | 33,000 | |
| 8-Administrative Recoveries | | | | | | | | | | | | | |
| 4-1015 - Administrative Charges | 15,000 | 29,923 | (14,923) | 15,000 | 15,000 | - | 15,000 | | | | | 15,000 | |
| Total 8-Administrative Recoveries | 15,000 | 29,923 | (14,923) | 15,000 | 15,000 | - | 15,000 | - | - | - | - | 15,000 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 95,000 | - | 95,000 | - | - | - | - | | | | | - | |
| Total 8-Transfers From | 95,000 | - | 95,000 | - | - | - | - | - | - | - | - | - | |
| Total Revenues | 143,000 | 61,744 | 81,257 | 48,000 | 48,028 | (28) | 48,000 | - | - | - | - | 48,000 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 1,171,666 | 894,659 | 277,007 | 1,119,876 | 1,021,509 | 98,367 | 1,119,876 | | 45,699 | | | 1,165,575 | |
| 5-0102 - Salaries - Overtime | 7,000 | 6,060 | 940 | 7,000 | 7,000 | - | 7,000 | | - | | | 7,000 | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | (1,841) | 1,841 | - | - | - | - | | - | | | - | |
| 5-0107 - Salaries - Temporary Personnel | - | 174,898 | (174,898) | - | 74,327 | (74,327) | - | | - | | | - | |
| Total 1-Salaries and Wages | 1,178,666 | 1,073,776 | 104,890 | 1,126,876 | 1,102,836 | 24,040 | 1,126,876 | - | 45,699 | - | - | 1,172,575 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 44,931 | 44,480 | 451 | 45,203 | 56,614 | (11,411) | 45,203 | | 5,063 | | | 50,266 | |
| 5-0202 - Benefits - E.I. | 14,906 | 14,598 | 307 | 13,854 | 19,107 | (5,253) | 13,854 | | 2,643 | | | 16,497 | |
| 5-0203 - Benefits - Omers | 124,653 | 100,846 | 23,807 | 116,648 | 110,000 | 6,648 | 116,648 | | 4,571 | | | 121,219 | |
| 5-0204 - Benefits - E.H.T. | 21,881 | 20,885 | 996 | 21,244 | 19,924 | 1,320 | 21,244 | | 1,135 | | | 22,379 | |
| 5-0205 - Benefits - Greenshield | 72,451 | 47,926 | 24,525 | 62,530 | 56,422 | 6,107 | 62,530 | | 27,171 | | | 89,701 | |
| 5-0207 - Benefits - Life & Disability | 72,276 | 46,909 | 25,367 | 68,293 | 55,000 | 13,293 | 68,293 | | (16,596) | | | 51,697 | |
| 5-0208 - Benefits - W.S.I.B. | 32,566 | 31,944 | 622 | 32,185 | 39,699 | (7,514) | 32,185 | | 21,247 | | | 53,432 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 10,725 | 8,041 | 2,684 | 9,750 | 8,125 | 1,625 | 9,750 | | (402) | | | 9,348 | |
| Total 1-Salaries and Wages-Benefits | 394,388 | 315,630 | 78,758 | 369,707 | 364,890 | 4,817 | 369,707 | - | 44,833 | - | - | 414,540 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0301 - Office Supplies | 7,500 | 16,792 | (9,292) | 8,500 | 8,893 | (393) | 8,500 | | | | | 8,500 | |
| 5-0342 - Meeting Expenses | 750 | 643 | 107 | 750 | 501 | 249 | 750 | | | | | 750 | |
| 5-0345 - Cell Phone Expense | 2,200 | 2,060 | 140 | 2,200 | 2,312 | (112) | 2,200 | | | | | 1,600 | IT-001 |
| 5-0350 - Memberships | 7,800 | 2,396 | 5,404 | 7,800 | 9,116 | (1,316) | 7,800 | | | (600) | | 7,800 | |
| 5-0351 - Training And Conferences | 17,000 | 12,529 | 4,471 | 18,500 | 18,500 | - | 18,500 | | | | | 18,500 | |
| 5-0352 - Travel & Mileage | 750 | 1,823 | (1,073) | 1,050 | 1,200 | (150) | 1,050 | | | | | 1,050 | |
| 5-0501 - Write Offs | - | 20,631 | (20,631) | - | 0 | (0) | - | | | | | - | |
| Total 2-General Expenses | 36,000 | 56,874 | (20,874) | 38,800 | 40,521 | (1,721) | 38,800 | - | - | - | (600) | 38,200 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0326 - Audit Fees | 37,000 | 34,019 | 2,981 | 43,000 | 43,000 | - | 43,000 | | 1,290 | | | 44,290 | |
| 5-0327 - Professional Fees | 10,000 | 27,441 | (17,441) | 10,000 | 14,989 | (4,989) | 10,000 | | | | | 10,000 | |
| Total 2-Professional and Consulting Fees | 47,000 | 61,460 | (14,460) | 53,000 | 57,989 | (4,989) | 53,000 | - | 1,290 | - | - | 54,290 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | 19,000 | 16,294 | 2,706 | 19,000 | 14,957 | 4,043 | 19,000 | | | | | 19,000 | |
| Total 4-Contracted Services | 19,000 | 16,294 | 2,706 | 19,000 | 14,957 | 4,043 | 19,000 | - | - | - | - | 19,000 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | - | 1,961 | (1,961) | - | - | - | - | | | | | - | |
| Total 8-Transfers To | - | 1,961 | (1,961) | - | - | - | - | - | - | - | - | - | |
| Total Expenses | 1,675,054 | 1,525,994 | 149,061 | 1,607,383 | 1,581,193 | 26,190 | 1,607,383 | - | 91,822 | - | (600) | 1,698,605 | |
| Net Operating Budget | 1,532,054 | 1,464,250 | 67,804 | 1,559,383 | 1,533,165 | 26,218 | 1,559,383 | - | 91,822 | - | (600) | 1,650,605 | |

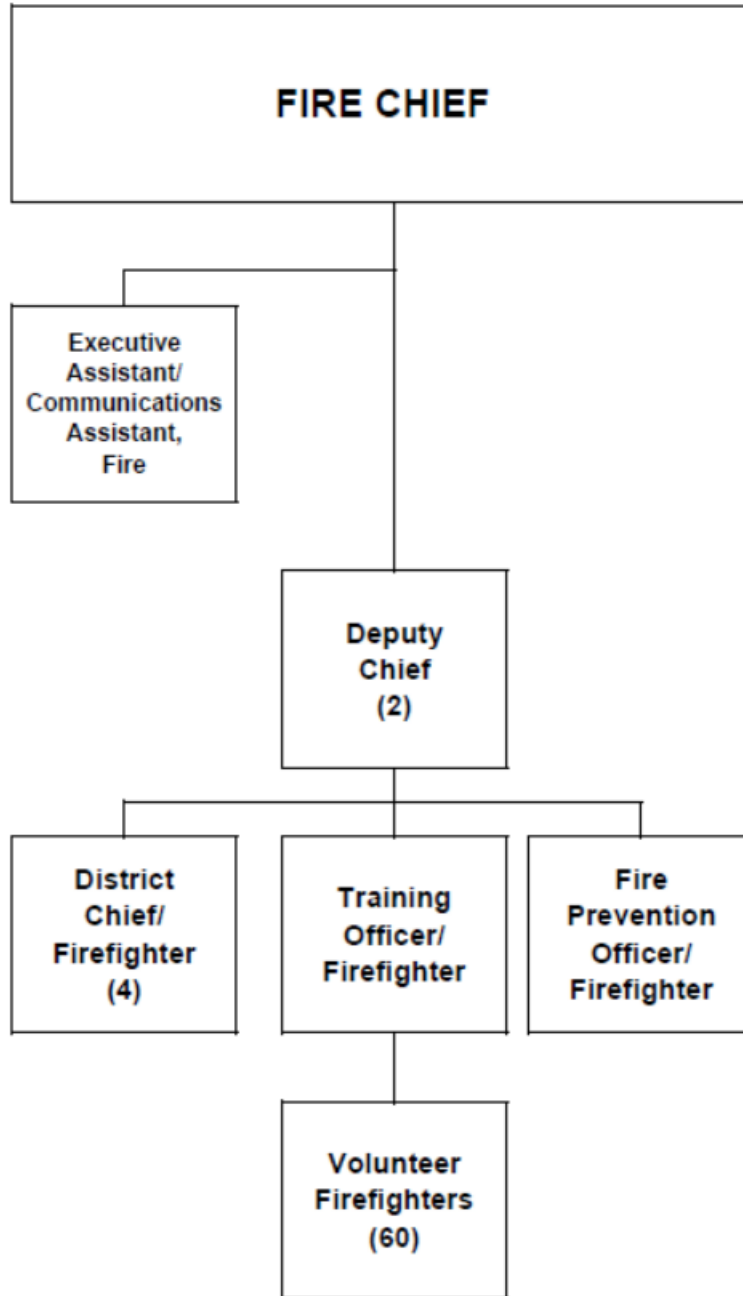
| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------------------|-----------|------------------|-----------|-----------|--------------------|-----------------------------|-------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: INFORMATION TECHNOLOGY 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0625 - Provincial Grants | - | 10,914 | (10,914) | - | - | - | - | - | - | - | - | - | - |
| Total 2-Grants | - | 10,914 | (10,914) | - | - | - | - | - | - | - | - | - | - |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 7,000 | 7,000 | - | 75,000 | 20,500 | 54,500 | - | - | - | - | - | - | - |
| Total 8-Transfers From | 7,000 | 7,000 | - | 75,000 | 20,500 | 54,500 | - | - | - | - | - | - | - |
| Total Revenues | 7,000 | 17,914 | (10,914) | 75,000 | 20,500 | 54,500 | - | - | - | - | - | - | - |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 392,690 | 379,525 | 13,165 | 402,990 | 393,518 | 9,472 | 402,990 | | 12,421 | | | 415,411 | |
| 5-0102 - Salaries - Overtime | 2,500 | - | 2,500 | 2,500 | - | 2,500 | 2,500 | | - | | | 2,500 | |
| 5-0109 - Salaries - Students | 10,849 | 8,718 | 2,131 | 11,545 | 7,275 | 4,270 | 11,545 | 432 | | 507 | | 12,484 | HR-001 |
| Total 1-Salaries and Wages | 406,039 | 388,242 | 17,796 | 417,035 | 400,793 | 16,242 | 417,035 | - | 12,853 | - | 507 | 430,395 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 15,663 | 15,419 | 244 | 16,820 | 23,109 | (6,289) | 16,820 | 1,149 | | 50 | | 18,019 | HR-001 |
| 5-0202 - Benefits - E.I. | 4,911 | 4,928 | (17) | 5,078 | 7,792 | (2,714) | 5,078 | 539 | | | | 5,617 | |
| 5-0203 - Benefits - Omers | 44,185 | 41,341 | 2,844 | 43,794 | 42,533 | 1,261 | 43,794 | 1,489 | | | | 45,283 | |
| 5-0204 - Benefits - E.H.T. | 7,918 | 7,628 | 290 | 8,132 | 7,753 | 379 | 8,132 | 202 | | | | 8,334 | |
| 5-0205 - Benefits - Greenshield | 24,902 | 23,398 | 1,504 | 29,406 | 27,707 | 1,699 | 29,406 | (1,401) | | | | 28,005 | |
| 5-0207 - Benefits - Life & Disability | 25,918 | 20,220 | 5,698 | 25,791 | 19,001 | 6,790 | 25,791 | (6,516) | | | | 19,275 | |
| 5-0208 - Benefits - W.S.I.B. | 13,353 | 12,730 | 623 | 13,502 | 15,891 | (2,389) | 13,502 | 6,934 | | | | 20,436 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 2,813 | 113 | 2,925 | 2,925 | - | 2,925 | 27 | | | | 2,952 | |
| Total 1-Salaries and Wages-Benefits | 139,775 | 128,477 | 11,298 | 145,448 | 146,712 | (1,264) | 145,448 | - | 2,421 | - | 50 | 147,919 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0301 - Office Supplies | 1,200 | 2,172 | (972) | 1,200 | 1,200 | - | 1,200 | | | | | 1,200 | |
| 5-0308 - Photocopier Supplies | 25,000 | 23,341 | 1,659 | 25,000 | 24,855 | 145 | 25,000 | | | | | 25,000 | |
| 5-0310 - Computer Maintenance | 372,775 | 336,048 | 36,727 | 375,775 | 375,775 | - | 375,775 | 30,750 | 3,400 | 18,280 | | 428,205 | IT-002, IT-003, PW-001 |
| 5-0311 - Computer Consultants | 14,200 | 8,968 | 5,232 | 14,200 | 16,512 | (2,312) | 14,200 | | | | | 14,200 | |
| 5-0315 - Telephone | 28,000 | 21,101 | 6,899 | 28,000 | 20,058 | 7,942 | 28,000 | | | | | 28,000 | |
| 5-0332 - Internet Access | 47,500 | 56,966 | (9,466) | 47,500 | 40,175 | 7,325 | 47,500 | | | | | 47,500 | |
| 5-0345 - Cell Phone Expense | 6,200 | 4,767 | 1,433 | 6,200 | 4,510 | 1,690 | 6,200 | | | 7,200 | | 13,400 | IT-001 |
| 5-0350 - Memberships | 500 | 463 | 37 | 500 | 926 | (426) | 500 | | | | | 500 | |
| 5-0351 - Training And Conferences | 9,500 | 5,339 | 4,161 | 9,500 | 10,862 | (1,362) | 9,500 | | | | | 9,500 | |
| 5-0352 - Travel & Mileage | 1,500 | 1,364 | 136 | 1,500 | 236 | 1,264 | 1,500 | | | | | 1,500 | |
| Total 2-General Expenses | 506,375 | 460,529 | 45,846 | 509,375 | 495,108 | 14,267 | 509,375 | - | 30,750 | 3,400 | 25,480 | 569,005 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | - | - | - | 75,000 | 40,000 | 35,000 | 40 | - | | | 75,000 | 75,000 | IT-001 |
| Total 2-Professional and Consulting Fees | - | - | - | 75,000 | 40,000 | 35,000 | 40 | - | - | - | 75,000 | 75,000 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0419 - Computer Hardware | - | - | - | - | 9,287 | (9,287) | - | | | | | - | |
| Total 4-Equipment and Vehicles | - | - | - | - | 9,287 | (9,287) | - | | | | | - | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | - | 133,914 | (133,914) | 123,000 | 123,000 | - | 123,000 | | | | | 123,000 | |
| 5-2003 - Transfer To Reserve | 123,000 | - | 123,000 | - | - | - | - | | | | | - | |
| Total 8-Transfers To | 123,000 | 133,914 | (10,914) | 123,000 | 123,000 | - | 123,000 | - | - | - | - | 123,000 | |
| Total Expenses | 1,175,188 | 1,111,163 | 64,026 | 1,269,858 | 1,214,899 | 54,959 | 1,194,858 | - | 46,024 | 3,400 | 101,037 | 1,345,319 | |
| Net Operating Budget | 1,168,188 | 1,093,249 | 74,940 | 1,194,858 | 1,194,399 | 459 | 1,194,858 | - | 46,024 | 3,400 | 101,037 | 1,345,319 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------------|-------------------|-------------------|--------------------|-------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: NON-DEPARTMENTAL 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 1-Taxes-Grants in Lieu | | | | | | | | | | | | | |
| 4-0540 - PIL Federal | 49,000 | 48,303 | 697 | 54,000 | 49,754 | 4,246 | 54,000 | | | | | 54,000 | |
| 4-0550 - PIL Provincial | 28,800 | 28,306 | 494 | 28,800 | 14,257 | 14,543 | 28,800 | | | | | 28,800 | |
| 4-0560 - PILT - Town Owned | 76,300 | 74,799 | 1,501 | 76,300 | 74,799 | 1,501 | 76,300 | | | | | 76,300 | |
| 4-0561 - CF PIL Not Given To School Board | 113,700 | 144,839 | (31,139) | 120,000 | 120,000 | - | 120,000 | | | | | 120,000 | |
| 4-0570 - PIL Essex Terminal | 2,400 | 3,292 | (892) | 2,400 | 2,400 | - | 2,400 | | | | | 2,400 | |
| Total 1-Taxes-Grants in Lieu | 270,200 | 299,540 | (29,340) | 281,500 | 261,211 | 20,289 | 281,500 | - | - | - | - | 281,500 | |
| 1-Taxes-Levied | | | | | | | | | | | | | |
| 4-0100 - Levy - Final Budget | 28,344,973 | 26,974,127 | 1,370,846 | 29,748,462 | 29,751,670 | (3,208) | - | | | | | - | |
| 4-0181 - Levy - Capital Replacement | - | 688,949 | (688,949) | 711,218 | 710,381 | 837 | - | | | | | - | |
| 4-0182 - Levy - Capital Reserve | - | 688,949 | (688,949) | 711,218 | 710,381 | 837 | - | | | | | - | |
| 4-0299 - Write-Off Area Rates | - | (174,819) | 174,819 | - | (42,181) | 42,181 | - | | | | | - | |
| Total 1-Taxes-Levied | 28,344,973 | 28,177,206 | 167,767 | 31,170,898 | 31,130,250 | 40,648 | - | - | - | - | - | - | |
| 1-Taxes-Supplemental | | | | | | | | | | | | | |
| 4-0310 - Supp. Levy - Residential | 708,520 | 1,033,649 | (325,129) | 710,000 | 1,033,649 | (323,649) | 710,000 | | | 45,000 | | 755,000 | |
| Total 1-Taxes-Supplemental | 708,520 | 1,033,649 | (325,129) | 710,000 | 1,033,649 | (323,649) | 710,000 | - | - | 45,000 | - | 755,000 | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0601 - Federal Grants | - | 16,451 | (16,451) | - | 18,214 | (18,214) | - | | | | | - | |
| 4-0625 - Provincial Grants | - | 1,514,426 | (1,514,426) | - | - | - | - | | | | | - | |
| 4-0628 - Provincial Grants - OMPF | 1,220,900 | 1,220,900 | - | 1,218,700 | 1,218,700 | - | 1,218,700 | 2,000 | | | | 1,220,700 | |
| 4-0635 - Federal Gas Tax | 1,165,363 | 1,165,363 | 0 | 1,165,363 | 1,165,363 | - | 1,165,363 | | | | 67,300 | 1,232,663 | NON-001 |
| 4-0636 - Other Grants | 3,007,975 | 3,057,975 | (50,000) | 2,556,779 | 2,556,779 | - | - | | | 2,173,262 | | 2,173,262 | |
| Total 2-Grants | 5,394,238 | 6,975,114 | (1,580,876) | 4,940,842 | 4,959,056 | (18,214) | 2,384,063 | - | 2,000 | 2,173,262 | 67,300 | 4,626,625 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1917 - Parkland Dedication Fees | - | 194,255 | (194,255) | - | - | - | - | | | | | - | |
| Total 2-User Fees | - | 194,255 | (194,255) | - | - | - | - | - | - | - | - | - | |
| 5-Investment Income | | | | | | | | | | | | | |
| 4-6538 - Dividends On Investment | 251,800 | 319,424 | (67,624) | 283,000 | 283,000 | - | 248,000 | | | 35,000 | | 283,000 | |
| 4-7220 - Inv. Inc. - Bank Account | 215,000 | 230,993 | (15,993) | 200,000 | 200,000 | - | 55,000 | | | 90,000 | | 145,000 | |
| Total 5-Investment Income | 466,800 | 550,417 | (83,617) | 483,000 | 483,000 | - | 303,000 | - | - | 125,000 | - | 428,000 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-0020 - Charity Rebate | - | (2,995) | 2,995 | - | - | - | - | | | | | - | |
| 4-0624 - Prov. Grants - Pits & Qua | 236,000 | 235,678 | 322 | 282,000 | - | 282,000 | 282,000 | | | | | 282,000 | |
| 4-1446 - Donations | - | 45,225 | (45,225) | - | - | - | - | | | | | - | |
| 4-6510 - Sale Of Municipal Property | - | 704,360 | (704,360) | - | 350,000 | (350,000) | - | | | | | - | |
| 4-6540 - Miscellaneous Revenue | 5,000 | (14,367) | 19,367 | 5,000 | 23,065 | (18,065) | 5,000 | | | | | 5,000 | |
| 4-7110 - Tax Penalties & Interest | 275,600 | 322,251 | (46,651) | 375,600 | 375,600 | - | 275,600 | | | 100,000 | | 375,600 | |
| Total 5-Other Income | 516,600 | 1,290,152 | (773,552) | 662,600 | 748,665 | (86,065) | 562,600 | - | - | 100,000 | - | 662,600 | |
| 8-Administrative Recoveries | | | | | | | | | | | | | |
| 4-1016 - Administrative Charges - Water Dept. | 692,500 | 692,500 | - | 711,900 | 711,900 | - | 711,900 | | | | | 711,900 | |
| 4-1017 - Administrative Charges - Sanitary Sewer | 241,600 | 241,600 | - | 260,900 | 260,900 | (0) | 260,900 | | | | | 260,900 | |
| 4-2165 - Build Dept - Recovery Bill 124 | 134,774 | 134,774 | - | 134,774 | 134,774 | (0) | 134,774 | | | | | 134,774 | |
| Total 8-Administrative Recoveries | 1,068,874 | 1,068,874 | - | 1,107,574 | 1,107,574 | (0) | 1,107,574 | - | - | - | - | 1,107,574 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3015 - Transferd From Deferred Charges Ye | - | 4,501,390 | (4,501,390) | - | - | - | - | | | | | - | |
| 4-3016 - Interdepartment Transfer - From | - | (17,941) | 17,941 | - | - | - | - | | | | | - | |
| Total 8-Transfers From | - | 4,483,450 | (4,483,450) | - | - | - | - | - | - | - | - | - | |
| Total Revenues | 36,770,205 | 44,072,658 | (7,302,453) | 39,356,414 | 39,723,405 | (366,991) | 5,348,737 | - | 2,000 | 2,443,262 | 67,300 | 7,861,299 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------------|---------------------|---------------------|--------------------|---------------------|---------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: NON-DEPARTMENTAL 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 72,802 | (72,802) | - | - | - | - | - | - | - | - | - | - |
| Total 1-Salaries and Wages-Retiree Benefits | - | 72,802 | (72,802) | - | - | - | - | - | - | - | - | - | - |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0301 - Office Supplies | | | - | | (388) | 388 | | | | | | | |
| 5-0304 - Postage | 49,000 | 38,631 | 10,369 | 49,000 | 59,582 | (10,582) | 49,000 | | | | | 49,000 | |
| 5-0307 - Advertising | 18,000 | 27,901 | (9,901) | 18,000 | 18,000 | - | 18,000 | | | | | 18,000 | |
| 5-0360 - Miscellaneous | - | 10,190 | (10,190) | - | - | - | - | | | | | - | |
| 5-0500 - Cash Short/Over | - | (4) | 4 | - | 0 | (0) | - | | | | | - | |
| 5-0501 - Write Offs | 235,000 | 19,347 | 215,653 | 185,000 | 65,000 | 120,000 | 185,000 | | | | | 185,000 | |
| 5-0502 - Interest Expense | 10,000 | 192,878 | (182,878) | 100,000 | 200,000 | (100,000) | 100,000 | | | | | 100,000 | |
| 5-0511 - Heritage Tax Rebates | 6,000 | - | 6,000 | 6,000 | - | 6,000 | 6,000 | | | | | 6,000 | |
| 5-0550 - Conservator/ERCA Levy | 158,681 | 170,783 | (12,102) | 164,441 | 172,694 | (8,253) | 164,441 | | 13,155 | | | 177,596 | FIN-001 |
| Total 2-General Expenses | 476,681 | 459,726 | 16,955 | 522,441 | 514,888 | 7,553 | 522,441 | - | 13,155 | - | - | 535,596 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0504 - Collection Expense | - | 16 | (16) | - | - | - | - | | | | | - | |
| Total 4-Contracted Services | - | 16 | (16) | - | - | - | - | - | - | - | - | - | |
| 4-Grants & Waivers Expense | | | | | | | | | | | | | |
| 5-0353 - Grant Expense | 62,706 | 62,703 | 3 | 60,000 | 60,000 | 0 | 60,000 | | | | | 60,000 | |
| 5-0590 - Grants For Community Rentals | 122,779 | 122,779 | - | 122,779 | 122,779 | - | 122,779 | | | | | 122,779 | |
| Total 4-Grants & Waivers Expense | 185,485 | 185,482 | 3 | 182,779 | 182,779 | 0 | 182,779 | - | - | - | - | 182,779 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | | | - | | - | - | - | | | | | - | |
| 5-2002 - Transfer To Reserve | 5,386,249 | 12,364,939 | (6,978,690) | 5,839,849 | 5,839,849 | 0 | 5,839,849 | | 498,734 | | | 6,338,583 | FIN-001 |
| 5-2027 - Transfer To Federal Gas Tax Reserve | 1,165,363 | 1,165,363 | 0 | 1,165,363 | 1,165,363 | (0) | 1,165,363 | | | | 67,300 | 1,232,663 | NON-001 |
| 5-2028 - Transfer To Grants Reserve | 2,876,875 | 3,007,975 | (131,100) | 2,556,779 | 2,556,779 | - | - | | | 2,173,262 | | 2,173,262 | FIN-004 |
| 5-3000 - Transfer To Reserve | - | - | - | - | 350,000 | (350,000) | - | | | | | - | |
| Total 8-Transfers To | 9,428,487 | 16,538,277 | (7,109,790) | 9,561,991 | 9,911,991 | (350,000) | 7,005,212 | - | 498,734 | 2,173,262 | 67,300 | 9,744,508 | |
| Total Expenses | 10,090,653 | 17,256,302 | (7,165,649) | 10,267,211 | 10,609,658 | (342,447) | 7,710,432 | - | 511,889 | 2,173,262 | 67,300 | 10,462,883 | |
| Net Operating Budget | (26,679,552) | (26,816,356) | 136,804 | (29,089,203) | (29,113,747) | 24,544 | 2,361,695 | - | 509,889 | (270,000) | - | 2,601,584 | |



