



**TOWN OF AMHERSTBURG  
SPECIAL COUNCIL MEETING  
MINUTES**

**Monday, December 9, 2024 - 5:00 PM  
Tuesday, December 10, 2024**

**Council Chambers  
271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

**PRESENT** Mayor Michael Prue  
Deputy Mayor Chris Gibb  
Councillor Peter Courtney  
Councillor Diane Pouget  
Councillor Linden Crain  
Councillor Molly Allaire  
Councillor Donald McArthur

**STAFF PRESENT** Valerie Critchley - CAO  
Kevin Fox - Clerk  
Sarah Sabihuddin - Deputy Clerk

---

**1. CALL TO ORDER**

The Mayor called the meeting to order at 5:00 p.m.

**2. ROLL CALL**

### **3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

- a. Councillor Allaire has declared a conflict from indoor turf rental fees under Section H on item 8.2 2025 User Fees By-law due to being a direct user of the indoor turf and assist with an organization that utilizes the facility
- b. Councillor Allaire declared a conflict on PAR -005- 24 Multiuse Trails and Sidewalks Within Parks in the 2025 Capital Budget due to the proximity of her home.
- c. Councillor Allaire declared a conflict on PAR -013-23 Jack Purdie Park Redevelopment in the 2025 Capital Budget due to the proximity of her home.
- d. Councillor Crain has declared a conflict with Section H on item 8.2 2025 User Fees By-law due to family relationships.
- e. Councillor Courtney has declared a conflict on Section H on item 8.2 2025 User Fees By-law as he is a member of a user-group Board.
- f. Councillor Courtney has declared a conflict on ENV 004-23 – Lakewood Drive Pumping Station item in the 2025 Capital Budget due to the proximity of his home
- g. Councillor Pouget has declared a conflict on EDC- 001- 25 Bellevue Negotiations and Dispositions in the 2025 Capital Budget due to the proximity of her home.

### **4. LAND ACKNOWLEDGEMENT**

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

### **5. PRESENTATIONS**

#### **5.1 Budget Presentation - Valerie Critchley, CAO**

**6. DELEGATIONS**

**6.1 Delegation: Item 8.5 - Windsor Essex Bike Community (WEBC) James Braakman**

**Moved By** Councillor Allaire  
**Seconded By** Councillor McArthur

That the delegation **BE EXTENDED** by 5 minutes.

The Mayor put the Motion.

**Motion Carried.**

**6.2 Delegation: Item 8.5 Operating Budget - Brenda Kokko Pare**

**6.3 Delegation: Item 8.5 Operating Budget – Bill Petruniak**

**6.4 Delegation: Item 8.5 Operating Budget - Frank Cerasa**

**6.5 Delegation: Item 8.5 Operating Budget - Gordon Moore**

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That the delegation **BE EXTENDED** by 5 minutes.

The Mayor put the Motion.

**Motion Carried.**

**6.6 Delegation: Item 8.5 Operating Budget - Rick Renaud**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That all of the delegations **BE RECEIVED**.

The Mayor put the Motion.

**Motion Carried.**

## 7. CORRESPONDENCE

### 7.1 Rose City Gymnastics - Waiver of Rental Fee Request

**Moved By** Councillor Courtney

**Seconded By** Deputy Mayor Gibb

That the correspondence from Rose City Gymnastics **BE RECEIVED** and considered alongside the Community Grants Submissions.

The Mayor put the Motion.

**Motion Carried.**

## 8. ORDER OF BUSINESS

Resolution: 20241209-001

### 8.1 2025 Insurance Renewal for the Town of Amherstburg

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Crain

That:

1. The insurance renewal proposal from BFL Canada in the amount of \$1,388,187.68 (inclusive of applicable PST), **BE APPROVED** and funded from the General, Water and Wastewater, as appropriate;
2. The Chief Administrative Officer and Clerk, or their designates, **BE AUTHORIZED** to enter into an agreement with Telus Business for the provision of Cybersecurity Managed Detection and Response Program for three years at a cost not to exceed \$83,628.00 (excluding HST) to be funded from GL 10-5-1001025-0327;
3. A transfer in the amount of \$56,563.00 from the Risk Management Reserve (0102) to the IT budget, **BE AUTHORIZED** and the Reserve Account closed, in accordance with the report dated December 9, 2024 entitled 2025 Insurance Renewal for the Town of Amherstburg;
4. The Treasurer, or designate, **BE AUTHORIZED**, at year end, to transfer the 2024 net surplus from the CAO's Departments to the Insurance Reserve (0054).

