



THE CORPORATION OF THE TOWN OF AMHERSTBURG
OFFICE OF ENGINEERING & INFRASTRUCTURE SERVICES

Mission Statement: As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

Author's Name: Eric Chamberlain	Report Date: January 10, 2025
Author's Phone: 519 736-3664 ext. 2312	Date to Council: January 27, 2025
Author's E-mail: echamberlain@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Tender Award for Single Axle Dump Truck with Plow and Salter

1. **RECOMMENDATION:**

It is recommended that:

1. The purchase of a Single Axle Dump Truck with Plow and Salter **BE AWARDED** to Viking Cives Ltd. in an amount not to exceed \$372,192.29 inclusive of HST;
2. The over-expenditure of \$52,192.29 **BE FUNDED** from the 0065 - Fleet Reserve;
3. The Mayor and Clerk **BE AUTHORIZED** to execute an agreement with Viking Cives Ltd. for the purchase of a Single Axle Dump Truck with Plow and Salter.;

2. **BACKGROUND:**

During the 2024 Budget Deliberations, Council approved the replacement of a Single Axle Dump Truck with Plow and Salt.

3. **DISCUSSION:**

Under the Town's Procurement Policy, the Town can use Group Procurement Organizations to purchase goods and services. The following is sections of the Policy that references Group Procurement:

24.3.9. Group Procurement Organizations

24.3.9.1. The Town may participate in programs provided by not-for-profit group procurement organizations that offer competitively sourced and priced products and services through collaborative sourcing agreements.

24.3.9.2. These organizations conduct competitive bidding processes on behalf of Public Sector organizations and provide access to the Town to the details of the procurement process and associated records.

The Town's Financial Services Division provides notice of this process through the Town's website to advise the public that the Town of Amherstburg intends to utilize Canoe Procurement Group of Canada.

In collaboration with the Town's Procurement Specialist, specifications for Single Axle Dump Truck with Plow and Salt was provided to and reviewed with members of the GPO and, through that process, a bundle price was obtained from Viking Cives Ltd. The price was \$365,755.00 excluding HST.

4. RISK ANALYSIS:

There is no risk as the Town's Procurement Policy provides the ability for the Town to exercise the purchase of goods and services utilizing a Group Procurement Organization.

5. FINANCIAL MATTERS:

Council approved the replacement of a Single Axle Truck with Plow and Salter (Capital #724002) as per issue paper #FLT-001-23 attached in the 2024 Capital Budget.

The financial impact of the recommended purchase would be as follows:

Item	2024 Budget	2024 Actual (Incl. Net HST)	Variance (over)/under
Capital Expense:			
Fleet Replacement Program Roads Single Axle Dump Truck with Plow and Salter	\$320,000.00	\$372,192.29	(\$52,192.29)
Total Capital Expense:	\$320,000.00	\$372,192.29	(\$52,192.29)
Capital Funding:			
0065 – Fleet Reserves	\$320,000.00	\$372,192.29	(\$52,192.29)
0065 – Fleet Reserves	\$52,192.29		\$52,192.29
Total Capital Funding:	\$372,192.29	\$372,192.29	\$372,192.29

The Town will sell Unit 209 – Single Axle Dump Truck once the Town obtains the new replacement. The Town will utilize Gov. Deals for the sale, an online government auction site. The monies raised by the auction will be transferred to the Fleet Reserves once received to help replenish the reserve for future Fleet Purchases.

6. ASSET MANAGEMENT IMPACTS:

This purchase replaces an existing 2010 single axle dump truck and winter equipment that has passed its useful life expectancy. The truck is one of two main units used for winter control in the urban area of Amherstburg.

7. CONSULTATIONS:

The Town Procurement Specialist was consulted.

8. CORPORATE STRATEGIC ALIGNMENT:


Vision: Preserving our past while forging our future.

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
<p style="text-align: center;">PILLAR 1 Deliver Trusted & Accountable Local Government</p> <ul style="list-style-type: none"> <input type="checkbox"/> Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures. <input type="checkbox"/> Deliver transparent and efficient financial management. <input type="checkbox"/> Increase effective communication and engagement with residents. <input type="checkbox"/> Develop our staff team, resources, and workplace culture. <input checked="" type="checkbox"/> Continue to deliver strong core municipal services. <input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation. 	<p style="text-align: center;">PILLAR 3 Encourage Local Economic Prosperity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Encourage development of commercial and industrial lands. <input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation. <input type="checkbox"/> Continue to facilitate downtown development for residents and visitors. <input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.
<p style="text-align: center;">PILLAR 2 Invest in Community Amenities and Infrastructure</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Maintain safe, reliable and accessible municipal infrastructure and facilities. <input type="checkbox"/> Increase access to recreation opportunities for all ages. <input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy’s site, Belle Vue) <input type="checkbox"/> Create public access to water and waterfront 	<p style="text-align: center;">PILLAR 4 Shape Growth Aligned with Local Identity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Define and communicate a vision for the Town’s future and identity. <input type="checkbox"/> Promote and plan for green and “climate change ready” development. <input type="checkbox"/> Review and implement policies that promote greater access to diverse housing. <input type="checkbox"/> Protect the Town’s historic sites and heritage.

<input type="checkbox"/> Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change.	<input type="checkbox"/> Preserve the Town's greenspaces, agricultural lands, and natural environment.
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9. CONCLUSION:

Administration recommends that Council award the purchase of a 2024 Single Axle Dump Truck with Plow and Salter to Viking Cives Ltd.



Eric Chamberlain
Manager of Roads and Fleet

Report Approval Details

Document Title:	2024 Single Axle Truck with Snowplow and Salter - Award of Tender.docx
Attachments:	
Final Approval Date:	Jan 14, 2025

This report and all of its attachments were approved and signed as outlined below:



Antonietta Giofu



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