Department Overview





Department Description

The goal of the Amherstburg Fire Department Services is to provide fire protection services through a range of programs designed to protect the lives and property of the inhabitants from the adverse effects of fires, sudden medical emergencies or exposure to dangerous conditions created by man or nature; first to the Town of Amherstburg; second, to those municipalities requiring assistance through authorized Mutual Fire Aid plan and program activities.

In order to achieve the goal of the fire services, necessary funding must be in place and the following objectives met:

- Identify and review the fire risks of the Town of Amherstburg and ensure programs are in place to minimize identified risks;
- Provide an administrative process consistent with the needs of the fire services;
- To conduct fire prevention inspections upon request or complaint;
- To distribute public fire safety education materials to the community including home escape planning information and encourage the use of Smoke Alarms;
- Proactive inspections of vulnerable occupancies identified in a community risk assessment;
- Ensure that firefighting equipment and operating personnel are available within the municipality to provide adequate response to a citizen's call within a reasonable length of time;
- Provide fire services training to the NFPA 1001 Standard which will ensure the continuous up-grading of all personnel in the latest techniques of fire prevention, firefighting and control of emergency situations and to co-operate with other municipal fire services with respect to management training and other programs;
- Provide for a maintenance program to ensure all fire protection apparatus, and equipment, is ready to respond to emergency calls;
- Ensure, through plan examination and inspection that required fire protective equipment is installed and maintained within buildings;
- Ensure compliance with applicable municipal, provincial and federal fire prevention legislation, statutes, codes and regulations in respect to fire safety;
- Develop and maintain an effective public information system and educational program, with particular emphasis on school fire safety programs; and commercial, industrial and institutional staff training;
- Ensure in the event of a major catastrophe in the Town of Amherstburg, assistance to cope with the situation is available from outside fire services and other agencies;



- Develop and maintain a good working relationship with all federal, provincial and municipal fire services, utilities and agencies, related to the protection of life and property;
- Interact with other municipal fire services respecting the aspects of fire protection on any given program;
- Ensure these objectives are not in conflict with any other municipal services.

Budgeted Staffing Resources - Fire Services

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|------------------------|--------------|--------------|----------------------|
| Fire | 10.00 | 10.00 | 10.00 |
| Total FTE | 10.00 | 10.00 | 10.00 |
| Net Change | | | 0.00* |

| Volunteer Firefighters | 2023 | 2024 | 2025 Proposed |
|-------------------------------|--------------|--------------|----------------------|
| Volunteer Compliments | 60.00 | 60.00 | 60.00 |
| Total | 60.00 | 60.00 | 60.00 |
| Net Change | | | 0.00 |

2024 Staffing Complement includes:

Full Time

- 1.0 Fire Chief
- 2.0 Deputy Fire Chief
- 1.0 Executive Assistant/Communications Assistant
- 4.0 District Chief/Firefighter
- 1.0 Training Officer/Firefighter
- 1.0 Fire Prevention Officer/Firefighter

Part Time

60.0 Volunteer Firefighters

***Proposed 2025 Staff Complement changes:**

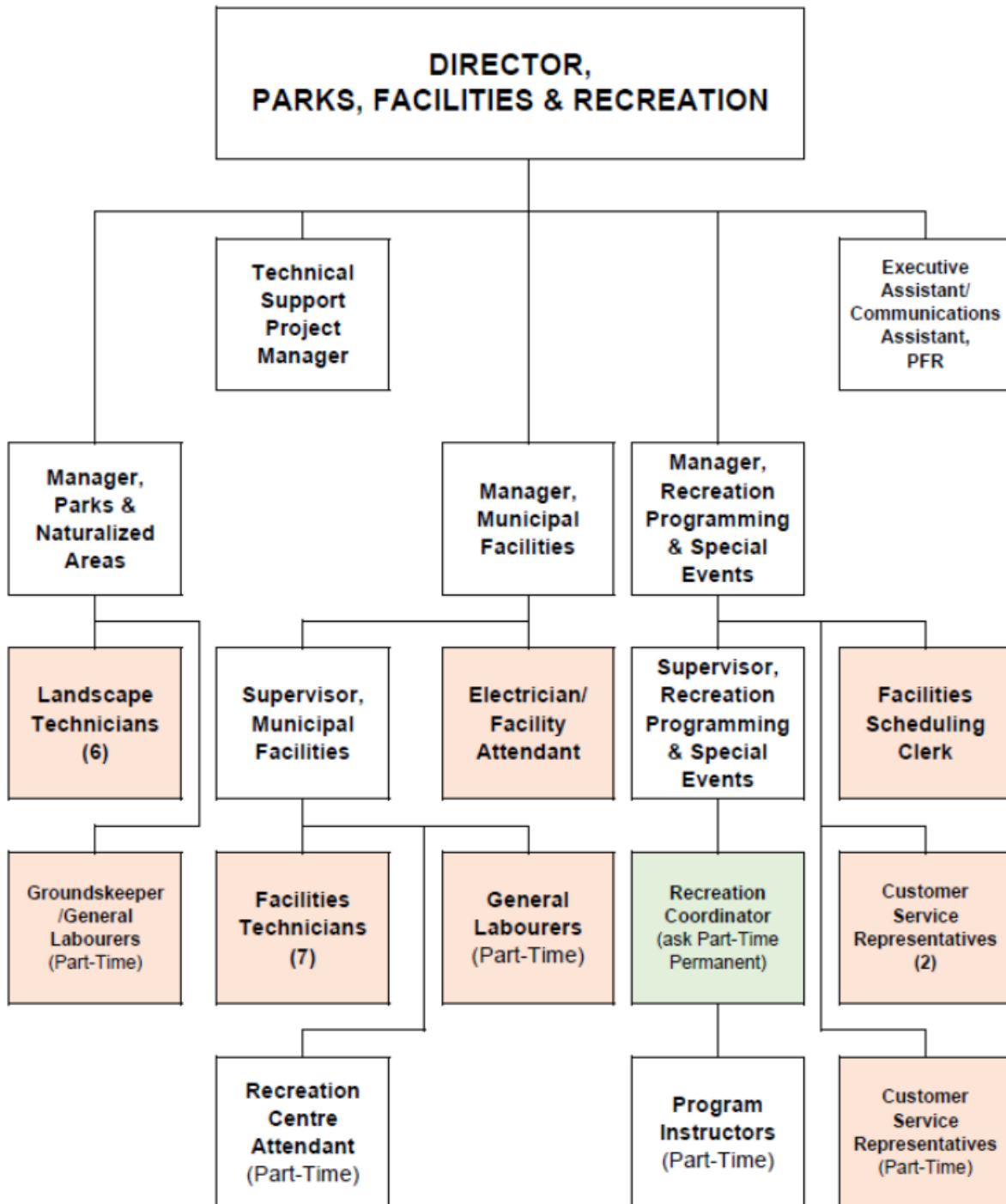
None

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|------------------|------------------|-----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: FIRE 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0700 - Grants - County Of Essex | 3,000 | 9,000 | (6,000) | 4,000 | 13,500 | (9,500) | 4,000 | | | | 2,000 | 6,000 | FIR-001 |
| 4-0800 - Emergency Operations Centre Grant | 24,000 | 83,264 | (59,264) | 74,000 | 74,000 | - | 24,000 | | 75,000 | | | 99,000 | FIR-002 |
| Total 2-Grants | 27,000 | 92,264 | (65,264) | 78,000 | 87,500 | (9,500) | 28,000 | - | - | 75,000 | 2,000 | 105,000 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1020 - Fire Dept - Fire Reports | 1,000 | 1,268 | (268) | 1,000 | 2,500 | (1,500) | 1,000 | | | | | 1,000 | |
| Total 2-User Fees | 1,000 | 1,268 | (268) | 1,000 | 2,500 | (1,500) | 1,000 | - | - | - | - | 1,000 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-6540 - Miscellaneous Revenue | 27,000 | 19,377 | 7,623 | 37,000 | 30,000 | 7,000 | 37,000 | | | | | 37,000 | |
| Total 5-Other Income | 27,000 | 19,377 | 7,623 | 37,000 | 30,000 | 7,000 | 37,000 | - | - | - | - | 37,000 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 129,962 | 143,959 | (13,997) | 104,000 | 104,000 | - | 50,000 | | 500 | | | 50,500 | |
| Total 8-Transfers From | 129,962 | 143,959 | (13,997) | 104,000 | 104,000 | - | 50,000 | - | - | 500 | - | 50,500 | |
| Total Revenues | 184,962 | 256,868 | (71,906) | 220,000 | 224,000 | (4,000) | 116,000 | - | - | 75,500 | 2,000 | 193,500 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 1,072,624 | 1,136,709 | (64,084) | 1,292,212 | 1,269,204 | 23,008 | 1,292,212 | | 47,151 | | | 1,339,363 | |
| 5-0102 - Salaries - Overtime | 88,994 | 136,483 | (47,489) | 88,994 | 136,517 | (47,523) | 88,994 | | - | | | 88,994 | |
| 5-0107 - Salaries - Temporary Personnel | - | 19,221 | (19,221) | - | 59,822 | (59,822) | - | | - | | | - | |
| 5-0112 - Salaries - Part Time | 349,132 | 244,521 | 104,611 | 358,024 | 309,132 | 48,892 | 358,024 | | 3,494 | | | 361,518 | |
| 5-0120 - Salaries - Volunteer Pay | 315,318 | 341,339 | (26,020) | 313,603 | 310,000 | 3,603 | 313,603 | | (7,840) | | | 305,763 | |
| Total 1-Salaries and Wages | 1,826,068 | 1,878,272 | (52,204) | 2,052,833 | 2,084,675 | (31,842) | 2,052,833 | - | 42,804 | - | - | 2,095,637 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 33,790 | 37,943 | (4,153) | 44,995 | 55,000 | (10,005) | 44,995 | | (1,242) | | | 43,753 | |
| 5-0202 - Benefits - E.I. | 10,492 | 12,006 | (1,514) | 12,016 | 15,000 | (2,984) | 12,016 | | 1,296 | | | 13,312 | |
| 5-0203 - Benefits - Omers | 99,999 | 107,316 | (7,317) | 126,526 | 127,250 | (724) | 126,526 | | 37,788 | | | 164,314 | |
| 5-0204 - Benefits - E.H.T. | 22,652 | 36,876 | (14,224) | 26,934 | 39,353 | (12,419) | 26,934 | | (632) | | | 26,302 | |
| 5-0205 - Benefits - Greenshield | 55,859 | 63,153 | (7,294) | 74,173 | 76,917 | (2,744) | 74,173 | | (2,048) | | | 72,125 | |
| 5-0207 - Benefits - Life & Disability | 68,925 | 46,468 | 22,458 | 82,701 | 41,821 | 40,880 | 82,701 | | (24,609) | | | 58,092 | |
| 5-0208 - Benefits - W.S.I.B. | 51,027 | 59,138 | (8,111) | 60,283 | 87,902 | (27,619) | 60,283 | | 29,860 | | | 90,143 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 7,653 | 8,852 | (1,199) | 8,835 | 9,329 | (494) | 8,835 | | 57 | | | 8,892 | |
| 5-0216 - Auto Allowance | 10,452 | 9,440 | 1,012 | 9,440 | 12,000 | (2,560) | 9,440 | | 2,560 | | | 12,000 | |
| Total 1-Salaries and Wages-Benefits | 360,849 | 381,190 | (20,341) | 445,903 | 464,571 | (18,668) | 445,903 | - | 43,029 | - | - | 488,932 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 22,815 | (22,815) | - | - | - | - | | - | | | - | |
| Total 1-Salaries and Wages-Retiree Benefits | - | 22,815 | (22,815) | - | - | - | - | - | - | - | - | - | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0240 - Employee Recognition | 5,000 | 4,857 | 143 | 5,000 | 5,000 | - | 5,000 | | 500 | | | 5,500 | FIR-003 |
| 5-0248 - Fire Prevention & Training | 15,000 | 15,637 | (637) | 19,000 | 19,000 | - | 15,000 | | | | | 15,000 | |
| 5-0252 - Uniforms | 24,450 | 28,844 | (4,394) | 24,450 | 24,000 | 450 | 24,450 | | | 2,000 | | 26,450 | FIR-005 |
| 5-0254 - Training Supplies | 11,000 | 15,507 | (4,507) | 11,000 | 11,000 | - | 11,000 | | | | | 11,000 | |
| 5-0301 - Office Supplies | 2,500 | 5,008 | (2,508) | 4,500 | 4,500 | - | 4,500 | | | | | 4,500 | |
| 5-0307 - Advertising | 6,000 | 9,291 | (3,291) | 6,000 | 5,025 | 975 | 6,000 | | | | | 6,000 | |
| 5-0321 - Operating Supplies | 6,000 | 7,160 | (1,160) | 6,000 | 7,200 | (1,200) | 6,000 | | | | | 6,000 | |
| 5-0324 - Dispatching | 45,637 | 45,637 | 0 | 65,637 | 65,637 | - | 65,637 | | 1,969 | | | 67,606 | |
| 5-0331 - General Maintenance | - | - | - | - | - | - | - | | | | | - | |
| 5-0345 - Cell Phone Expense | 8,800 | 9,242 | (442) | 8,800 | 10,154 | (1,354) | 8,800 | | | | (1,200) | 7,600 | IT-001 |
| 5-0350 - Memberships | 2,000 | 1,043 | 957 | 9,200 | 5,500 | 3,700 | 9,200 | | | | | 9,200 | |
| 5-0351 - Training And Conferences | 37,800 | 37,187 | 613 | 37,800 | 37,800 | - | 37,800 | | | | | 37,800 | |
| 5-0352 - Travel & Mileage | 3,000 | 3,427 | (427) | 3,000 | 4,210 | (1,210) | 3,000 | | | | | 3,000 | |
| 5-0359 - Investigation Expense | 700 | 853 | (153) | 700 | 526 | 174 | 700 | | | | | 700 | |
| 5-0503 - Bank Charges | - | 254 | (254) | - | 6 | (6) | - | | | | | - | |
| 5-0800 - Emergency Operations Centre | 40,000 | 41,281 | (1,281) | 140,000 | 90,000 | 50,000 | 40,000 | | | 75,000 | | 115,000 | FIR-002 |
| Total 2-General Expenses | 207,887 | 225,228 | (17,341) | 341,087 | 289,558 | 51,529 | 237,087 | - | 1,969 | 75,500 | 800 | 315,356 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: FIRE 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 3-Building and Facility Expense | | | | | | | | | | | | | |
| 5-0322 - General Supplies | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total 3-Building and Facility Expense | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 46,600 | 47,369 | (769) | 46,600 | 47,000 | (400) | 46,600 | | 62,404 | | | 109,004 | |
| 5-0402 - Vehicle & Equipment Mtce. | 80,000 | 105,619 | (25,619) | 80,000 | 140,000 | (60,000) | 80,000 | | | | 50,000 | 130,000 | FIR-006 |
| 5-0420 - Small Equipment | 70,000 | 108,586 | (38,586) | 70,000 | 70,000 | - | 70,000 | | | | | 70,000 | |
| 5-0423 - Personal Protective Equipment | 50,000 | 49,675 | 325 | 50,000 | 80,000 | (30,000) | 50,000 | | | | | 50,000 | |
| 5-0424 - Communication Equipment | 15,000 | 13,638 | 1,362 | 15,000 | 10,000 | 5,000 | 15,000 | | | | | 15,000 | |
| Total 4-Equipment and Vehicles | 261,600 | 324,887 | (63,287) | 261,600 | 347,000 | (85,400) | 261,600 | - | 62,404 | - | 50,000 | 374,004 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 25,000 | - | 25,000 | 225,000 | 225,000 | - | 225,000 | | 225,000 | | | 450,000 | |
| 5-2006 - Debt Charges - Interest | - | - | - | - | - | - | - | | | | | - | |
| Total 8-Debt Charges | 25,000 | - | 25,000 | 225,000 | 225,000 | - | 225,000 | - | 225,000 | - | - | 450,000 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 53,000 | 78,000 | (25,000) | 78,000 | 90,000 | (12,000) | 78,000 | | | | 79,000 | 157,000 | FIR-004, FIR-007 |
| Total 8-Transfers To | 53,000 | 78,000 | (25,000) | 78,000 | 90,000 | (12,000) | 78,000 | - | - | - | 79,000 | 157,000 | |
| Total Expenses | 2,734,405 | 2,910,392 | (175,988) | 3,404,423 | 3,500,804 | (96,381) | 3,300,423 | - | 375,206 | 75,500 | 129,800 | 3,880,929 | |
| Net Operating Budget | 2,549,443 | 2,653,524 | (104,082) | 3,184,423 | 3,276,804 | (92,381) | 3,184,423 | - | 375,206 | - | 127,800 | 3,687,429 | |



Department Overview





Department Description

Parks Division:

The Parks Division is responsible for the operation and maintenance of all parks and naturalized areas within the Town of Amherstburg including sports fields, playgrounds, splash pads and the beautiful Kings Navy Yard Park. The team plays a pinnacle role in the setup/ tear down, maintenance and storage of all the displays for ever growing and popular River Lights Program and special events throughout the Town including but not limited to: Open Air, The Car Show, Earth Day, Uncommon Festival, River lights, Santa Claus Parade, True Festival and many more. The division maintains and facilitates the Commemorative Bench and Tree Program and is responsible for many monuments, memorials and signage throughout the Town. They perform winter control and maintenance of parking lots and sidewalks at all municipal buildings assisting Public Works and Roads Department as needed.