The Mayor put the Motion.

**Motion Carried.**

## 8.2 2025 User Fees By-law

Resolution: 20241209-002

**Moved By** Councillor Crain

**Seconded By** Councillor Allaire

That:

1. The changes in fees and charges for the 2025 User Fees By-law **BE APPROVED** as outlined except for Schedule H in the report; and,
2. **By-law 2024-088** being a by-law to Establish User Fees or Charges for Services, Activities or the Use of Property be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-003

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Pouget

That:

1. The changes in fees and charges for the 2025 User Fees By-law **BE APPROVED** as outlined in Schedule H in the report; and,
2. **By-law 2024-088** being a by-law to Establish User Fees or Charges for Services, Activities or the Use of Property be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

The Mayor put the Motion.

**Motion Carried.**

## 8.3 Community Grants Submissions for 2025 Budget

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That the report of December 9, 2024 entitled Community Grants Submissions for 2025 Budget **BE RECEIVED for information** and discussed during budget discussions.

The Mayor put the Motion.

**Motion Carried.**

#### 8.4 Outdoor Pool – Information Report

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Allaire

That Council **RECEIVE** this report for information.

The Mayor put the Motion.

**Motion Carried.**

#### 8.5 2025 Budget Public Survey Responses

**Moved By** Councillor Allaire

**Seconded By** Councillor Pouget

That Council **RECEIVE** this report for information.

The Mayor put the Motion.

**Motion Carried.**

#### 9.1 Audit and Finance Advisory Committee Meeting Minutes - December 2, 2024

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That Council **RECEIVE** the Audit and Finance Advisory Committee Meeting Minutes of December 2, 2024.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That Council **BREAK** for 10 minutes at 7:11pm.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That Council **RESUME** at 7:23pm.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

That Council **TO START** with grants and then move to all issue papers.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-004

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That Council **TO GRANT** the following organizations with the following amounts:

- Amherstburg Community Services \$15,000
- Amherstburg Food & Fellowship Mission - \$15,000
- Amherstburg Freedom Museum \$8,500
- Amherstburg Historical Sites Association \$10,000
- Christ Church Anglican \$547
- Windsor – Essex Bike Community - \$2,500
- Affordable Housing Grant \$8,453

The Mayor put the Motion.

**Motion Carried.**

## **8.6 Proposed 2025 Operating Budget**

### 8.6.1 Office of the CAO

Resolution: 20241209-005

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That Council **TO REQUEST** a report to allow for review of the community grant process and determine a more streamlined approach prior to the 2026 deliberations.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That \$2,000 **BE ADDED** to allow for future waiver of fees regarding COU-001.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor

That CLK-001 **BE SUPPORTED**.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Pouget

That HR-001 **BE REDUCED** to \$0.

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor Gibb

That HR-001 **BE SUPPORTED**.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor Gibb

That HR-002 **BE SUPPORTED**.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor McArthur

That HR-003 **BE SUPPORTED**.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

That HR-004 **BE STRUCK**.

The Mayor put the Motion.

**Motion Failed.**



**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor McArthur

That HR-004 **BE SUPPORTED.**

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire		X
Councillor Courtney		X
Councillor Crain	X	
Deputy Mayor Gibb	X	
Councillor McArthur	X	
Councillor Pouget		X
Mayor Prue	X	

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Councillor McArthur

That LIC -001 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

#### 8.6.2 Corporate Services

**Moved By** Councillor Courtney  
**Seconded By** Councillor Allaire

That IT-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Allaire

That IT-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Deputy Mayor Gibb

That IT-003 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That IT-004 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That NON-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That NON **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

### 8.6.3 Fire Services

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That FIR-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That FIR-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Allaire

That FIR-003 **BE STRUCK** from the budget.

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That FIR-003 **BE SUPPORTED** with the \$500 funded from a reserve.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Crain

That FIR-004 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR-005 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That FIR-006 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That FIR-007 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Crain.

That FIR-008 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That FIR-009 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR-010 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

#### 8.6.4 Parks, Facilities and Recreation Services

**Moved By** Councillor Allaire  
**Seconded By** Councillor Crain

That FAC-001 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor McArthur

That FAC-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FAC-003 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FAC-004 **BE STRUCK**.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-006

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

That:

1. Council **TO SUPPORT** the inclusion of FAC-005 into the budget;
2. The Libro **TO BE** shut down on identified holidays for 2025;
3. Administration **TO STAFF** accordingly the events outside of the Libro.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That Council **TO RECESS** at 9:54pm until 9:00am tomorrow morning.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That Council **TO RESUME** until 9:06am.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

That a reduction of hours at the Libro during the summer months **BE SUPPORTED** as outlined in FAC-006.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor

That PAR-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur

**Seconded By** Councillor Crain

That PAR-002 **BE STRUCK** from the budget.