Recreation Division:

The Recreation Division is responsible for all recreational programming within the Town of Amherstburg including the scheduling of all recreational facilities and sports fields. They offer approx. 10 drop in programs and 15 pre-registration programs in addition to facilitating several special events throughout the year.

Facilities Division:

The Facilities Division is responsible for over 25 building facilities within the Town of Amherstburg including the Fire stations, Town Hall, Police Station, Historic Gordon House, Public Washrooms, The HUB, Libro Centre and many more. The Facilities Division oversees the safe operation and maintenance of these facilities and assists other departments in the Town with special events setup and tear down, programming and winter control.

Budgeted Staffing Resources- Parks, Facilities and Recreation Department

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|-------------------|--------------|--------------|---------------|
| Full-Time FTE | 18.00 | 25.00 | 25.00 |
| Part-Time FTE | 19.86 | 14.02 | 14.02 |
| Students | 1.71 | 3.02 | 3.02 |
| Total FTE | 39.57 | 42.04 | 42.04 |
| Net Change | | | 0.00 |



2024 Staffing Complement includes:

Full Time

- 1.00 Director of Parks, Facilities & Recreation
- 1.00 Executive Assistant/Communications Assistant
- 1.00 Manager, Parks & Naturalized Areas
- 1.00 Manager, Municipal Facilities
- 1.00 Manager, Recreation Services
- 1.00 Supervisor, Municipal Facilities
- 1.00 Supervisor, Recreation, Programming and Special Events
- 1.00 Technical Support Project Manager
- 1.00 Facilities Trades (Electrician)
- 6.00 Landscape Technicians
- 7.00 Facilities Technicians
- 2.00 Customer Service Representatives (Libro & Town Hall)
- 1.00 Facilities Scheduling Clerk

Part Time

- 8.00 Facilities General Labourers - Libro
- 0.78 Recreation Customer Service Representatives
- 1.54 Recreation Program Instructors
- 2.56 Groundskeeper / General Labourers – Parks
- 0.64 Recreation Centre Attendant
- 0.50 Recreation Coordinator (*for 2024 only*)

Students

- 2.80 Parks Student Labourers
- 0.22 Recreation Camp Students

***Proposed 2025 Staff Complement Changes:**

Part Time

- 0.50 Recreation Coordinator

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|--------------------------------------------------------------|------------------|------------------|-----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|------------------------|-------------------|---------------------------|
| Budget Centre: FACILITIES AND LIBRO 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhance ment | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-1135 - Rent - Grants In Lieu | 122,779 | 122,779 | - | 122,779 | - | 122,779 | 122,779 | - | - | - | - | 122,779 | |
| Total 2-Grants | 122,779 | 122,779 | - | 122,779 | - | 122,779 | 122,779 | - | - | - | - | 122,779 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1305 - Facilities Rentals | - | 45,857 | (45,857) | - | 23,809 | (23,809) | - | - | - | - | - | - | |
| 4-1306 - Events - Revenue | - | (10) | 10 | - | - | - | - | - | - | - | - | - | |
| 4-1410 - Ice Rentals | 549,000 | 537,066 | 11,934 | 549,000 | 593,659 | (44,659) | 549,000 | - | - | - | - | 549,000 | |
| 4-1413 - Capital Surcharge | 50,000 | 27,574 | 22,426 | 50,000 | 35,993 | 14,007 | 50,000 | - | - | - | - | 50,000 | |
| 4-1420 - Lease Revenue | 32,071 | 5,044 | 27,027 | 32,071 | 17,030 | 15,041 | 32,071 | - | - | - | - | 32,071 | |
| 4-1425 - Room Rentals | 29,500 | 177 | 29,323 | 29,500 | 266 | 29,235 | 29,500 | - | - | - | - | 29,500 | |
| 4-1429 - Rent-Municipal Bldgs & Property | 195,000 | 232,378 | (37,378) | 195,000 | 244,531 | (49,531) | 195,000 | - | - | - | - | 195,000 | |
| 4-1466 - Indoor Soccer Field Rental | 60,000 | 61,911 | (1,911) | 60,000 | 85,969 | (25,969) | 60,000 | - | - | - | - | 60,000 | |
| 4-1467 - Soccer Pitch Rental | 8,800 | 14,182 | (5,382) | 8,800 | 7,539 | 1,261 | 8,800 | - | - | - | - | 8,800 | |
| 4-1473 - Premier Diamond Rental | 7,250 | 3,186 | 4,064 | 7,250 | 470 | 6,780 | 7,250 | - | - | - | - | 7,250 | |
| Total 2-User Fees | 931,621 | 927,366 | 4,255 | 931,621 | 1,009,265 | (77,644) | 931,621 | - | - | - | - | 931,621 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-5520 - Rental Income | 9,888 | 10,313 | (425) | 9,888 | 12,500 | (2,612) | 9,888 | - | - | - | - | 9,888 | |
| 4-5525 - Green Shares Dividend | 17,804 | - | 17,804 | 17,804 | 35,608 | (17,804) | 17,804 | - | - | - | - | 17,804 | |
| 4-6540 - Miscellaneous Revenue | 4,000 | - | 4,000 | 4,000 | 90 | 3,910 | 4,000 | - | - | - | - | 4,000 | |
| Total 5-Other Income | 31,692 | 10,313 | 21,379 | 31,692 | 48,198 | (16,506) | 31,692 | - | - | - | - | 31,692 | |
| 8-Administrative Recoveries | | | | | | | | | | | | | |
| 4-1500 - Facilities Services | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | - | - | - | (25,000) | - | FAC-002 |
| Total 8-Administrative Recoveries | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | - | - | - | (25,000) | - | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 53,904 | 51,173 | 2,731 | 4,000 | - | 4,000 | - | - | - | - | - | - | |
| Total 8-Transfers From | 53,904 | 51,173 | 2,731 | 4,000 | - | 4,000 | - | - | - | - | - | - | |
| Total Revenues | 1,164,996 | 1,111,630 | 53,366 | 1,115,092 | 1,057,463 | 57,629 | 1,111,092 | - | - | - | (25,000) | 1,086,092 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 956,915 | 757,118 | 199,797 | 1,132,516 | 1,061,272 | 71,244 | 1,132,516 | - | 48,547 | - | - | 1,181,063 | |
| 5-0102 - Salaries - Overtime | 14,500 | 6,163 | 8,337 | 14,500 | 10,000 | 4,500 | 14,500 | - | - | - | (5,000) | 9,500 | FAC-005 |
| 5-0104 - Salaries - Cr. Re: W.S.I.B | - | (14,652) | 14,652 | - | (23,087) | 23,087 | - | - | - | - | - | - | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | - | - | - | (3,984) | 3,984 | - | - | - | - | - | - | |
| 5-0107 - Salaries - Temporary Personnel | - | 59,115 | (59,115) | - | 56,545 | (56,545) | - | - | - | - | - | - | |
| 5-0112 - Salaries - Part Time | 461,413 | 399,752 | 61,661 | 435,423 | 435,000 | 423 | 435,423 | - | 12,872 | - | (27,658) | 420,637 | HR-001, FAC-005, FAC-006 |
| Total 1-Salaries and Wages | 1,432,828 | 1,207,495 | 225,332 | 1,582,439 | 1,535,746 | 46,693 | 1,582,439 | - | 61,419 | - | (32,658) | 1,611,200 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 78,128 | 55,375 | 22,753 | 73,089 | 77,848 | (4,759) | 73,089 | - | 5,596 | - | (9,951) | 68,734 | HR-001, FAC-005, FAC-006 |
| 5-0202 - Benefits - E.I. | 29,536 | 20,471 | 9,065 | 24,896 | 28,688 | (3,792) | 24,896 | - | 3,330 | - | - | 28,226 | |
| 5-0203 - Benefits - Omers | 152,764 | 100,635 | 52,129 | 138,299 | 127,202 | 11,097 | 138,299 | - | 17,380 | - | - | 155,679 | |
| 5-0204 - Benefits - E.H.T. | 27,459 | 23,618 | 3,841 | 29,139 | 27,718 | 1,421 | 29,139 | - | 2,633 | - | - | 31,772 | |
| 5-0205 - Benefits - Greenshield | 77,278 | 48,139 | 29,139 | 125,126 | 106,927 | 18,199 | 125,126 | - | (19,455) | - | - | 105,671 | |
| 5-0207 - Benefits - Life & Disability | 68,138 | 28,550 | 39,587 | 66,746 | 49,871 | 16,875 | 66,746 | - | (14,971) | - | - | 51,775 | |
| 5-0208 - Benefits - W.S.I.B. | 51,609 | 39,483 | 12,126 | 48,988 | 56,662 | (7,674) | 48,988 | - | 29,247 | - | - | 78,235 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 10,562 | 7,842 | 2,720 | 11,245 | 11,123 | 123 | 11,245 | - | 1,043 | - | - | 12,288 | |
| Total 1-Salaries and Wages-Benefits | 495,473 | 324,113 | 171,360 | 517,528 | 486,038 | 31,490 | 517,528 | - | 24,803 | - | (9,951) | 532,381 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 24,456 | (24,456) | - | - | - | - | - | - | - | - | - | |
| Total 1-Salaries and Wages-Retiree Benefits | - | 24,456 | (24,456) | - | - | - | - | - | - | - | - | - | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0250 - Health And Safety | 5,000 | 981 | 4,019 | 5,000 | 5,000 | - | 5,000 | - | - | - | - | 5,000 | |
| 5-0252 - Uniforms | 19,400 | 11,107 | 8,293 | 19,400 | 16,578 | 2,822 | 19,400 | - | - | - | - | 19,400 | |
| 5-0301 - Office Supplies | - | 275 | (275) | 5,500 | 7,575 | (2,075) | 1,500 | - | - | - | - | 1,500 | |
| 5-0331 - General Maintenance | 51,500 | 79,291 | (27,791) | 51,500 | 53,191 | (1,691) | 51,500 | - | - | - | - | 51,500 | |
| 5-0345 - Cell Phone Expense | 5,760 | 2,668 | 3,092 | 4,500 | 4,832 | (332) | 4,500 | - | - | - | (1,200) | 3,300 | IT-001 |
| 5-0350 - Memberships | 4,400 | - | 4,400 | 4,400 | 3,787 | 613 | 4,400 | - | - | - | - | 4,400 | FAC-002 |
| 5-0351 - Training And Conferences | 7,000 | 17,236 | (10,236) | 7,000 | 21,060 | (14,060) | 7,000 | - | - | - | - | 7,000 | |
| 5-0352 - Travel & Mileage | 2,000 | - | 2,000 | 2,000 | - | 2,000 | 2,000 | - | - | - | - | 2,000 | |
| 5-0505 - Credit Card Charges | 5,000 | 13,947 | (8,947) | 5,000 | 14,286 | (9,286) | 5,000 | - | - | - | - | 5,000 | |
| Total 2-General Expenses | 100,060 | 125,504 | (25,444) | 104,300 | 126,309 | (22,009) | 100,300 | - | - | - | (1,200) | 99,100 | |

| Town of Amherstburg Budget Centre: FACILITIES AND LIBRO 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|-------------------------------------------------------------------------------------|------------------|------------------|----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | - | 900 | (900) | - | - | - | - | - | - | - | - | - | - |
| Total 2-Professional and Consulting Fees | - | 900 | (900) | - | - | - | - | - | - | - | - | - | - |
| 3-Building and Facility Expense | | | | | | | | | | | | | |
| 5-0317 - Building Maintenance | 408,400 | 414,638 | (6,238) | 408,400 | 35,952 | 48,879 | 408,400 | - | - | - | 7,500 | 415,900 | FAC-002, FAC-003 |
| 5-0318 - Janitorial | 72,500 | 55,178 | 17,322 | 72,500 | 97,574 | (25,074) | 72,500 | - | - | - | 20,000 | 92,500 | FAC-002 |
| 5-0322 - General Supplies | 2,000 | 7,183 | (5,183) | 2,000 | 6,097 | (4,097) | 2,000 | - | - | - | 5,000 | 7,000 | FAC-002 |
| 5-0343 - Vandalism Expense | 20,000 | 22,635 | (2,635) | 20,000 | 3,808 | 16,192 | 20,000 | - | - | - | - | 20,000 | |
| 5-0721 - Parking Lot Maintenance | 25,000 | 33,436 | (8,436) | 25,000 | 25,000 | - | 25,000 | - | - | - | - | 25,000 | |
| 5-0960 - Libro - Outdoor Soccer (Natural Turf) | 12,100 | 9,823 | 2,277 | 12,100 | 12,100 | - | 12,100 | - | - | - | (12,100) | - | FAC-003 |
| 5-0961 - Libro - Outdoor/Football Field Turf | 700 | 903 | (203) | 700 | 700 | - | 700 | - | - | - | (700) | - | FAC-003 |
| 5-0962 - Libro - Premier Baseball Field | 8,000 | 9,160 | (1,160) | 8,000 | 8,000 | - | 8,000 | - | - | - | (8,000) | - | FAC-003 |
| 5-0963 - Sports Field Maintenance | - | - | - | - | - | - | - | - | - | - | 28,300 | 28,300 | FAC-003 |
| Total 3-Building and Facility Expense | 548,700 | 552,956 | (4,256) | 548,700 | 512,800 | 35,900 | 548,700 | - | - | - | 40,000 | 588,700 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | - | 70 | (70) | - | - | - | - | - | - | - | - | - | - |
| Total 4-Contracted Services | - | 70 | (70) | - | - | - | - | - | - | - | - | - | - |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 12,300 | - | 12,300 | 12,300 | - | 12,300 | 12,300 | - | - | - | - | 12,300 | |
| 5-0401 - Gasoline | 7,200 | 8,449 | (1,249) | 7,200 | 10,808 | (3,608) | 7,200 | - | - | - | - | 7,200 | |
| 5-0402 - Vehicle & Equipment Mtce. | 15,000 | 11,077 | 3,923 | 15,000 | 10,557 | 4,443 | 15,000 | - | - | - | - | 15,000 | |
| 5-0406 - Gps Communications | 1,991 | 2,175 | (184) | 1,991 | 2,193 | (202) | 1,991 | - | - | - | - | 1,991 | |
| Total 4-Equipment and Vehicles | 36,491 | 21,700 | 14,791 | 36,491 | 23,558 | 12,933 | 36,491 | - | - | - | - | 36,491 | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | 989,800 | 896,537 | 93,263 | 989,800 | 952,538 | 37,262 | 989,800 | - | - | - | 28,000 | 1,017,800 | FAC-002 |
| Total 4-Utilities | 989,800 | 896,537 | 93,263 | 989,800 | 952,538 | 37,262 | 989,800 | - | - | - | 28,000 | 1,017,800 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 173,530 | 173,530 | 0 | 173,530 | 181,280 | (7,750) | 173,530 | - | 15,848 | - | - | 189,378 | |
| 5-2006 - Debt Charges - Interest | 212,735 | 209,527 | 3,208 | 212,735 | 204,985 | 7,750 | 212,735 | - | (15,848) | - | - | 196,887 | |
| Total 8-Debt Charges | 386,265 | 383,057 | 3,208 | 386,265 | 386,265 | 0 | 386,265 | - | (0) | - | - | 386,265 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | - | 23,957 | (23,957) | - | - | - | - | - | - | - | - | - | - |
| 5-2002 - Transfer To Reserve | 210,000 | 121,836 | 88,164 | 210,000 | 210,000 | - | 210,000 | - | - | - | - | 210,000 | |
| Total 8-Transfers To | 210,000 | 145,793 | 64,207 | 210,000 | 210,000 | - | 210,000 | - | - | - | - | 210,000 | |
| Total Expenses | 4,199,617 | 3,682,582 | 517,035 | 4,375,524 | 4,233,254 | 142,270 | 4,371,524 | - | 86,222 | - | 24,191 | 4,481,936 | |
| Net Operating Budget | 3,034,621 | 2,570,952 | 463,669 | 3,260,432 | 3,175,791 | 84,641 | 3,260,432 | - | 86,222 | - | 49,191 | 3,395,844 | |

| Town of Amherstburg Budget Centre: PARKS 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0636 - Other Grants | - | 13,562 | (13,562) | - | (2,698) | 2,698 | - | - | - | - | - | - | - |
| Total 2-Grants | - | 13,562 | (13,562) | - | (2,698) | 2,698 | - | - | - | - | - | - | - |
| 5-Other Income | | | | | | | | | | | | | |
| 4-1026 - Miscellaneous Receipts | 5,500 | 6,244 | (744) | 5,500 | 10,181 | (4,681) | 5,500 | - | - | - | - | 5,500 | |
| 4-1075 - Bench Program | - | 15,000 | (15,000) | 10,000 | 17,935 | (7,935) | 10,000 | - | - | - | - | 10,000 | |
| Total 5-Other Income | 5,500 | 21,244 | (15,744) | 15,500 | 28,116 | (12,616) | 15,500 | - | - | - | - | 15,500 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3010 - Transfer From Operations Fund | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total 8-Transfers From | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total Revenues | 5,500 | 34,806 | (29,306) | 15,500 | 25,419 | (9,919) | 15,500 | - | - | - | - | 15,500 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 513,931 | 534,882 | (20,952) | 530,187 | 508,634 | 21,553 | 530,187 | - | 5,727 | - | - | 535,914 | |
| 5-0102 - Salaries - Overtime | 15,000 | 3,297 | 11,703 | 15,000 | 15,000 | - | 15,000 | - | - | - | - | 15,000 | |
| 5-0104 - Salaries - Cr. Re: W.S.I.B | - | (4,454) | 4,454 | - | - | - | - | - | - | - | - | - | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | (23,896) | 23,896 | - | - | - | - | - | - | - | - | - | |
| 5-0109 - Salaries - Students | 91,464 | 96,285 | (4,822) | 103,388 | 97,853 | 5,535 | 103,388 | - | 1,120 | 4,343 | - | 108,851 | HR-001 |
| 5-0112 - Salaries - Part Time | 111,396 | 87,463 | 23,934 | 123,874 | 122,781 | 1,093 | 123,874 | - | 11,276 | - | - | 135,150 | |
| Total 1-Salaries and Wages | 731,791 | 693,577 | 38,213 | 772,449 | 744,268 | 28,181 | 772,449 | - | 18,122 | - | 4,343 | 794,914 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 39,244 | 35,520 | 3,724 | 40,340 | 37,977 | 2,363 | 40,340 | - | (732) | 434 | - | 40,042 | HR-001 |
| 5-0202 - Benefits - E.I. | 13,132 | 12,490 | 643 | 14,109 | 13,793 | 316 | 14,109 | - | 1,047 | - | - | 15,156 | |
| 5-0203 - Benefits - Omers | 68,447 | 57,525 | 10,922 | 63,790 | 58,209 | 5,581 | 63,790 | - | 3,267 | - | - | 67,057 | |
| 5-0204 - Benefits - E.H.T. | 14,118 | 13,556 | 562 | 15,063 | 13,069 | 1,994 | 15,063 | - | 61 | - | - | 15,124 | |
| 5-0205 - Benefits - Greenshield | 47,612 | 34,872 | 12,741 | 44,119 | 42,184 | 1,935 | 44,119 | - | 14,951 | - | - | 59,070 | |
| 5-0207 - Benefits - Life & Disability | 33,853 | 30,335 | 3,519 | 33,868 | 24,059 | 9,809 | 33,868 | - | (11,048) | - | - | 22,820 | |
| 5-0208 - Benefits - W.S.I.B. | 24,729 | 24,487 | 242 | 26,419 | 26,762 | (343) | 26,419 | - | 12,661 | - | - | 39,080 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 4,875 | 6,605 | (1,730) | 6,175 | 6,168 | 7 | 6,175 | - | 29 | - | - | 6,204 | |
| Total 1-Salaries and Wages-Benefits | 246,011 | 215,390 | 30,622 | 243,883 | 222,221 | 21,662 | 243,883 | - | 20,236 | - | 434 | 264,553 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0161 - Clothing | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5-0252 - Uniforms | 4,300 | 7,892 | (3,592) | 10,000 | 12,755 | (2,755) | 10,000 | - | - | - | - | 10,000 | |
| 5-0301 - Office Supplies | 2,000 | 1,200 | 800 | 2,000 | 4,700 | (2,700) | 2,000 | - | - | - | - | 2,000 | |
| 5-0331 - General Maintenance | - | - | - | 5,000 | 5,000 | - | 5,000 | - | - | - | - | 5,000 | |
| 5-0345 - Cell Phone Expense | 1,320 | 536 | 784 | 1,320 | 492 | 828 | 1,320 | - | - | - | - | 1,320 | |
| 5-0351 - Training And Conferences | 8,700 | 9,468 | (768) | 8,700 | 377 | 8,323 | 8,700 | - | - | - | - | 8,700 | |
| 5-0620 - Commemorative Bench Program | - | 13,337 | (13,337) | - | 17,688 | (17,688) | - | - | - | - | - | - | |
| 5-0771 - Special Projects | 3,500 | 2,241 | 1,259 | 3,500 | - | 3,500 | 3,500 | - | - | - | - | 3,500 | |
| Total 2-General Expenses | 19,820 | 34,673 | (14,853) | 30,520 | 41,012 | (10,492) | 30,520 | - | - | - | - | 30,520 | |
| 3-Building and Facility Expense | | | | | | | | | | | | | |
| 5-0322 - General Supplies | 156,375 | 127,541 | 28,834 | 150,675 | 162,689 | (12,014) | 150,675 | - | - | - | - | 150,675 | |
| Total 3-Building and Facility Expense | 156,375 | 127,541 | 28,834 | 150,675 | 162,689 | (12,014) | 150,675 | - | - | - | - | 150,675 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | 67,500 | 44,796 | 22,704 | 72,415 | 70,156 | 2,259 | 72,415 | - | - | - | - | 72,415 | |
| Total 4-Contracted Services | 67,500 | 44,796 | 22,704 | 72,415 | 70,156 | 2,259 | 72,415 | - | - | - | - | 72,415 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 3,500 | 3,291 | 209 | 3,500 | 3,840 | (340) | 3,500 | - | 8,013 | - | - | 11,513 | |
| 5-0402 - Vehicle & Equipment Mtce. | 50,000 | 58,420 | (8,420) | 50,000 | 86,585 | (36,585) | 50,000 | - | - | - | - | 50,000 | |
| 5-0406 - Gps Communications | 3,981 | 4,368 | (387) | 3,981 | 4,385 | (404) | 3,981 | - | - | - | - | 3,981 | |
| 5-0420 - Small Equipment | 9,000 | 7,796 | 1,204 | 9,000 | 5,093 | 3,907 | 9,000 | - | - | - | - | 9,000 | |
| Total 4-Equipment and Vehicles | 66,481 | 73,875 | (7,394) | 66,481 | 99,903 | (33,422) | 66,481 | - | 8,013 | - | - | 74,494 | |
| 4-Municipal Partnerships Expenses | | | | | | | | | | | | | |
| 5-1300 - Co-An Park Expenses | 21,000 | 21,000 | - | 23,100 | 46,200 | (23,100) | 23,100 | - | - | 1,900 | - | 25,000 | PAR-001 |
| 5-1310 - River Canard Community Centre Expens | 5,000 | 5,000 | - | 5,000 | - | 5,000 | 5,000 | - | - | - | - | 5,000 | |
| Total 4-Municipal Partnerships Expenses | 26,000 | 26,000 | - | 28,100 | 46,200 | (18,100) | 28,100 | - | - | 1,900 | - | 30,000 | |
| 4-Tree Maintenance | | | | | | | | | | | | | |
| 5-0650 - Tree Maintenance | 54,500 | 50,760 | 3,740 | 54,500 | 50,191 | 4,309 | 54,500 | - | - | - | - | 54,500 | |
| Total 4-Tree Maintenance | 54,500 | 50,760 | 3,740 | 54,500 | 50,191 | 4,309 | 54,500 | - | - | - | - | 54,500 | |

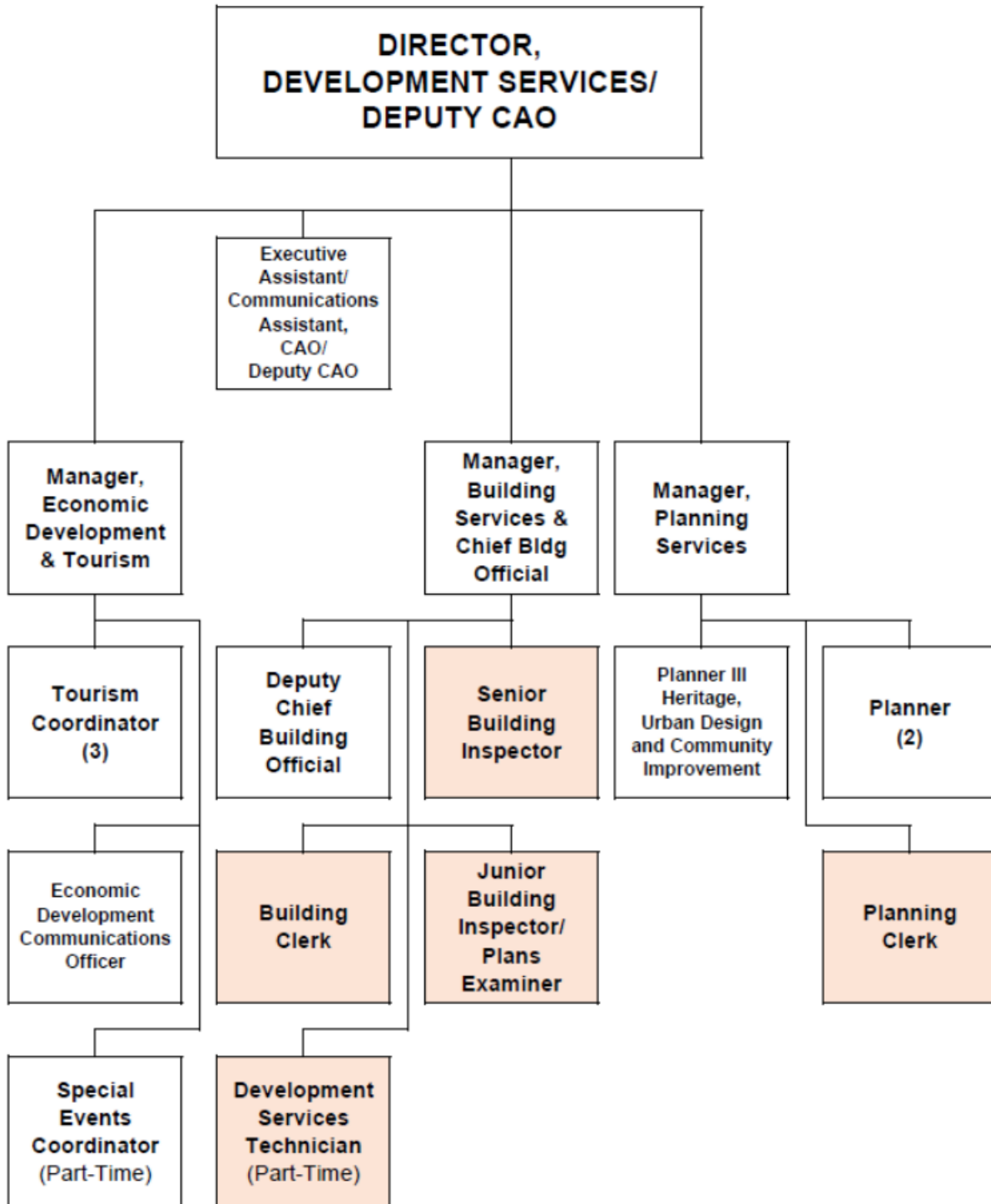
| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|-----------------------------------------------|------------------|------------------|-----------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: PARKS 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | - | 14,647 | (14,647) | - | - | - | - | - | - | - | - | - | - |
| 5-2002 - Transfer To Reserve | 15,000 | 18,012 | (3,012) | 20,000 | 12,302 | 7,698 | 20,000 | - | - | - | - | 20,000 | - |
| Total 8-Transfers To | 15,000 | 32,660 | (17,660) | 20,000 | 12,302 | 7,698 | 20,000 | - | - | - | - | 20,000 | |
| Total Expenses | 1,383,478 | 1,299,273 | 84,204 | 1,439,023 | 1,448,942 | (9,919) | 1,439,023 | - | 46,372 | - | 6,677 | 1,492,072 | |
| Net Operating Budget | 1,377,978 | 1,264,467 | 113,511 | 1,423,523 | 1,423,523 | (0) | 1,423,523 | - | 46,372 | - | 6,677 | 1,476,572 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|----------------|------------------|------------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|-----------------------------------|
| Budget Centre: RECREATION 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0626 - Prov. Grants - Other | - | 11,496 | (11,496) | - | 40,967 | (40,967) | - | | | | | - | |
| 4-0705 - Essex Power Youth In Comm Fd | 10,000 | 10,000 | - | 10,000 | 20,000 | (10,000) | 10,000 | | | | | 10,000 | |
| Total 2-Grants | 10,000 | 21,496 | (11,496) | 10,000 | 60,967 | (50,967) | 10,000 | - | - | - | - | 10,000 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1306 - Events - Revenue | 10,000 | 14,859 | (4,859) | 10,000 | 6,532 | 3,468 | 10,000 | | | | | 10,000 | |
| 4-1307 - Events - Special | 12,000 | 4,878 | 7,122 | 12,000 | 506 | 11,494 | 12,000 | | | | | 12,000 | |
| 4-1415 - Public Skating Program | 10,000 | 5,846 | 4,154 | 10,000 | 5,000 | 5,000 | 10,000 | | | | | 10,000 | |
| 4-1430 - Advertising Revenue | 25,000 | 24,400 | 600 | 25,000 | 36,350 | (11,350) | 25,000 | | | | | 25,000 | |
| 4-1444 - Pavilion Rentals | 3,000 | - | 3,000 | 3,000 | - | 3,000 | 3,000 | | | | | 3,000 | |
| 4-1447 - Tennis Court Rentals | 500 | - | 500 | 500 | - | 500 | 500 | | | | | 500 | |
| 4-1448 - Per Player Registrations | 12,000 | - | 12,000 | 12,000 | - | 12,000 | 12,000 | | | | | 12,000 | |
| 4-1449 - Activity Guide Revenue | 4,000 | - | 4,000 | 4,000 | - | 4,000 | 4,000 | | | | | 4,000 | |
| 4-1451 - Day Camp | 35,000 | 91,198 | (56,198) | 35,000 | 17,131 | 17,869 | 35,000 | | | | | 35,000 | |
| 4-1462 - Pre-School Programming | 13,000 | 8,662 | 4,338 | 13,000 | 9,362 | 3,638 | 13,000 | | | | | 13,000 | |
| 4-1463 - Youth Programming | 27,500 | 25,122 | 2,378 | 29,372 | 25,884 | 3,488 | 29,372 | | | | | 29,372 | |
| 4-1464 - Adult Programming | 21,000 | 12,281 | 8,719 | 21,000 | 23,203 | (2,203) | 21,000 | | | | | 21,000 | |
| 4-1465 - Drop In Programs | 11,000 | 11,070 | (70) | 11,000 | 19,530 | (8,530) | 11,000 | | | | | 11,000 | |
| Total 2-User Fees | 184,000 | 198,317 | (14,317) | 185,872 | 143,498 | 42,374 | 185,872 | - | - | - | - | 185,872 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-1407 - Vending Machine Sales | 8,000 | 3,098 | 4,902 | 8,000 | 4,520 | 3,480 | 8,000 | | | | | 8,000 | |
| Total 5-Other Income | 8,000 | 3,098 | 4,902 | 8,000 | 4,520 | 3,480 | 8,000 | - | - | - | - | 8,000 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | - | 15,959 | (15,959) | 26,779 | - | 26,779 | - | | | | | - | |
| Total 8-Transfers From | - | 15,959 | (15,959) | 26,779 | - | 26,779 | - | - | - | - | - | - | |
| Total Revenues | 202,000 | 238,870 | (36,870) | 230,651 | 208,985 | 21,666 | 203,872 | - | - | - | - | 203,872 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 301,277 | 318,214 | (16,937) | 401,551 | 387,818 | 13,733 | 401,551 | | 7,821 | | | 409,372 | |
| 5-0102 - Salaries - Overtime | 2,500 | 822 | 1,678 | 2,500 | 1,786 | 714 | 2,500 | | | | | 2,500 | |
| 5-0109 - Salaries - Students | 7,312 | 5,800 | 1,512 | 7,781 | 344 | 7,437 | 7,781 | | 291 | | 342 | 8,414 | HR-001 |
| 5-0112 - Salaries - Part Time | 82,811 | 175,111 | (92,300) | 119,523 | 112,970 | 6,553 | 98,033 | | 9,383 | | 23,629 | 131,045 | HR-001, REC-001, FAC-002, FAC-005 |
| Total 1-Salaries and Wages | 393,900 | 499,947 | (106,047) | 531,355 | 502,918 | 28,437 | 509,865 | - | 17,495 | - | 23,971 | 551,331 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 23,684 | 20,602 | 3,082 | 22,903 | 26,922 | (4,019) | 22,903 | | (321) | | 943 | 23,525 | HR-001, REC-001, FAC-005 |
| 5-0202 - Benefits - E.I. | 8,261 | 8,780 | (519) | 8,518 | 10,517 | (1,999) | 8,518 | | 912 | | 606 | 10,036 | REC-001 |
| 5-0203 - Benefits - Omers | 44,949 | 30,570 | 14,379 | 44,249 | 41,758 | 2,491 | 44,249 | | 1,512 | | 2,238 | 47,999 | REC-001 |
| 5-0204 - Benefits - E.H.T. | 9,008 | 9,625 | (617) | 9,911 | 9,963 | (52) | 9,911 | | 292 | | 485 | 10,688 | REC-001 |
| 5-0205 - Benefits - Greenshield | 22,611 | 26,397 | (3,786) | 39,381 | 31,134 | 8,247 | 34,692 | | 1,626 | | | 36,318 | |
| 5-0207 - Benefits - Life & Disability | 20,483 | 16,102 | 4,381 | 25,366 | 18,834 | 6,532 | 25,366 | | (7,351) | | | 18,015 | |
| 5-0208 - Benefits - W.S.I.B. | 15,853 | 16,971 | (1,118) | 17,303 | 20,408 | (3,105) | 17,303 | | | | 1,261 | 27,548 | REC-001 |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 2,948 | (23) | 3,900 | 3,914 | (14) | 3,900 | | 36 | | | 3,936 | |
| Total 1-Salaries and Wages-Benefits | 147,774 | 131,995 | 15,779 | 171,531 | 163,452 | 8,079 | 166,842 | - | 5,690 | - | 5,533 | 178,065 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: RECREATION 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0252 - Uniforms | 1,500 | 1,044 | 456 | 1,500 | - | 1,500 | 1,500 | | | | | 1,500 | |
| 5-0301 - Office Supplies | 6,500 | 3,320 | 3,180 | 5,000 | 1,382 | 3,618 | 5,000 | | | | | 5,000 | |
| 5-0307 - Advertising | 17,500 | 724 | 16,776 | 17,500 | 3,767 | 13,733 | 17,500 | | | | | 17,500 | |
| 5-0345 - Cell Phone Expense | 1,640 | 2,058 | (418) | 2,600 | 3,158 | (558) | 2,000 | | | | | 2,000 | |
| 5-0349 - Marketing | 20,000 | 2,848 | 17,152 | 20,000 | 9,916 | 10,084 | 20,000 | | | | | 20,000 | |
| 5-0350 - Memberships | 3,000 | 1,857 | 1,143 | 3,000 | 1,506 | 1,494 | 3,000 | | | | | 3,000 | |
| 5-0351 - Training And Conferences | 6,500 | 3,432 | 3,068 | 6,500 | 387 | 6,113 | 6,500 | | | | | 6,500 | |
| 5-0352 - Travel & Mileage | | | - | 500 | - | 500 | 500 | | | | | 500 | |
| 5-0743 - Signage Maintenance | | | - | 2,000 | - | 2,000 | 2,000 | | | | | 2,000 | |
| 5-0384 - Canteen Purchases | 500 | - | 500 | - | - | - | - | | | | | - | |
| 5-0771 - Special Projects | 8,000 | 6,988 | 1,012 | 8,000 | 8,027 | (27) | 8,000 | | | 1,620 | | 9,620 | REC-002 |
| 5-0773 - Swim Program | 20,000 | 16,396 | 3,604 | 20,000 | 1,310 | 18,690 | 20,000 | | | | | 20,000 | |
| 5-0776 - Essex Power Youth In Comm Fd Expens | 10,000 | 6,082 | 3,918 | 10,000 | 8,329 | 1,671 | 10,000 | | | | | 10,000 | |
| 5-0780 - Recreation Winter Programs | - | 2,901 | (2,901) | - | 9,422 | (9,422) | - | | | 5,000 | | 5,000 | REC-002 |
| 5-0781 - Recreation Spring Programs | - | 3,754 | (3,754) | - | 9,734 | (9,734) | - | | | 5,000 | | 5,000 | REC-002 |
| 5-0782 - Recreation Summer Programs | - | 200 | (200) | - | (1,220) | 1,220 | - | | | 1,000 | | 1,000 | REC-002 |
| 5-0783 - Recreation Fall Programs | - | 5,205 | (5,205) | - | - | - | - | | | 5,000 | | 5,000 | REC-002 |
| 5-0784 - Recreation Camps | - | 9,141 | (9,141) | - | 4,299 | (4,299) | - | | | 8,000 | | 8,000 | REC-002 |
| 5-0785 - Recreation Birthday Parties | - | 1,494 | (1,494) | - | - | - | - | | | 1,750 | | 1,750 | REC-002 |
| Total 2-General Expenses | 95,140 | 67,444 | 27,696 | 96,600 | 60,017 | 36,583 | 96,000 | - | - | - | 27,370 | 123,370 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | - | 2,495 | (2,495) | - | - | - | - | | | | | - | |
| Total 4-Contracted Services | - | 2,495 | (2,495) | - | - | - | - | - | - | - | - | - | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0420 - Small Equipment | 29,750 | 1,805 | 27,945 | 29,750 | 17,524 | 12,226 | 29,750 | | | | (25,750) | 4,000 | REC-002 |
| Total 4-Equipment and Vehicles | 29,750 | 1,805 | 27,945 | 29,750 | 17,524 | 12,226 | 29,750 | - | - | - | (25,750) | 4,000 | |
| 4-Traffic Signal and Sign Maintenance | | | | | | | | | | | | | |
| 5-0740 - Traffic Signal Maintenance | 2,000 | - | 2,000 | - | - | - | - | | | | | - | |
| Total 4-Traffic Signal and Sign Maintenance | 2,000 | - | 2,000 | - | - | - | - | - | - | - | - | - | |
| 4-Grants & Waivers Expense | | | | | | | | | | | | | |
| 5-0353 - Grant Expense | - | - | - | - | 43,659 | (43,659) | - | | | | | - | |
| Total 4-Grants & Waivers Expense | - | - | - | - | 43,659 | (43,659) | - | - | - | - | - | - | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | - | 21,496 | (21,496) | - | 20,000 | (20,000) | - | | | | | - | |
| Total 8-Transfers To | - | 21,496 | (21,496) | - | 20,000 | (20,000) | - | - | - | - | - | - | |
| Total Expenses | 668,564 | 725,182 | (56,618) | 829,236 | 807,570 | 21,666 | 802,457 | - | 23,185 | - | 31,124 | 856,766 | |
| Net Operating Budget | 466,564 | 486,312 | (19,749) | 598,585 | 598,585 | (0) | 598,585 | - | 23,185 | - | 31,124 | 652,894 | |



Department Overview





Department Description

The Amherstburg Planning Division provides information and advice to Council, the general public and the development industry with respect to land use planning including the Town's Official Plan and Zoning By-law. Planning staff also provides administrative and technical support for the Amherstburg Committee of Adjustment.

Planning documents including Zoning By-law 1999-52, as amended, and the Town of Amherstburg Official Plan should be reviewed including applicable mapping, policies and permitted uses.

Economic Development

The Economic Development divisions provides services for:

- Creation and implementation of Business Retention and Expansion Program;
- Business attraction for industrial investment, including Foreign Direct Investment;
- Investment attraction for municipal assets and investments;
- Corporate communication;
- Management and gathering of key stats and data for investment information;
- Community Improvement Plans for investment attraction

Planning Division

The Planning Division provides processing of applications for the following:

- Consents (Land Severances)
- Minor Variances
- Official Plan Amendments
- Part Lot Control Exemptions
- Site Plan Control
- Subdivision and Condominium Agreements
- Zoning By-law Amendments and Holding Zone Removal
- Heritage planning and preservation



Building Division

The Building Division is responsible for the delivery of services in the following areas:

- Building Permits
- Demolition Permits
- Plumbing Permits
- Pool Permits
- Septic/Sewer Permit
- Sign Permits
- Inspection of Permits
- Property Standards Complaints
- Administrating the Ontario Heritage Act
- Building Code Inquiries

Tourism and Culture Division:

- The Tourism and Culture Division is proud to promote over 133 events within the Town of Amherstburg and is the one of the biggest economic and cultural drivers making Amherstburg a tourist destination. They promote and maintain all websites and social media including VisitAmherstburg.ca website, Twitter, Facebook Instagram and the team plans and facilities over 40 events Town wide annually. Amherstburg is known for events such as Open Air, Uncommon Festival, Canada Day, Santa Clause Parade and our famous River Lights program.

Budgeted Staffing Resources- Development Services

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|------------------------|--------------|--------------|----------------------|
| Full Time | 16.00 | 16.00 | 16.00 |
| Part Time | 2.14 | 2.11 | 2.11 |
| Total FTE | 18.14 | 18.11 | 18.11 |
| Net Change | | | 0.00 |

2024 Staffing Complement includes:

Full Time

- 1.00 Director of Development Services / Deputy CAO
- 1.00 Economic Development Communications Officer
- 1.00 Chief Building Official & Manager, Building Services
- 1.00 Manager, Planning Services
- 1.00 Manager, Economic Development & Tourism
- 1.00 Deputy Chief Building Official



- 1.00 Senior Inspector/Plans Examiner
- 1.00 Building Inspector/ Plans Examiner
- 3.00 Planners
- 2.00 Building and Planning Clerks
- 3.00 Tourism Coordinators

Part Time

- 0.82 Development Services Support
- 0.40 Special Events Coordinator
- 0.89 Tourism Students

***Proposed 2025 Staff Complement Changes:**
None

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: BUILDING 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1045 - Indemnity Deposit Admin Fee | 28,000 | 14,297 | 13,703 | 28,000 | 16,590 | 11,410 | 28,000 | | | | | 28,000 | |
| 4-2115 - Building Permits | 932,000 | 730,424 | 201,576 | 808,900 | 560,356 | 248,544 | 932,000 | | | (123,100) | | 808,900 | BUI-001 |
| 4-2135 - Building Letters | 5,100 | 2,979 | 2,121 | 5,100 | 2,492 | 2,608 | 5,100 | | | | | 5,100 | |
| Total 2-User Fees | 965,100 | 747,700 | 217,400 | 842,000 | 579,438 | 262,562 | 965,100 | | | | (123,100) | 842,000 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | - | 62,314 | (62,314) | 65,632 | 261,544 | (195,912) | - | | | | 82,727 | 82,727 | |
| Total 8-Transfers From | - | 62,314 | (62,314) | 65,632 | 261,544 | (195,912) | - | | | | 82,727 | 82,727 | |
| Total Revenues | 965,100 | 810,013 | 155,087 | 907,632 | 840,982 | 66,650 | 965,100 | | | | (40,373) | 924,727 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 516,882 | 393,461 | 123,420 | 485,553 | 442,898 | 42,655 | 485,553 | | 13,864 | | | 499,417 | |
| 5-0102 - Salaries - Overtime | 1,000 | - | 1,000 | 1,000 | - | 1,000 | 1,000 | | - | | | 1,000 | |
| 5-0107 - Salaries - Temporary Personnel | - | 42,039 | (42,039) | - | - | - | - | | - | | | - | |
| 5-0112 - Salaries - Part Time | 26,411 | 10,930 | 15,481 | 29,730 | 23,918 | 5,812 | 29,730 | | 592 | | | 30,322 | |
| Total 1-Salaries and Wages | 544,293 | 446,431 | 97,862 | 516,283 | 466,815 | 49,468 | 516,283 | | 14,456 | | | 530,739 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 22,221 | 17,320 | 4,901 | 22,013 | 24,461 | (2,448) | 22,013 | | 913 | | | 22,926 | |
| 5-0202 - Benefits - E.I. | 6,782 | 5,605 | 1,178 | 6,707 | 8,264 | (1,557) | 6,707 | | 688 | | | 7,395 | |
| 5-0203 - Benefits - Omers | 58,493 | 48,008 | 10,485 | 54,959 | 50,000 | 4,959 | 54,959 | | 1,648 | | | 56,607 | |
| 5-0204 - Benefits - E.H.T. | 10,930 | 8,745 | 2,185 | 10,068 | 9,500 | 568 | 10,068 | | 262 | | | 10,330 | |
| 5-0205 - Benefits - Greenshield | 34,490 | 17,557 | 16,933 | 37,885 | 37,000 | 885 | 37,885 | | (1,567) | | | 36,318 | |
| 5-0207 - Benefits - Life & Disability | 32,358 | 19,710 | 12,648 | 31,245 | 25,000 | 6,245 | 31,245 | | (9,233) | | | 22,012 | |
| 5-0208 - Benefits - W.S.I.B. | 18,062 | 14,305 | 3,757 | 16,491 | 16,994 | (503) | 16,491 | | 8,893 | | | 25,384 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 4,387 | 2,925 | 1,462 | 3,900 | 2,925 | 975 | 3,900 | | 36 | | | 3,936 | |
| Total 1-Salaries and Wages-Benefits | 187,723 | 134,174 | 53,548 | 183,268 | 174,144 | 9,124 | 183,268 | | 1,639 | | | 184,907 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | 25,000 | 19,632 | 5,368 | 28,844 | 26,037 | 2,807 | 28,844 | | - | | | 28,844 | |
| Total 1-Salaries and Wages-Retiree Benefits | 25,000 | 19,632 | 5,368 | 28,844 | 26,037 | 2,807 | 28,844 | | | | | 28,844 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0252 - Uniforms | 3,000 | 1,624 | 1,376 | 3,000 | 2,340 | 660 | 3,000 | | | | 1,000 | 4,000 | BUI-002 |
| 5-0301 - Office Supplies | 4,000 | 3,241 | 759 | 5,500 | 5,500 | - | 5,500 | | | | | 5,500 | |
| 5-0310 - Computer Maintenance | - | 51,931 | (51,931) | - | - | - | - | | | | | - | |
| 5-0345 - Cell Phone Expense | 2,220 | 3,293 | (1,073) | 2,220 | 1,890 | 330 | 2,220 | | | | | 2,220 | |
| 5-0350 - Memberships | 3,072 | 4,695 | (1,623) | 3,072 | 3,000 | 72 | 3,072 | | | | | 3,072 | |
| 5-0351 - Training And Conferences | 9,000 | 7,247 | 1,753 | 12,700 | 12,916 | (216) | 12,700 | | | | | 12,700 | |
| 5-0352 - Travel & Mileage | 500 | 82 | 418 | 500 | 346 | 154 | 500 | | | | | 500 | |
| Total 2-General Expenses | 21,792 | 72,113 | (50,321) | 26,992 | 25,992 | 1,000 | 26,992 | | | | 1,000 | 27,992 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | 4,000 | 413 | 3,587 | 3,250 | 3,250 | - | 3,250 | | | | | 3,250 | |
| Total 2-Professional and Consulting Fees | 4,000 | 413 | 3,587 | 3,250 | 3,250 | - | 3,250 | | | | | 3,250 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | 5,125 | 254 | 4,871 | 4,375 | - | 4,375 | 4,375 | | | | | 4,375 | |
| Total 4-Contracted Services | 5,125 | 254 | 4,871 | 4,375 | - | 4,375 | 4,375 | | | | | 4,375 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0401 - Gasoline | 8,050 | 74 | 7,976 | 8,050 | 8,000 | 50 | 8,050 | | | | | 8,050 | |
| 5-0402 - Vehicle & Equipment Mtce. | 1,000 | 1,271 | (271) | 1,000 | 995 | 5 | 1,000 | | | | | 1,000 | |
| 5-0406 - Gps Communications | 796 | 877 | (81) | 796 | 974 | (178) | 796 | | | | | 796 | |
| Total 4-Equipment and Vehicles | 9,846 | 2,222 | 7,624 | 9,846 | 9,970 | (124) | 9,846 | | | | | 9,846 | |
| 8-Cost Allocations | | | | | | | | | | | | | |
| 5-0130 - Cost Allocation-Overhead | 134,774 | 134,774 | - | 134,774 | 134,774 | - | 134,774 | | | | | 134,774 | |
| Total 8-Cost Allocations | 134,774 | 134,774 | - | 134,774 | 134,774 | - | 134,774 | | | | | 134,774 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 32,548 | - | 32,548 | - | - | - | 57,468 | | (16,095) | | (41,373) | (0) | |
| Total 8-Transfers To | 32,548 | - | 32,548 | - | - | - | 57,468 | | (16,095) | | (41,373) | (0) | |
| Total Expenses | 965,100 | 810,013 | 155,087 | 907,632 | 840,983 | 66,649 | 965,100 | | | | | 924,727 | |
| Net Operating Budget | 0 | - | 0 | 0 | 0 | (0) | 0 | | | | | - | |

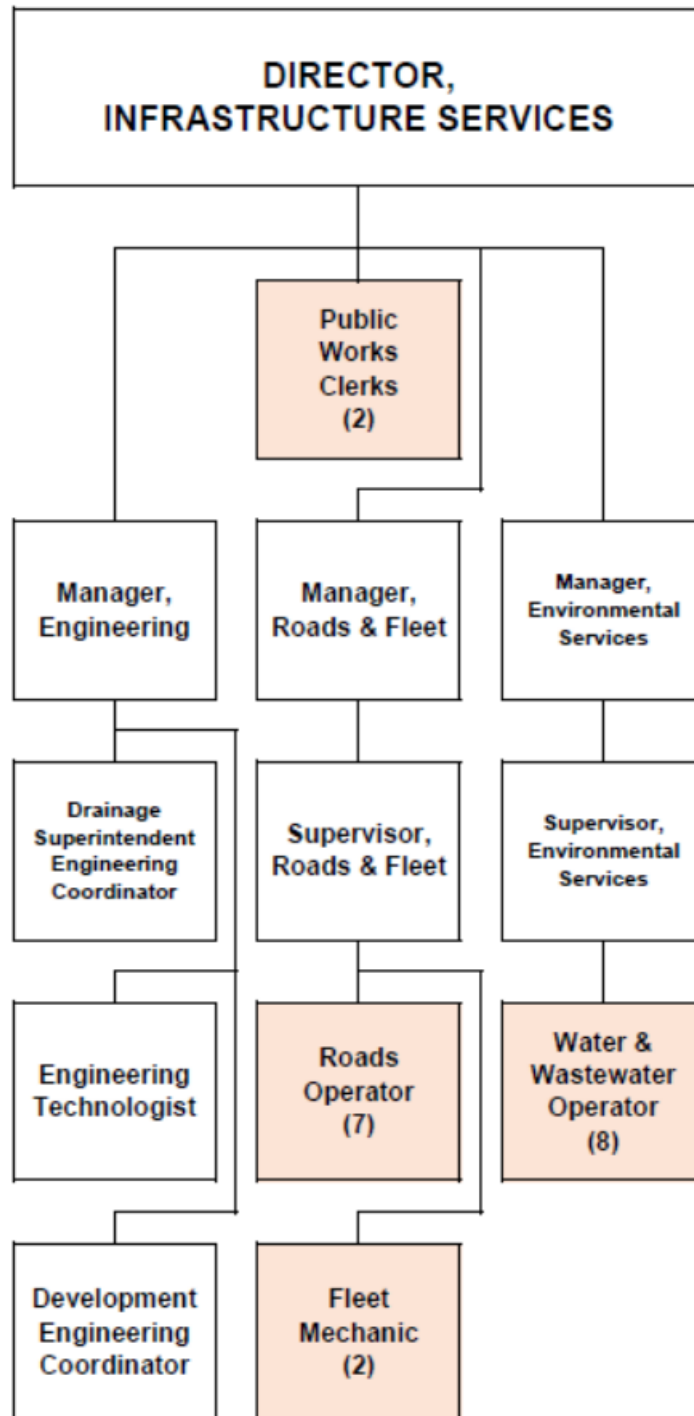
| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|----------------|------------------|-----------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: PLANNING 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1905 - Consent & Minor Variance | 104,033 | 66,038 | 37,995 | 104,033 | 85,784 | 18,249 | 104,033 | | | | | 104,033 | |
| 4-1910 - Administrative Fees | 171,933 | 103,436 | 68,497 | 176,140 | 143,020 | 33,120 | 176,140 | | | | | 176,140 | |
| Total 2-User Fees | 275,966 | 169,474 | 106,492 | 280,173 | 228,804 | 51,369 | 280,173 | - | - | - | - | 280,173 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | - | 149,941 | (149,941) | 50,000 | - | 50,000 | - | | | | | - | |
| 4-3002 - Transfer From Cip Reserve | 100,000 | - | 100,000 | - | - | - | - | | | | | - | |
| Total 8-Transfers From | 100,000 | 149,941 | (49,941) | 50,000 | - | 50,000 | - | - | - | - | - | - | |
| Total Revenues | 375,966 | 319,415 | 56,551 | 330,173 | 228,804 | 101,369 | 280,173 | - | - | - | - | 280,173 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 476,846 | 471,051 | 5,795 | 483,591 | 474,197 | 9,394 | 483,591 | | 27,795 | | | 511,386 | |
| 5-0102 - Salaries - Overtime | 1,000 | 3,652 | (2,652) | 1,000 | - | 1,000 | 1,000 | | | 4,000 | | 5,000 | PLA-001 |
| 5-0112 - Salaries - Part Time | 11,319 | 9,410 | 1,909 | 12,741 | 10,250 | 2,491 | 12,741 | | 254 | | | 12,995 | |
| Total 1-Salaries and Wages | 489,165 | 484,113 | 5,052 | 497,332 | 484,448 | 12,884 | 497,332 | - | 28,049 | - | 4,000 | 529,381 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 19,447 | 18,772 | 675 | 21,002 | 27,863 | (6,861) | 21,002 | | 686 | | | 21,688 | |
| 5-0202 - Benefits - E.I. | 5,988 | 6,033 | (45) | 6,529 | 9,362 | (2,833) | 6,529 | | 376 | | | 6,905 | |
| 5-0203 - Benefits - Omers | 53,008 | 49,816 | 3,192 | 53,347 | 51,334 | 2,013 | 53,347 | | 3,736 | | | 57,083 | |
| 5-0204 - Benefits - E.H.T. | 9,539 | 9,565 | (27) | 9,698 | 9,421 | 277 | 9,698 | | 527 | | | 10,225 | |
| 5-0205 - Benefits - Greenshield | 31,397 | 26,803 | 4,594 | 37,319 | 34,374 | 2,945 | 37,319 | | (1,876) | | | 35,443 | |
| 5-0207 - Benefits - Life & Disability | 30,901 | 23,264 | 7,637 | 30,950 | 22,716 | 8,234 | 30,950 | | (7,518) | | | 23,432 | |
| 5-0208 - Benefits - W.S.I.B. | 16,005 | 16,019 | (14) | 16,280 | 19,317 | (3,037) | 16,280 | | 8,832 | | | 25,112 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 2,925 | 3,641 | (716) | 3,900 | 3,900 | - | 3,900 | | 36 | | | 3,936 | |
| Total 1-Salaries and Wages-Benefits | 169,210 | 153,913 | 15,297 | 179,025 | 178,288 | 737 | 179,025 | - | 4,799 | - | - | 183,824 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 13,773 | (13,773) | - | - | - | - | | - | | | - | |
| Total 1-Salaries and Wages-Retiree Benefits | - | 13,773 | (13,773) | - | - | - | - | - | - | - | - | - | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0301 - Office Supplies | 2,500 | 2,229 | 271 | 2,500 | 3,981 | (1,481) | 2,500 | | | | | 2,500 | |
| 5-0307 - Advertising | - | 453 | (453) | - | 753 | (753) | - | | | | | - | |
| 5-0310 - Computer Maintenance | - | - | - | - | - | - | - | | 12,110 | | | 12,110 | |
| 5-0342 - Meeting Expenses | 900 | 538 | 362 | 900 | 1,042 | (142) | 900 | | | | | 900 | |
| 5-0345 - Cell Phone Expense | 2,200 | 1,227 | 973 | 2,200 | 564 | 1,636 | 2,200 | | | (600) | | 1,600 | IT-001 |
| 5-0350 - Memberships | 9,448 | 5,215 | 4,233 | 9,448 | 630 | 8,818 | 9,448 | | | | | 9,448 | |
| 5-0351 - Training And Conferences | 13,500 | 3,776 | 9,724 | 13,500 | 13,327 | 173 | 13,500 | | | (4,000) | | 9,500 | PLA-001 |
| 5-0352 - Travel & Mileage | 1,000 | 933 | 67 | 1,000 | 1,708 | (708) | 1,000 | | | | | 1,000 | |
| Total 2-General Expenses | 29,548 | 14,370 | 15,178 | 29,548 | 22,006 | 7,542 | 29,548 | - | 12,110 | - | (4,600) | 37,058 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0325 - Legal Fees | - | - | - | 100,000 | 42,754 | 57,246 | 50,000 | | | | | 50,000 | |
| 5-0327 - Professional Fees | 35,000 | 75,540 | (40,540) | 35,000 | 10,677 | 24,323 | 35,000 | | | | | 35,000 | |
| 5-0367 - Global Legal Fees | - | - | - | - | - | - | - | | | | | - | |
| Total 2-Professional and Consulting Fees | 35,000 | 75,540 | (40,540) | 135,000 | 53,431 | 81,569 | 85,000 | - | - | - | - | 85,000 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 25,000 | 150,000 | (125,000) | 40,000 | 65,000 | (25,000) | 40,000 | | | | | 40,000 | |
| 5-2014 - Transfer To Cip Reserve | 100,000 | - | 100,000 | - | - | - | - | | | | | - | |
| 5-2023 - Transfer To Reserves-Litigation | 25,000 | - | 25,000 | 25,000 | - | 25,000 | 25,000 | | | | | 25,000 | |
| Total 8-Transfers To | 150,000 | 150,000 | - | 65,000 | 65,000 | - | 65,000 | - | - | - | - | 65,000 | |
| Total Expenses | 872,923 | 891,708 | (18,786) | 905,905 | 803,172 | 102,733 | 855,905 | - | 44,958 | - | (600) | 900,263 | |
| Net Operating Budget | 496,957 | 572,294 | (75,337) | 575,732 | 574,369 | 1,363 | 575,732 | - | 44,958 | - | (600) | 620,090 | |

| Town of Amherstburg Budget Centre: ECONOMIC DEVELOPMENT & TOURISM 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|--------------------------------------------------------------------------------------------------|----------------|------------------|------------------|----------------|--------------------|-----------------------------|----------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0625 - Provincial Grants | 45,000 | 174,053 | (129,053) | 106,656 | 174,264 | (67,608) | 45,000 | - | - | - | - | 45,000 | |
| Total 2-Grants | 45,000 | 174,053 | (129,053) | 106,656 | 174,264 | (67,608) | 45,000 | - | - | - | - | 45,000 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1300 - Electric Vehicle Charging Fee | - | 1,430 | (1,430) | - | 896 | (896) | - | - | 5,300 | - | - | 5,300 | |
| 4-1307 - Events - Special | 35,000 | 23,639 | 11,361 | 35,000 | 35,534 | (534) | 35,000 | - | - | - | - | 35,000 | |
| 4-1440 - Sign Revenue | - | - | - | - | - | - | - | - | - | - | 20,000 | 20,000 | EDV-001 |
| 4-1840 - Retail Sales | 10,000 | 7,362 | 2,638 | 10,000 | 1,120 | 8,880 | 10,000 | - | - | - | - | 10,000 | |
| Total 2-User Fees | 45,000 | 32,431 | 12,569 | 45,000 | 37,550 | 7,450 | 45,000 | - | 5,300 | - | 20,000 | 70,300 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-6500 - Sale Of Equipment | - | - | - | - | 12,160 | (12,160) | - | - | - | - | - | - | |
| Total 5-Other Income | - | - | - | - | 12,160 | (12,160) | - | - | - | - | - | - | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 80,000 | 25,255 | 54,745 | 55,680 | 35,680 | 20,000 | - | - | - | - | - | - | |
| Total 8-Transfers From | 80,000 | 25,255 | 54,745 | 55,680 | 35,680 | 20,000 | - | - | - | - | - | - | |
| Total Revenues | 170,000 | 231,739 | (61,739) | 207,336 | 259,654 | (52,318) | 90,000 | - | 5,300 | - | 20,000 | 115,300 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 598,427 | 570,665 | 27,762 | 627,927 | 656,386 | (28,459) | 627,927 | - | 24,853 | - | - | 652,780 | |
| 5-0102 - Salaries - Overtime | - | 9,370 | (9,370) | - | - | - | - | - | - | - | - | - | |
| 5-0104 - Salaries - Cr. Re: W.S.I.B | - | - | - | - | (3,666) | 3,666 | - | - | - | - | - | - | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | (1,171) | 1,171 | - | - | - | - | - | - | - | - | - | |
| 5-0107 - Salaries - Temporary Personnel | - | 46,759 | (46,759) | 70,422 | 9,736 | 60,686 | 20,000 | - | (20,000) | - | - | - | |
| 5-0109 - Salaries - Students | 54,485 | 38,959 | 15,526 | 38,291 | 40,000 | (1,709) | 38,291 | - | 1,042 | - | 1,667 | 41,000 | HR-001 |
| 5-0112 - Salaries - Part Time | - | 218 | (218) | - | - | - | - | - | 20,792 | - | - | 20,792 | |
| Total 1-Salaries and Wages | 652,912 | 664,800 | (11,888) | 736,640 | 702,456 | 34,184 | 686,218 | - | 26,687 | - | 1,667 | 714,572 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 25,768 | 24,185 | 1,583 | 26,345 | 31,683 | (5,338) | 26,345 | - | 2,150 | - | 167 | 28,662 | |
| 5-0202 - Benefits - E.I. | 7,758 | 8,264 | (506) | 8,580 | 10,937 | (2,357) | 8,580 | - | 872 | - | - | 9,452 | |
| 5-0203 - Benefits - Omers | 71,103 | 63,887 | 7,217 | 82,076 | 79,187 | 2,889 | 70,842 | - | 3,188 | - | - | 74,030 | |
| 5-0204 - Benefits - E.H.T. | 12,690 | 12,907 | (216) | 13,382 | 12,184 | 1,198 | 13,382 | - | 520 | - | - | 13,902 | |
| 5-0205 - Benefits - Greenshield | 37,936 | 27,460 | 10,476 | 39,914 | 33,654 | 6,260 | 39,914 | - | 2,093 | - | - | 42,007 | |
| 5-0207 - Benefits - Life & Disability | 38,880 | 26,071 | 12,808 | 40,547 | 25,944 | 14,603 | 40,547 | - | (10,258) | - | - | 30,289 | |
| 5-0208 - Benefits - W.S.I.B. | 20,073 | 19,627 | 446 | 20,539 | 25,012 | (4,473) | 20,539 | - | 10,738 | - | - | 31,277 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 3,900 | 3,333 | 567 | 3,900 | 4,811 | (911) | 3,900 | - | 1,020 | - | - | 4,920 | |
| Total 1-Salaries and Wages-Benefits | 218,109 | 185,734 | 32,375 | 235,283 | 223,411 | 11,872 | 224,049 | - | 10,323 | - | 167 | 234,539 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0160 - Clothing Allowance | - | - | - | - | - | - | - | - | - | - | - | - | |
| 5-0252 - Uniforms | 1,000 | 1,129 | (129) | 1,000 | 1,003 | (3) | 1,000 | - | - | - | - | 1,000 | |
| 5-0301 - Office Supplies | 4,500 | 4,270 | 230 | 5,500 | 12,281 | (6,781) | 5,500 | - | - | - | 1,500 | 7,000 | EDV-001 |
| 5-0307 - Advertising | 30,000 | 29,962 | 38 | 35,000 | 35,685 | (685) | 35,000 | - | - | - | 1,000 | 36,000 | EDV-001 |
| 5-0341 - Community Events | 190,000 | 235,347 | (45,347) | 180,000 | 120,605 | 59,395 | 160,000 | - | - | - | - | 160,000 | |
| 5-0342 - Meeting Expenses | 100 | 582 | (482) | 100 | 692 | (592) | 100 | - | - | - | 2,000 | 2,100 | EDV-001 |
| 5-0345 - Cell Phone Expense | 3,944 | 4,437 | (493) | 3,944 | 2,418 | 1,526 | 3,944 | - | - | - | (600) | 3,344 | IT-001 |
| 5-0350 - Memberships | 3,500 | 300 | 3,200 | 3,500 | 964 | 2,536 | 3,500 | - | 1,200 | - | 1,000 | 5,700 | EDV-001 |
| 5-0351 - Training And Conferences | 5,750 | 3,750 | 2,000 | 8,750 | 12,417 | (3,667) | 8,750 | - | - | - | 2,000 | 10,750 | EDV-001 |
| 5-0352 - Travel & Mileage | 1,500 | 6,074 | (4,574) | 1,500 | 2,705 | (1,205) | 1,500 | - | - | - | - | 1,500 | |
| 5-0355 - Printed Material/Promotional Products | 10,000 | 13,683 | (3,683) | 10,000 | 16,216 | (6,216) | 10,000 | - | - | - | - | 10,000 | |
| 5-0360 - Miscellaneous | 5,900 | 1,000 | 4,900 | 5,900 | 11,712 | (5,812) | 5,900 | - | - | - | - | 5,900 | |
| 5-0503 - Bank Charges | 500 | 451 | 49 | 500 | 449 | 51 | 500 | - | - | - | - | 500 | |
| Total 2-General Expenses | 256,694 | 300,983 | (44,289) | 255,694 | 217,147 | 38,547 | 235,694 | - | 1,200 | - | 6,900 | 243,794 | |

| Town of Amherstburg Budget Centre: ECONOMIC DEVELOPMENT & TOURISM | 2023 | | | 2024 | | | 2025 | | | | | | |
|-------------------------------------------------------------------------|-----------|------------------|-----------|-----------|--------------------|-----------------------------|-------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 2025 Operating Budget | | | | | | | | | | | | | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0325 - Legal Fees | - | - | - | - | - | - | - | - | - | - | - | - | |
| 5-0327 - Professional Fees | - | - | - | - | - | - | - | - | - | - | 2,000 | 2,000 | EDV-001 |
| Total 2-Professional and Consulting Fees | - | - | - | - | - | - | - | - | - | - | 2,000 | 2,000 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | - | 8,405 | (8,405) | - | - | - | - | - | - | - | - | - | |
| Total 4-Contracted Services | - | 8,405 | (8,405) | - | - | - | - | - | - | - | - | - | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0420 - Small Equipment | - | 16,090 | (16,090) | 35,680 | 23,682 | 11,998 | - | - | - | - | - | - | |
| Total 4-Equipment and Vehicles | - | 16,090 | (16,090) | 35,680 | 23,682 | 11,998 | - | - | - | - | - | - | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | - | 423 | (423) | - | 558 | (558) | - | - | - | - | - | - | |
| Total 4-Utilities | - | 423 | (423) | - | 558 | (558) | - | - | - | - | - | - | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 4,149 | 4,149 | - | 4,149 | 4,269 | (120) | 4,149 | - | (4,149) | - | - | (0) | |
| 5-2006 - Debt Charges - Interest | 213 | 163 | 50 | 213 | 92 | 120 | 213 | - | (212) | - | - | 0 | |
| Total 8-Debt Charges | 4,361 | 4,311 | 50 | 4,361 | 4,361 | 0 | 4,361 | - | (4,361) | - | - | (0) | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | - | 97,474 | (97,474) | - | - | - | - | - | - | - | - | - | |
| 5-2002 - Transfer To Reserve | - | 46,169 | (46,169) | 5,300 | 155,304 | (150,004) | 5,300 | - | - | - | - | 5,300 | |
| Total 8-Transfers To | - | 143,643 | (143,643) | 5,300 | 155,304 | (150,004) | 5,300 | - | - | - | - | 5,300 | |
| Total Expenses | 1,132,076 | 1,324,390 | (192,314) | 1,272,958 | 1,326,920 | (53,962) | 1,155,622 | - | 33,848 | - | 10,734 | 1,200,205 | |
| Net Operating Budget | 962,076 | 1,092,651 | (130,575) | 1,065,622 | 1,067,265 | (1,643) | 1,065,622 | - | 28,548 | - | (9,266) | 1,084,905 | |



Department Overview





Department Description

The Engineering and Infrastructure Services Department is responsible for the construction, operation and maintenance of the Town's public works infrastructure, including water, sanitary and storm sewers, municipal drains and roads.

- Roads - Roads and Sidewalks, Winter Maintenance, Road Closures, Garbage and Recycle
- Environmental Services - Water and Wastewater
- Engineering and Operations – Infrastructure and Drainage

Included in these services, the Engineering and Public Works Department is responsible for:

- Provision of safe drinking water
- Road maintenance and patching
- Gravel resurfacing
- Grading and dust control
- Street cleaning
- Road closings
- Catch basin maintenance/ repairs
- Removal of dead animals
- Boulevard maintenance
- Sidewalk maintenance
- Weed spraying
- Tree planting and trimming/removal on road allowances
- Sign maintenance / replacement
- Fleet management
- Drainage



Budgeted Staffing Resources- Engineering and Infrastructure Services

| Permanent FTE's | 2023 | 2024 | 2025 Proposed |
|------------------------|--------------|--------------|----------------------|
| Full Time | 27.00 | 28.00 | 28.00 |
| Part Time | 2.76 | 2.76 | 2.76 |
| Total FTE | 29.76 | 30.76 | 30.76 |
| Net Change | | | 0.00 |

2024 Staffing Complement includes:

Full Time

- 1.00 Director, Infrastructure Services
- 1.00 Manager, Engineering,
- 1.00 Manager, Roads & Fleet
- 1.00 Manager, Environmental Services
- 2.00 Public Works Clerk
- 1.00 Supervisor, Roads & Fleet
- 1.00 Supervisor, Environmental Services
- 1.00 Drainage Superintendent
- 1.00 Development Engineering Coordinator
- 1.00 Engineering Technologist
- 8.00 Water & Wastewater Operators
- 7.00 Roads Operators
- 2.00 Mechanic

Part Time

- 1.96 Infrastructure Students (6 positions)
- 0.14 Arborist
- 0.66 Environment Students (2 positions)

***Proposed 2025 Staff Complement Changes:**

None

| Town of Amherstburg Budget Centre: DRAINAGE 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|-------------------------------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0625 - Provincial Grants | 322,000 | 170,353 | 151,647 | 380,400 | 380,400 | - | 322,000 | | | | | 322,000 | |
| Total 2-Grants | 322,000 | 170,353 | 151,647 | 380,400 | 380,400 | - | 322,000 | - | - | - | - | 322,000 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1910 - Administrative Fees | 5,000 | - | 5,000 | 5,000 | 5,000 | - | 5,000 | | | | | 5,000 | |
| Total 2-User Fees | 5,000 | - | 5,000 | 5,000 | 5,000 | - | 5,000 | - | - | - | - | 5,000 | |
| 5-Local Improvements | | | | | | | | | | | | | |
| 4-0220 - Local - Tile Loans | 5,068 | - | 5,068 | 5,068 | 5,068 | - | 5,068 | | | | | 5,068 | |
| 4-0245 - Locals - Drains | 1,152 | - | 1,152 | 1,152 | 1,152 | - | 1,152 | | | | | 1,152 | |
| 4-1050 - Recoveries - Landowners | 2,130,000 | 339,699 | 1,790,301 | 4,130,000 | 4,130,000 | - | 2,130,000 | | | | | 2,130,000 | |
| Total 5-Local Improvements | 2,136,220 | 339,699 | 1,796,521 | 4,136,220 | 4,136,220 | - | 2,136,220 | - | - | - | - | 2,136,220 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-0364 - Permit Fee - Drainage Entrance | 500 | - | 500 | 500 | 500 | - | 500 | | | | | 500 | |
| Total 5-Other Income | 500 | - | 500 | 500 | 500 | - | 500 | - | - | - | - | 500 | |
| Total Revenues | 2,463,720 | 510,052 | 1,953,668 | 4,522,120 | 4,522,120 | - | 2,463,720 | - | - | - | - | 2,463,720 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 102,078 | 97,572 | 4,506 | 104,120 | 104,689 | (569) | 104,120 | | 2,087 | | | 106,207 | |
| 5-0102 - Salaries - Overtime | 6,500 | 455 | 6,045 | 6,500 | 6,500 | - | 6,500 | | | | | 6,500 | |
| Total 1-Salaries and Wages | 108,578 | 98,027 | 10,551 | 110,620 | 104,689 | 5,931 | 110,620 | - | 2,087 | - | - | 112,707 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 3,754 | 3,754 | - | 4,090 | 6,061 | (1,971) | 4,090 | | 289 | | | 4,379 | |
| 5-0202 - Benefits - E.I. | 1,166 | 1,166 | 0 | 1,202 | 2,046 | (844) | 1,202 | | 129 | | | 1,331 | |
| 5-0203 - Benefits - Omers | 11,379 | 10,569 | 811 | 11,448 | 11,549 | (101) | 11,448 | | 219 | | | 11,667 | |
| 5-0204 - Benefits - E.H.T. | 1,991 | 1,909 | 81 | 2,157 | 2,026 | 131 | 2,157 | | (86) | | | 2,071 | |
| 5-0205 - Benefits - Greenshield | 6,225 | 2,161 | 4,064 | 3,155 | 2,973 | 182 | 3,155 | | 3,846 | | | 7,001 | |
| 5-0207 - Benefits - Life & Disability | 6,737 | 5,196 | 1,541 | 6,664 | 5,072 | 1,592 | 6,664 | | (1,736) | | | 4,928 | |
| 5-0208 - Benefits - W.S.I.B. | 3,511 | 3,370 | 142 | 3,831 | 4,149 | (318) | 3,831 | | 1,554 | | | 5,385 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 975 | 980 | (5) | 975 | 975 | - | 975 | | 9 | | | 984 | |
| Total 1-Salaries and Wages-Benefits | 35,739 | 29,105 | 6,634 | 33,522 | 34,850 | (1,328) | 33,522 | - | 4,223 | - | - | 37,745 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0161 - Clothing | - | - | - | - | - | - | - | | - | | | - | |
| 5-0252 - Uniforms | 500 | 137 | 363 | 500 | 500 | - | 500 | | | | | 500 | |
| 5-0301 - Office Supplies | - | - | - | 1,000 | 1,000 | - | 1,000 | | | | | 1,000 | |
| 5-0345 - Cell Phone Expense | 1,200 | 1,053 | 147 | 600 | 600 | - | 600 | | | | | 600 | |
| 5-0350 - Memberships | 475 | 280 | 195 | 475 | 475 | - | 475 | | | | | 475 | |
| 5-0351 - Training And Conferences | 1,500 | 247 | 1,253 | 1,500 | 1,500 | - | 1,500 | | | | | 1,500 | |
| 5-0501 - Write Offs | 5,000 | - | 5,000 | 5,000 | - | 5,000 | 5,000 | | | | | 5,000 | |
| Total 2-General Expenses | 8,675 | 1,718 | 6,957 | 9,075 | 4,075 | 5,000 | 9,075 | - | - | - | - | 9,075 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0401 - Gasoline | 2,000 | - | 2,000 | 2,000 | 2,000 | - | 2,000 | | | | | 2,000 | |
| 5-0402 - Vehicle & Equipment Mtce. | 1,000 | 830 | 170 | 1,000 | 1,000 | - | 1,000 | | | | | 1,000 | |
| 5-0406 - Gps Communications | 399 | 439 | (40) | 399 | 399 | - | 399 | | | | | 399 | |
| 5-0420 - Small Equipment | 1,000 | 178 | 822 | 1,000 | 1,000 | - | 1,000 | | | | | 1,000 | |
| 5-0425 - Vehicle Licences | 150 | - | 150 | 150 | 150 | - | 150 | | | | | 150 | |
| Total 4-Equipment and Vehicles | 4,549 | 1,447 | 3,102 | 4,549 | 4,549 | - | 4,549 | - | - | - | - | 4,549 | |
| 4-Road and Drainage Maintenance | | | | | | | | | | | | | |
| 5-0764 - Drain Construction | 2,160,000 | 310,171 | 1,849,829 | 4,218,575 | 4,218,575 | - | 2,160,000 | | | | | 2,160,000 | |
| 5-0765 - Municipal Drain Expense | 230,000 | 127,753 | 102,247 | 230,000 | 230,000 | - | 230,000 | | | | | 230,000 | |
| Total 4-Road and Drainage Maintenance | 2,390,000 | 437,924 | 1,952,076 | 4,448,575 | 4,448,575 | - | 2,390,000 | - | - | - | - | 2,390,000 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 4,943 | - | 4,943 | 4,943 | 4,943 | - | 4,943 | | (4,943) | | | - | |
| 5-2006 - Debt Charges - Interest | 125 | - | 125 | 125 | 125 | - | 125 | | (125) | | | - | |
| Total 8-Debt Charges | 5,068 | - | 5,068 | 5,068 | 5,068 | - | 5,068 | - | (5,068) | - | - | - | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | - | - | - | 150,000 | 150,000 | - | 150,000 | | | | | 150,000 | |
| Total 8-Transfers To | - | - | - | 150,000 | 150,000 | - | 150,000 | - | - | - | - | 150,000 | |
| Total Expenses | 2,552,609 | 568,221 | 1,984,388 | 4,761,409 | 4,751,806 | 9,603 | 2,702,834 | - | 1,242 | - | - | 2,704,076 | |
| Net Operating Budget | 88,889 | 58,169 | 30,720 | 239,289 | 229,686 | 9,603 | 239,114 | - | 1,242 | - | - | 240,356 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|------------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: PUBLIC WORKS 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-Grants | | | | | | | | | | | | | |
| 4-0626 - Prov. Grants - Other | - | 113,680 | (113,680) | 193,000 | 193,000 | - | - | 193,000 | - | - | - | 193,000 | |
| Total 2-Grants | - | 113,680 | (113,680) | 193,000 | 193,000 | - | - | 193,000 | - | - | - | 193,000 | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1030 - Public Works Reports | 500 | 952 | (452) | 500 | 178 | 322 | 500 | | | | | 500 | |
| 4-1031 - Engineering Service Fees | - | 25,750 | (25,750) | 120,000 | 161,090 | (41,090) | 120,000 | | | | | 120,000 | |
| 4-1035 - Pw - Right-Of-Way Permit Fee | 40,000 | 33,220 | 6,780 | 161,700 | 33,334 | 128,366 | 161,700 | | | | | 161,700 | |
| 4-1040 - Fees And Service Charges | 5,000 | 11,793 | (6,793) | 5,000 | 113,276 | (108,276) | 5,000 | | | | | 5,000 | |
| Total 2-User Fees | 45,500 | 71,715 | (26,215) | 287,200 | 307,878 | (20,678) | 287,200 | - | - | - | - | 287,200 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-1042 - Transit Pass Sale | 60,000 | 25,191 | 34,809 | 62,000 | 16,758 | 45,242 | 60,000 | | | | | 60,000 | |
| 4-6500 - Sale Of Equipment | - | 19,201 | (19,201) | - | 58,482 | (58,482) | - | | | | | - | |
| Total 5-Other Income | 60,000 | 44,392 | 15,608 | 62,000 | 75,241 | (13,241) | 60,000 | - | - | - | - | 60,000 | |
| 8-Administrative Recoveries | | | | | | | | | | | | | |
| 4-1018 - Pw Recovery From Sanitary Sewers | 600,200 | 600,200 | - | 668,700 | 668,700 | - | 668,700 | | | | | 668,700 | |
| 4-1019 - Recovery From Water Dept | 93,300 | 93,300 | - | 103,700 | 103,700 | (0) | 103,700 | | | | | 103,700 | |
| 4-1041 - Drainage Superintendent Services | 35,000 | 37,250 | (2,250) | 35,000 | 28,100 | 6,900 | 35,000 | (35,000) | | | | - | |
| Total 8-Administrative Recoveries | 728,500 | 730,750 | (2,250) | 807,400 | 800,500 | 6,900 | 807,400 | - | (35,000) | - | - | 772,400 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | 238,615 | 168,165 | 70,450 | 330,300 | 330,300 | - | - | | | | | - | |
| 4-3016 - Interdepartment Transfer - From | - | 58,726 | (58,726) | - | - | - | - | | | | | - | |
| Total 8-Transfers From | 238,615 | 226,891 | 11,724 | 330,300 | 330,300 | - | - | - | - | - | - | - | |
| Total Revenues | 1,072,615 | 1,187,428 | (114,813) | 1,679,900 | 1,706,919 | (27,019) | 1,154,600 | 193,000 | (35,000) | - | - | 1,312,600 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 1,247,082 | 1,275,707 | (28,625) | 1,440,406 | 1,380,357 | 60,049 | 1,440,406 | 35,868 | | | | 1,476,274 | |
| 5-0102 - Salaries - Overtime | 50,000 | 46,013 | 3,987 | 50,000 | 41,550 | 8,450 | 50,000 | | | | | 50,000 | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | (12,216) | 12,216 | - | (26,796) | 26,796 | - | | | | | - | |
| 5-0107 - Salaries - Temporary Personnel | 17,043 | 17,845 | (802) | - | 23,830 | (23,830) | - | | | | | - | |
| 5-0109 - Salaries - Students | 66,219 | 41,602 | 24,617 | 69,836 | 43,876 | 25,960 | 69,836 | 2,587 | | 3,043 | | 75,466 | HR-001 |
| 5-0112 - Salaries - Part Time | - | - | - | 17,443 | - | 17,443 | - | 17,443 | | | | 18,149 | |
| Total 1-Salaries and Wages | 1,380,344 | 1,368,952 | 11,392 | 1,577,685 | 1,462,817 | 114,868 | 1,577,685 | - | 39,161 | - | 3,043 | 1,619,889 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 57,516 | 56,176 | 1,340 | 67,859 | 82,452 | (14,593) | 67,859 | 2,780 | | 304 | | 70,943 | HR-001 |
| 5-0202 - Benefits - E.I. | 18,222 | 18,025 | 197 | 20,077 | 27,845 | (7,768) | 20,077 | 3,428 | | | | 23,505 | |
| 5-0203 - Benefits - Omers | 140,259 | 133,894 | 6,365 | 143,679 | 147,247 | (3,568) | 143,679 | 11,529 | | | | 155,208 | |
| 5-0204 - Benefits - E.H.T. | 26,994 | 27,188 | (194) | 29,252 | 28,863 | 389 | 29,252 | 1,301 | | | | 30,553 | |
| 5-0205 - Benefits - Greenshield | 85,687 | 89,691 | (4,004) | 133,788 | 108,486 | 25,302 | 133,788 | (17,397) | | | | 116,391 | |
| 5-0207 - Benefits - Life & Disability | 82,307 | 57,846 | 24,461 | 87,219 | 55,385 | 31,834 | 87,219 | (22,210) | | | | 65,009 | |
| 5-0208 - Benefits - W.S.I.B. | 43,638 | 43,873 | (235) | 47,561 | 60,052 | (12,491) | 47,561 | 25,891 | | | | 73,452 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 8,060 | 8,610 | (550) | 9,035 | 10,097 | (1,062) | 9,035 | 1,105 | | | | 10,140 | |
| Total 1-Salaries and Wages-Benefits | 462,683 | 435,302 | 27,381 | 538,470 | 520,429 | 18,042 | 538,470 | - | 6,428 | - | 304 | 545,202 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | - | 88,203 | (88,203) | - | - | - | - | | | | | - | |
| Total 1-Salaries and Wages-Retiree Benefits | - | 88,203 | (88,203) | - | - | - | - | - | - | - | - | - | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0161 - Clothing | - | - | - | - | - | - | - | | | | | - | |
| 5-0250 - Health And Safety | - | 169 | (169) | - | - | - | - | | | | | - | |
| 5-0252 - Uniforms | 8,500 | 6,850 | 1,650 | 9,750 | 17,301 | (7,551) | 9,750 | | | | | 9,750 | |
| 5-0301 - Office Supplies | 5,000 | 13,440 | (8,440) | 6,000 | 2,175 | 3,825 | 6,000 | | | | | 6,000 | |
| 5-0307 - Advertising | 2,500 | - | 2,500 | 2,500 | - | 2,500 | 2,500 | | | | | 2,500 | |
| 5-0331 - General Maintenance | 150,000 | 142,065 | 7,935 | 150,000 | 145,467 | 4,533 | 150,000 | | | | | 150,000 | |
| 5-0338 - Various Studies | 20,000 | 127 | 19,873 | 20,000 | - | 20,000 | 20,000 | | | | | 20,000 | |
| 5-0345 - Cell Phone Expense | 6,600 | 6,052 | 548 | 8,450 | 6,308 | 2,142 | 7,850 | | | (1,200) | | 6,650 | IT-001 |
| 5-0350 - Memberships | 3,000 | 2,340 | 660 | 3,750 | 11,046 | (7,296) | 3,750 | | | | | 3,750 | |
| 5-0351 - Training And Conferences | 22,500 | 24,556 | (2,056) | 25,000 | 17,071 | 7,929 | 25,000 | | | | | 25,000 | |
| 5-0381 - Property Taxes/Leases | 4,000 | 3,913 | 87 | 4,000 | - | 4,000 | 4,000 | | | | | 4,000 | |
| Total 2-General Expenses | 222,100 | 199,512 | 22,588 | 229,450 | 199,368 | 30,082 | 228,850 | - | - | - | (1,200) | 227,650 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | 60,615 | 25,323 | 35,292 | 47,000 | 4,749 | 42,251 | 22,000 | | | | | 22,000 | |
| Total 2-Professional and Consulting Fees | 60,615 | 25,323 | 35,292 | 47,000 | 4,749 | 42,251 | 22,000 | - | - | - | - | 22,000 | |
| 3-Other Expenses | | | | | | | | | | | | | |
| 5-0738 - Various Programs | 55,000 | 47,661 | 7,339 | 55,000 | 29,260 | 25,740 | 55,000 | | | | | 55,000 | |
| Total 3-Other Expenses | 55,000 | 47,661 | 7,339 | 55,000 | 29,260 | 25,740 | 55,000 | - | - | - | - | 55,000 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|------------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: PUBLIC WORKS 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0801 - Transit Expenses | 200,000 | 281,845 | (81,845) | 300,000 | 300,000 | - | - | 300,000 | 40,000 | | | 340,000 | |
| Total 4-Contracted Services | 200,000 | 281,845 | (81,845) | 300,000 | 300,000 | | | 300,000 | 40,000 | | | 340,000 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 9,400 | 11,935 | (2,535) | 9,400 | 12,879 | (3,479) | | | 24,861 | | | 34,261 | |
| 5-0401 - Gasoline | 195,000 | 222,394 | (27,394) | 195,000 | 224,389 | (29,389) | 195,000 | | | | | 195,000 | |
| 5-0402 - Vehicle & Equipment Mtce. | 140,000 | 269,053 | (129,053) | 90,000 | 221,362 | (131,362) | 90,000 | | | | | 90,000 | |
| 5-0406 - Gps Communications | 9,954 | 10,873 | (919) | 9,954 | 11,206 | (1,252) | 9,954 | | | | | 9,954 | |
| 5-0420 - Small Equipment | 16,500 | 20,405 | (3,905) | 22,700 | 25,590 | (2,890) | 18,000 | | | | | 18,000 | |
| 5-0425 - Vehicle Licences | 20,000 | 12,268 | 7,732 | 20,000 | 10 | 19,990 | 20,000 | | | | | 20,000 | |
| 5-0480 - Equipment Rentals | 5,000 | 8,194 | (3,194) | 5,000 | 7,852 | (2,852) | 5,000 | | | | | 5,000 | |
| Total 4-Equipment and Vehicles | 395,854 | 555,121 | (159,267) | 352,054 | 503,288 | (151,234) | 347,354 | | 24,861 | | | 372,215 | |
| 4-Road and Drainage Maintenance | | | | | | | | | | | | | |
| 5-0710 - Winter Control | 218,050 | - | 218,050 | 218,050 | 232,485 | (14,435) | 218,050 | | | | | 218,050 | |
| 5-0715 - Gravel Roads | 98,000 | - | 98,000 | 98,000 | 119,903 | (21,903) | 98,000 | | | | | 98,000 | |
| 5-0720 - Railway Crossings | 3,700 | 3,804 | (104) | 3,700 | 3,984 | (284) | 3,700 | | | | | 3,700 | |
| 5-0725 - Road Maintenance | 400,000 | 614,260 | (214,260) | 425,000 | 350,000 | 75,000 | 425,000 | | | | | 425,000 | |
| 5-0730 - Culverts & Bridges | 25,000 | 30,674 | (5,674) | 25,000 | - | 25,000 | 25,000 | | | | | 25,000 | |
| 5-0735 - Weedcutting And Spraying | 35,000 | 18,792 | 16,208 | 35,000 | 48,127 | (13,127) | 35,000 | | | | | 35,000 | |
| 5-0736 - West Nile Virus Prevention | 7,000 | - | 7,000 | 7,000 | - | 7,000 | 7,000 | | | | | 7,000 | |
| 5-0757 - Mainline Sewer Cleaning & Flushing | 107,500 | 93,892 | 13,608 | 142,500 | 100,000 | 42,500 | 142,500 | | | | | 142,500 | |
| 5-0765 - Municipal Drain Expense | 160,000 | 65,704 | 94,296 | 160,000 | 95,000 | 65,000 | 160,000 | | | | | 160,000 | |
| Total 4-Road and Drainage Maintenance | 1,054,250 | 827,126 | 227,124 | 1,114,250 | 949,499 | 164,751 | 1,114,250 | | | | | 1,114,250 | |
| 4-Solid Waste and Landfill | | | | | | | | | | | | | |
| 5-0601 - Landfill Tipping Fees | 803,000 | 911,088 | (108,088) | 827,500 | 934,562 | (107,062) | 827,500 | | 21,200 | | | 848,700 | |
| 5-0603 - Garbage Collection | 750,700 | 785,331 | (34,631) | 812,000 | 810,300 | 1,700 | 812,000 | | 28,549 | | | 840,549 | |
| 5-0607 - Pwd Yard Clean Up | 5,000 | 10,642 | (5,642) | 7,500 | 18,012 | (10,512) | 7,500 | | | | | 7,500 | |
| Total 4-Solid Waste and Landfill | 1,558,700 | 1,707,061 | (148,361) | 1,647,000 | 1,762,874 | (115,874) | 1,647,000 | | 49,749 | | | 1,696,749 | |
| 4-Traffic Signal and Sign Maintenance | | | | | | | | | | | | | |
| 5-0740 - Traffic Signal Maintenance | 20,000 | 3,608 | 16,392 | 35,000 | 45,915 | (10,915) | 35,000 | | | | | 35,000 | |
| 5-0741 - Traffic Signs & Devices | 80,000 | 96,210 | (16,210) | 80,000 | 102,925 | (22,925) | 80,000 | | | | | 80,000 | |
| Total 4-Traffic Signal and Sign Maintenance | 100,000 | 99,818 | 182 | 115,000 | 148,840 | (33,840) | 115,000 | | | | | 115,000 | |
| 4-Tree Maintenance | | | | | | | | | | | | | |
| 5-0650 - Tree Maintenance | 175,000 | 83,823 | 91,177 | 190,000 | 286,943 | (96,943) | 190,000 | | | | | 190,000 | |
| Total 4-Tree Maintenance | 175,000 | 83,823 | 91,177 | 190,000 | 286,943 | (96,943) | 190,000 | | | | | 190,000 | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | 125,000 | 136,771 | (11,771) | 125,000 | 149,861 | (24,861) | 125,000 | | | | | 125,000 | |
| Total 4-Utilities | 125,000 | 136,771 | (11,771) | 125,000 | 149,861 | (24,861) | 125,000 | | | | | 125,000 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 242,927 | 242,927 | 0 | 242,927 | 251,334 | (8,406) | 242,927 | | 11,164 | | | 254,091 | |
| 5-2006 - Debt Charges - Interest | 128,595 | 125,827 | 2,768 | 128,595 | 120,188 | 8,406 | 128,595 | | (17,064) | | | 111,531 | |
| Total 8-Debt Charges | 371,522 | 368,754 | 2,768 | 371,522 | 371,522 | 0 | 371,522 | | (5,900) | | | 365,622 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2002 - Transfer To Reserve | 550,000 | 654,313 | (104,313) | 745,000 | 745,000 | - | 550,000 | | | | | 550,000 | |
| 5-2017 - Transfer To Reserve - Streetlight | 12,000 | - | 12,000 | 12,000 | 12,000 | - | 12,000 | | | | | 12,000 | |
| 5-2029 - Transfer To Plans & Studies Reserve | 45,000 | - | 45,000 | 45,000 | 45,000 | - | 45,000 | | | | | 45,000 | |
| Total 8-Transfers To | 607,000 | 654,313 | (47,313) | 802,000 | 802,000 | - | 607,000 | | | | | 607,000 | |
| Total Expenses | 6,768,068 | 6,879,586 | (111,518) | 7,464,431 | 7,491,450 | (27,019) | 6,939,131 | 300,000 | 154,299 | | 2,147 | 7,395,577 | |
| Net Operating Budget | 5,695,453 | 5,692,157 | 3,296 | 5,784,531 | 5,784,531 | 0 | 5,784,531 | 107,000 | 189,299 | | 2,147 | 6,082,977 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|----------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: WATER 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1610 - Sale Of Water | 6,021,967 | 6,196,250 | (174,283) | 6,202,627 | 6,049,756 | 152,870 | 6,202,627 | | | | | 6,202,627 | |
| 4-1630 - Water Station Revenue | 4,000 | 8,330 | (4,330) | 4,000 | 5,131 | (1,131) | 4,000 | | | | | 4,000 | |
| 4-1670 - Water - New Connection Fees | 147,898 | 99,497 | 48,401 | 147,897 | 188,623 | (40,726) | 147,897 | | | | | 147,897 | |
| 4-1675 - Miscellaneous Revenue | - | 24,658 | (24,658) | - | 3,083 | (3,083) | - | | | | | - | |
| Total 2-User Fees | 6,173,865 | 6,328,735 | (154,870) | 6,354,523 | 6,246,593 | 107,930 | 6,354,523 | | | | | 6,354,523 | |
| 5-Investment Income | | | | | | | | | | | | | |
| 4-7220 - Inv. Inc. - Bank Account | 10,000 | 88,024 | (78,024) | 10,000 | 110,954 | (100,954) | 10,000 | | | | | 10,000 | |
| Total 5-Investment Income | 10,000 | 88,024 | (78,024) | 10,000 | 110,954 | (100,954) | 10,000 | | | | | 10,000 | |
| 5-Local Improvements | | | | | | | | | | | | | |
| 4-1050 - Recoveries - Landowners | - | 327,523 | (327,523) | - | - | - | - | | | | | - | |
| Total 5-Local Improvements | - | 327,523 | (327,523) | - | - | - | - | | | | | - | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-6600 - Water Tower Licence Agreement Leases | 18,633 | 29,831 | (11,198) | 18,633 | 24,900 | (6,267) | 18,633 | | | | | 18,633 | |
| Total 5-Other Income | 18,633 | 29,831 | (11,198) | 18,633 | 24,900 | (6,267) | 18,633 | | | | | 18,633 | |
| 8-Transfers From | | | | | | | | | | | | | |
| 4-3000 - Transfer From Reserves | - | 25,701 | (25,701) | - | - | - | - | | | | | - | |
| Total 8-Transfers From | - | 25,701 | (25,701) | - | - | - | - | | | | | - | |
| Total Revenues | 6,202,498 | 6,799,815 | (597,316) | 6,383,156 | 6,382,447 | 709 | 6,383,156 | | | | | 6,383,156 | |
| Expenses | | | | | | | | | | | | | |
| 1-Salaries and Wages | | | | | | | | | | | | | |
| 5-0101 - Salaries - Full Time | 872,273 | 900,916 | (28,643) | 896,158 | 833,614 | 62,544 | 896,158 | | (1,025) | | | 895,133 | |
| 5-0102 - Salaries - Overtime | 42,500 | 25,521 | 16,979 | 42,500 | 14,367 | 28,133 | 42,500 | | | | | 42,500 | |
| 5-0105 - Salaries - Cr. Re: S.T.D. | - | (42,451) | 42,451 | - | (10,146) | 10,146 | - | | | | | - | |
| 5-0107 - Salaries - Temporary Personnel | - | - | - | - | 15,737 | (15,737) | - | | | | | - | |
| 5-0109 - Salaries - Students | 22,261 | 15,799 | 6,462 | 23,090 | 14,393 | 8,697 | 23,090 | | 863 | | 1,014 | 24,967 | HR-001 |
| Total 1-Salaries and Wages | 937,034 | 899,784 | 37,249 | 961,748 | 867,966 | 93,782 | 961,748 | | 162 | | 1,014 | 962,600 | |
| 1-Salaries and Wages-Benefits | | | | | | | | | | | | | |
| 5-0201 - Benefits - C.P.P. | 43,091 | 43,117 | (27) | 47,932 | 50,434 | (2,502) | 47,932 | | (1,517) | | 101 | 46,516 | HR-001 |
| 5-0202 - Benefits - E.I. | 13,512 | 13,582 | (71) | 13,958 | 17,212 | (3,254) | 13,958 | | 1,478 | | | 15,436 | |
| 5-0203 - Benefits - Omers | 89,353 | 86,231 | 3,122 | 88,194 | 84,569 | 3,625 | 88,194 | | (995) | | | 87,199 | |
| 5-0204 - Benefits - E.H.T. | 18,277 | 18,310 | (34) | 18,754 | 17,205 | 1,549 | 18,754 | | (832) | | | 17,922 | |
| 5-0205 - Benefits - Greenshield | 72,625 | 56,912 | 15,713 | 76,892 | 66,400 | 10,492 | 76,892 | | 4,056 | | | 80,948 | |
| 5-0207 - Benefits - Life & Disability | 57,052 | 42,262 | 14,790 | 56,816 | 39,189 | 17,627 | 56,816 | | (18,826) | | | 37,990 | |
| 5-0208 - Benefits - W.S.I.B. | 31,541 | 32,211 | (670) | 31,841 | 35,571 | (3,730) | 31,841 | | 13,524 | | | 45,365 | |
| 5-0209 - Benefits - Post-Retirement Benefit Cont. | 5,135 | 4,585 | 550 | 4,160 | 4,973 | (813) | 4,160 | | 1,060 | | | 5,220 | |
| Total 1-Salaries and Wages-Benefits | 330,585 | 297,212 | 33,374 | 338,547 | 315,552 | 22,995 | 338,547 | | (2,051) | | 101 | 336,597 | |
| 1-Salaries and Wages-Retiree Benefits | | | | | | | | | | | | | |
| 5-0206 - Benefits - Greenshield Retirees | 25,000 | 23,518 | 1,482 | 29,600 | 26,978 | 2,622 | 29,600 | | | | | 29,600 | |
| 5-0211 - Benefits - Essex Power | 10,000 | 9,812 | 188 | 10,000 | 6,992 | 3,008 | 10,000 | | (7,000) | | | 3,000 | |
| Total 1-Salaries and Wages-Retiree Benefits | 35,000 | 33,330 | 1,670 | 39,600 | 33,971 | 5,630 | 39,600 | | (7,000) | | | 32,600 | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0161 - Clothing | - | 226 | (226) | - | - | - | - | | | | | - | |
| 5-0249 - Training | 14,000 | 8,092 | 5,908 | 14,000 | 6,582 | 7,418 | 14,000 | | | | | 14,000 | |
| 5-0252 - Uniforms | 11,500 | 11,920 | (420) | 11,500 | 19,554 | (8,054) | 11,500 | | | | | 11,500 | |
| 5-0301 - Office Supplies | 1,000 | 1,500 | (500) | 1,000 | 1,153 | (153) | 1,000 | | | | | 1,000 | |
| 5-0307 - Advertising | 750 | 333 | 417 | 750 | 855 | (105) | 750 | | | | | 750 | |
| 5-0310 - Computer Maintenance | - | - | - | - | - | - | - | | | | | - | |
| 5-0314 - General Insurance | 211,352 | 170,879 | 40,473 | 211,352 | 680,246 | (468,894) | 211,352 | | 162,783 | | 16,000 | 24,375 | WWWT-001 |
| 5-0331 - General Maintenance | 7,000 | 8,183 | (1,183) | 7,000 | 6,038 | 962 | 7,000 | | | | | 7,000 | |
| 5-0344 - Water Locate Expense | - | 10,613 | (10,613) | 10,000 | 16,473 | (6,473) | 10,000 | | | | | 10,000 | |
| 5-0345 - Cell Phone Expense | 4,280 | 2,084 | 2,196 | 4,780 | 3,156 | 1,624 | 4,280 | | | | (600) | 3,680 | IT-001 |
| 5-0350 - Memberships | 1,000 | 2,091 | (1,091) | 1,000 | 3,928 | (2,928) | 1,000 | | | | | 1,000 | |
| 5-0360 - Miscellaneous | 10,000 | 70 | 9,930 | - | - | - | - | | | | | - | |
| 5-0381 - Property Taxes/Leases | 28,000 | 40,744 | (12,744) | 28,000 | - | 28,000 | 28,000 | | | | | 28,000 | |
| 5-0550 - Conservator/ERCA Levy | 60,000 | 58,000 | 2,000 | 60,000 | 60,000 | - | 60,000 | | 4,800 | | | 64,800 | |
| Total 2-General Expenses | 348,882 | 314,734 | 34,148 | 349,382 | 797,984 | (448,602) | 348,882 | | 175,958 | | 15,400 | 540,240 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | - | 20,085 | (20,085) | - | 32,991 | (32,991) | - | | | | | - | |
| 5-0328 - Engineering Fees | 25,000 | 7,973 | 17,027 | 25,000 | - | 25,000 | 25,000 | | | | | 25,000 | |
| Total 2-Professional and Consulting Fees | 25,000 | 28,058 | (3,058) | 25,000 | 32,991 | (7,991) | 25,000 | | | | | 25,000 | |

| Town of Amherstburg | 2023 | | | 2024 | | | 2025 | | | | | | |
|--------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| Budget Centre: WATER 2025 Operating Budget | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0336 - Contracted Services | 864,702 | 872,172 | (7,470) | 915,782 | 903,571 | 12,211 | 915,782 | | 32,967 | | | 948,749 | |
| 5-0504 - Collection Expense | 180,000 | 160,835 | 19,165 | 180,000 | 160,835 | 19,165 | 180,000 | | | | | 180,000 | |
| 5-0612 - OCWA Maintenance Items | 50,000 | 143,061 | (93,061) | 100,000 | 75,911 | 24,089 | 100,000 | | | | | 100,000 | |
| Total 4-Contracted Services | 1,094,702 | 1,176,069 | (81,367) | 1,195,782 | 1,140,317 | 55,465 | 1,195,782 | - | 32,967 | - | - | 1,228,749 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0319 - Radio Maintenance | 12,983 | 10,463 | 2,520 | 12,983 | 12,879 | 104 | 12,983 | | 19,999 | | | 32,982 | |
| 5-0402 - Vehicle & Equipment Mtce. | 12,000 | 32,881 | (20,881) | 12,000 | 40,380 | (28,380) | 12,000 | | | | | 12,000 | |
| 5-0405 - Vehicle Mtce. - Tires | 5,000 | - | 5,000 | 5,000 | - | 5,000 | 5,000 | | | | | 5,000 | |
| 5-0406 - Gps Communications | - | 3,929 | (3,929) | - | 4,141 | (4,141) | - | | | | | - | |
| 5-0407 - Fuel And Chemicals | 133,000 | 187,565 | (54,565) | 133,000 | 167,431 | (34,431) | 133,000 | | | | | 133,000 | |
| 5-0420 - Small Equipment | 20,000 | 19,371 | 629 | 20,000 | 24,138 | (4,138) | 20,000 | | | | | 20,000 | |
| 5-0425 - Vehicle Licences | - | 3,075 | (3,075) | - | - | - | - | | | | | - | |
| Total 4-Equipment and Vehicles | 182,983 | 257,285 | (74,302) | 182,983 | 248,970 | (65,987) | 182,983 | - | 19,999 | - | - | 202,982 | |
| 4-Service Maintenance | | | | | | | | | | | | | |
| 5-0755 - Service Maintenance | 120,000 | 191,980 | (71,980) | 120,000 | 202,399 | (82,399) | 120,000 | | | | 30,000 | 150,000 | WAT-002 |
| 5-0810 - Watermain Maintenance | 60,000 | 105,781 | (45,781) | 60,000 | 87,155 | (27,155) | 60,000 | | | | | 60,000 | |
| 5-0815 - Backflow Prevention | 27,000 | 32,360 | (5,360) | 27,000 | 38,400 | (11,400) | 27,000 | | | | | 38,400 | |
| 5-0833 - Water Meter Repairs And Maintenance | 100,000 | 137,875 | (37,875) | 100,000 | 172,589 | (72,589) | 100,000 | | | | 20,000 | 120,000 | WAT-001 |
| 5-0835 - Sample Station Repairs, Upgrade, New It | 2,000 | 4,081 | (2,081) | 2,000 | 12,375 | (10,375) | 2,000 | | | | | 2,000 | |
| 5-0840 - Valve Maintenance | 30,000 | 34,329 | (4,329) | 30,000 | 7,071 | 22,929 | 30,000 | | | | | 30,000 | |
| 5-0845 - Blowoff Repairs, Upgrades, New Installs | 3,000 | 8,719 | (5,719) | 3,000 | 11,430 | (8,430) | 3,000 | | | | | 3,000 | |
| 5-0850 - Hydrant Maintenance | 14,000 | 22,999 | (8,999) | 14,000 | 9,881 | 4,119 | 14,000 | | | | | 14,000 | |
| 5-0855 - Coin Operated Filling Stations Repairs | 3,000 | 115 | 2,885 | 3,000 | 122 | 2,878 | 3,000 | | | | | 3,000 | |
| Total 4-Service Maintenance | 359,000 | 538,238 | (179,238) | 370,400 | 538,943 | (168,543) | 370,400 | - | - | - | 50,000 | 420,400 | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | 210,000 | 261,201 | (51,201) | 210,000 | 252,013 | (42,013) | 210,000 | | | | | 210,000 | |
| Total 4-Utilities | 210,000 | 261,201 | (51,201) | 210,000 | 252,013 | (42,013) | 210,000 | - | - | - | - | 210,000 | |
| 4-Water Program | | | | | | | | | | | | | |
| 5-0920 - DWQMS Maintenance | 5,000 | 3,516 | 1,484 | 5,000 | - | 5,000 | 5,000 | | | | | 5,000 | |
| 5-0951 - Water Conservation Program | 1,500 | - | 1,500 | 1,500 | - | 1,500 | 1,500 | | | | | 1,500 | |
| Total 4-Water Program | 6,500 | 3,516 | 2,984 | 6,500 | - | 6,500 | 6,500 | - | - | - | - | 6,500 | |
| 8-Cost Allocations | | | | | | | | | | | | | |
| 5-0130 - Cost Allocation-Overhead | 692,500 | 692,500 | - | 711,900 | 711,900 | - | 711,900 | | | | | 711,900 | |
| 5-0131 - Cost Allocations- Operating Expenses | 93,300 | 93,300 | - | 103,700 | 103,700 | (0) | 103,700 | | | | | 103,700 | |
| Total 8-Cost Allocations | 785,800 | 785,800 | - | 815,600 | 815,600 | (0) | 815,600 | - | - | - | - | 815,600 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 243,116 | 243,116 | 0 | 243,116 | 252,524 | (9,408) | 243,116 | | (78,814) | | | 164,302 | |
| 5-2006 - Debt Charges - Interest | 101,263 | 98,183 | 3,080 | 101,263 | 101,855 | (592) | 101,263 | | (8,508) | | | 92,755 | |
| Total 8-Debt Charges | 344,379 | 341,299 | 3,080 | 344,379 | 354,379 | (10,000) | 344,379 | - | (87,322) | - | - | 257,057 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | - | 320,656 | (320,656) | - | - | - | - | | | | | - | |
| 5-2002 - Transfer To Reserve | 1,542,632 | 1,542,632 | - | 1,343,236 | 983,761 | 359,475 | 1,343,735 | | (132,389) | | (66,515) | 1,144,831 | |
| 5-2019 - Life Cycle Replacement Transfer | - | - | - | 200,000 | - | 200,000 | 200,000 | | | | | 200,000 | |
| Total 8-Transfers To | 1,542,632 | 1,863,288 | (320,656) | 1,543,236 | 983,761 | 559,475 | 1,543,735 | - | (132,389) | - | (66,515) | 1,344,831 | |
| Total Expenses | 6,202,497 | 6,799,815 | (597,317) | 6,383,157 | 6,382,446 | 711 | 6,383,156 | - | (0) | - | - | 6,383,156 | |
| Net Operating Budget | (1) | - | (1) | 1 | (0) | 1 | - | - | (0) | - | - | (0) | |

| Town of Amherstburg Budget Centre: WASTEWATER 2025 Operating Budget | 2023 | | | 2024 | | | 2025 | | | | | | |
|---------------------------------------------------------------------------|------------------|------------------|------------------|------------------|--------------------|-----------------------------|------------------|------------------|-----------------------|--------------------|-----------------------|-------------------|---------------------------|
| | Budget | Year End Actuals | Variance | Budget | Projected Year End | Projected Year End Variance | Base Budget | In Year Approval | Request - Base Budget | Request - One Time | Request - Enhancement | 2025 Total Budget | Issue Paper Reference No. |
| Revenues | | | | | | | | | | | | | |
| 2-User Fees | | | | | | | | | | | | | |
| 4-1705 - Mcgregor Lagoon Joint Use Agreement | 24,000 | 24,000 | - | 24,000 | 24,000 | - | 24,000 | | | | | 24,000 | |
| 4-1710 - Sewage Surcharge On Water | 6,670,612 | 7,163,342 | (492,730) | 6,670,612 | 6,922,987 | (252,375) | 6,670,612 | | | | | 6,670,612 | |
| Total 2-User Fees | 6,694,612 | 7,187,342 | (492,730) | 6,694,612 | 6,946,987 | (252,375) | 6,694,612 | | | | | 6,694,612 | |
| 5-Investment Income | | | | | | | | | | | | | |
| 4-7220 - Inv. Inc. - Bank Account | 10,000 | 48,339 | (38,339) | 10,000 | 137,970 | (127,970) | 10,000 | | | | | 10,000 | |
| Total 5-Investment Income | 10,000 | 48,339 | (38,339) | 10,000 | 137,970 | (127,970) | 10,000 | | | | | 10,000 | |
| 5-Local Improvements | | | | | | | | | | | | | |
| 4-0260 - Locals - Sewers | 306,701 | 4,194 | 302,507 | 306,701 | 3,036 | 303,665 | 306,701 | | | | | 306,701 | |
| 4-0265 - Locals - Sewer Front. & C | 1,646 | 1,646 | (0) | 1,646 | - | 1,646 | 1,646 | | | | | 1,646 | |
| Total 5-Local Improvements | 308,347 | 5,840 | 302,507 | 308,347 | 3,036 | 305,311 | 308,347 | | | | | 308,347 | |
| 5-Other Income | | | | | | | | | | | | | |
| 4-6540 - Miscellaneous Revenue | 81,000 | 49,256 | 31,744 | 81,000 | 62,318 | 18,682 | 81,000 | | | | | 81,000 | |
| Total 5-Other Income | 81,000 | 49,256 | 31,744 | 81,000 | 62,318 | 18,682 | 81,000 | | | | | 81,000 | |
| Total Revenues | 7,093,959 | 7,290,777 | (196,818) | 7,093,959 | 7,150,310 | (56,352) | 7,093,959 | | | | | 7,093,959 | |
| Expenses | | | | | | | | | | | | | |
| 2-General Expenses | | | | | | | | | | | | | |
| 5-0310 - Computer Maintenance | - | - | - | - | - | - | - | | 8,375 | | 48,000 | 56,375 | WWT-001 |
| 5-0314 - General Insurance | 273,740 | 223,730 | 50,009 | 273,740 | 341,767 | (68,028) | 273,740 | | 102,204 | | | 375,944 | |
| 5-0331 - General Maintenance | 15,000 | 9,441 | 5,559 | 15,000 | 21,544 | (6,544) | 15,000 | | | | | 15,000 | |
| 5-0381 - Property Taxes/Leases | 151,500 | 151,329 | 171 | 151,500 | - | 151,500 | 151,500 | | | | | 151,500 | |
| Total 2-General Expenses | 440,240 | 384,500 | 55,740 | 440,240 | 363,311 | 76,929 | 440,240 | | 110,579 | | 48,000 | 598,819 | |
| 2-Professional and Consulting Fees | | | | | | | | | | | | | |
| 5-0327 - Professional Fees | - | 22,167 | (22,167) | - | 9,359 | (9,359) | - | | | | | - | |
| 5-0328 - Engineering Fees | 30,000 | 12,048 | 17,952 | 30,000 | - | 30,000 | 30,000 | | | | | 30,000 | |
| Total 2-Professional and Consulting Fees | 30,000 | 34,215 | (4,215) | 30,000 | 9,359 | 20,641 | 30,000 | | | | | 30,000 | |
| 4-Contracted Services | | | | | | | | | | | | | |
| 5-0504 - Collection Expense | 13,000 | 12,111 | 889 | 13,000 | 12,106 | 894 | 13,000 | | | | | 13,000 | |
| 5-0604 - Contract O.C.W.A. | 1,223,525 | 1,233,489 | (9,964) | 1,286,232 | 1,171,269 | 114,963 | 1,286,232 | | (56,403) | | | 1,229,829 | |
| 5-0612 - OCWA Maintenance Items | 247,500 | 332,843 | (85,343) | 255,000 | 219,227 | 35,773 | 255,000 | | | | | 255,000 | |
| 5-0613 - OCWA Unexpected Operation Items | 59,200 | 71,598 | (12,398) | 59,200 | 49,518 | 9,682 | 59,200 | | | | | 59,200 | |
| Total 4-Contracted Services | 1,543,225 | 1,650,041 | (106,816) | 1,613,432 | 1,452,120 | 161,312 | 1,613,432 | | (56,403) | | | 1,557,029 | |
| 4-Environmental Services Expense | | | | | | | | | | | | | |
| 5-0614 - Ocwa Meyers Pump Stations | 10,000 | 56,925 | (46,925) | 10,000 | - | 10,000 | 10,000 | | | | | 10,000 | |
| 5-0750 - Sewer Flushing | 40,000 | 56,971 | (16,971) | 40,000 | 66,189 | (26,189) | 40,000 | | | | | 40,000 | |
| 5-0758 - Service Connection Inspection & Camera | 2,000 | 2,849 | (849) | 2,000 | 3,202 | (1,202) | 2,000 | | | | | 2,000 | |
| 5-0759 - Service Connection Repair & Mtce. | 35,000 | 35,575 | (575) | 35,000 | 24,630 | 10,370 | 35,000 | | | | | 35,000 | |
| 5-0760 - Manhole Identification & Maintenance | 10,000 | 38,084 | (28,084) | 10,000 | 11,277 | (1,277) | 10,000 | | | | | 10,000 | |
| 5-0766 - Inflow & Infiltration Maintenance | 360,000 | 74,330 | 285,670 | 200,000 | 66,954 | 133,046 | 200,000 | | | | | 200,000 | |
| Total 4-Environmental Services Expense | 457,000 | 264,734 | 192,266 | 297,000 | 172,252 | 124,748 | 297,000 | | | | | 297,000 | |
| 4-Equipment and Vehicles | | | | | | | | | | | | | |
| 5-0407 - Fuel And Chemicals | 202,500 | 144,078 | 58,422 | 202,500 | 222,497 | (19,997) | 202,500 | | | | | 202,500 | |
| Total 4-Equipment and Vehicles | 202,500 | 144,078 | 58,422 | 202,500 | 222,497 | (19,997) | 202,500 | | | | | 202,500 | |
| 4-Solid Waste and Landfill | | | | | | | | | | | | | |
| 5-0601 - Landfill Tipping Fees | 70,000 | 109,012 | (39,012) | 110,000 | 128,774 | (18,774) | 110,000 | | | | | 110,000 | |
| Total 4-Solid Waste and Landfill | 70,000 | 109,012 | (39,012) | 110,000 | 128,774 | (18,774) | 110,000 | | | | | 110,000 | |
| 4-Utilities | | | | | | | | | | | | | |
| 5-0316 - Utilities | 503,300 | 583,525 | (80,225) | 503,300 | 615,990 | (112,690) | 503,300 | | | | | 503,300 | |
| Total 4-Utilities | 503,300 | 583,525 | (80,225) | 503,300 | 615,990 | (112,690) | 503,300 | | | | | 503,300 | |
| 8-Cost Allocations | | | | | | | | | | | | | |
| 5-0130 - Cost Allocation-Overhead | 241,600 | 241,600 | - | 260,900 | 260,900 | (0) | 260,900 | | | | | 260,900 | |
| 5-0131 - Cost Allocations- Operating Expenses | 600,200 | 600,200 | - | 668,700 | 668,700 | - | 668,700 | | | | | 668,700 | |
| Total 8-Cost Allocations | 841,800 | 841,800 | - | 929,600 | 929,600 | (0) | 929,600 | | | | | 929,600 | |
| 8-Debt Charges | | | | | | | | | | | | | |
| 5-2005 - Debt Charges - Principal | 1,384,047 | 1,384,047 | (0) | 1,384,047 | 1,436,034 | (51,987) | 1,384,047 | | 106,167 | | | 1,490,214 | |
| 5-2006 - Debt Charges - Interest | 625,730 | 591,812 | 33,918 | 625,730 | 573,532 | 52,198 | 625,730 | | (106,601) | | | 519,129 | |
| Total 8-Debt Charges | 2,009,777 | 1,975,859 | 33,918 | 2,009,777 | 2,009,566 | 211 | 2,009,777 | | (434) | | | 2,009,343 | |
| 8-Transfers To | | | | | | | | | | | | | |
| 5-2001 - Transfer To Capital | 250,000 | 42,055 | 207,945 | 250,000 | - | 250,000 | 250,000 | | | | | 250,000 | |
| 5-2002 - Transfer To Reserve | 746,117 | 1,260,959 | (514,842) | 708,110 | 1,246,840 | (538,730) | 708,110 | | (53,742) | | (48,000) | 606,368 | |
| Total 8-Transfers To | 996,117 | 1,303,014 | (306,897) | 958,110 | 1,246,840 | (288,730) | 958,110 | | (53,742) | | (48,000) | 856,368 | |
| Total Expenses | 7,093,959 | 7,290,777 | (196,819) | 7,093,959 | 7,150,310 | (56,351) | 7,093,959 | | | | | 7,093,959 | |
| Net Operating Budget | (0) | 0 | (1) | (0) | (1) | 0 | (0) | | | | | 0 | |