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire	X	
Councillor Courtney		X
Councillor Crain	X	
Deputy Mayor Gibb	X	
Councillor McArthur	X	
Councillor Pouget	X	
Mayor Prue	X	

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-007

**Moved By** Councillor Allaire

**Seconded By** Councillor McArthur

That:

1. PAR-003 **BE STRUCK**;
2. Administration **BE DIRECTED** to relocate one portable toilet from the Libro Centre to Beaudoin Park.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That REC-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That REC-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That REC-003 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

8.6.5 Development Services

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor Gibb

That BUI-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor Gibb

That BUI-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor

That PLA-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-008

**Moved By** Councillor Allaire

**Seconded By** Councillor Pouget

That EDV-001 **BE PROVISIONALLY SUPPORTED** subject to a report back to Council on the total revenue generated from the signs.

The Mayor put the Motion.

**Motion Carried.**

8.6.6 Infrastructure Services

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That PW-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor Gibb

That PW-002 **BE STRUCK.**

**Moved By** Councillor Allaire

**Seconded By** Councillor Courtney

That the motion **BE AMENDED** to include:

1. Administration **BE DIRECTED** to reach out to ALH Holding and ensure they are doing Mosquito control and report back to Council;
2. Administration **BE DIRECTED** to report back to Council if ALH Holding is not doing mosquito control on options to mitigate this issue.

The Mayor put the Motion.

**Motion Carried.**



Resolution: 20241209-009

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That:

1. PW-001 **BE SUPPORTED.**
2. Administration **BE DIRECTED** to reach out to ALH Holding and ensure they are doing Mosquito control and report back to Council;
3. Administration to report back to Council if ALH Holding is not doing mosquito control on options to mitigate this issue.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That PW-003 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney

**Seconded By** Councillor Pouget

That PW-004 **BE SUPPORTED.**

**Moved By** Councillor Pouget

**Seconded By** Councillor Courtney

That PW-004 **BE SUPPORTED** and exclude front road north from the elimination of this program.

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Councillor Courtney  
**Seconded By** Councillor Pouget

That PW-004 **BE SUPPORTED.**

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire		X
Councillor Courtney		X
Councillor Crain		X
Deputy Mayor Gibb		X
Councillor McArthur		X
Councillor Pouget		X
Mayor Prue		X

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Mayor Prue  
**Seconded By** Councillor Pouget

That:

1. Staff **REPORT BACK** in 2025 on “shovel your own” walkway similar to other municipalities programs and an investigation into the snow angel program be brought back before next budget.
2. PW-004 **BE STRUCK**

**Moved By** Councillor McArthur

That the Motion **BE DIVIDED.**

The Deputy Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-010

**Moved By** Mayor Prue  
**Seconded By** Councillor Pouget

That staff **REPORT BACK** in 2025 on “shovel your own” walkway similar to other municipalities programs and an investigation into the snow angel program be brought back before next budget.

The Deputy Mayor put the Motion.

**Motion Carried.**

**Moved By** Mayor Prue  
**Seconded By** Councillor Pouget

That: PW-004 **BE STRUCK**

The Deputy Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Deputy Mayor Gibb

That PW-005 **BE STRUCK.**

The Mayor put the Motion.

**Motion Carried.**

#### 8.6.7 Water & Wastewater

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That WAT-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That WAT-002 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Courtney  
**Seconded By** Deputy Mayor Gibb

That WWT-001 **BE SUPPORTED.**

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That the Police Budget line 5-0325 Legal Fees of \$25,000 **BE TRANSFERRED** into a litigation reserve.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor McArthur

That Clerks budget line 5-0102 salaries – Overtime **BE REDUCED** from \$12,500 to \$9,500.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

Adjust the funds in HR recruitment 5-0372 Recruitment Expense **BE REDUCED** from \$24,600 to \$15,000

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

Adjust the funds in Licensing and Enforcement budget line item 5-0351 Expense **BE REDUCED** from \$8,550 to \$5,000.

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

Adjust the funds in recreation budget line item Advertising 5-0307 Expense **BE REDUCED** from \$17,500 to \$10,000.

The Mayor put the Motion.

**Motion Failed.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That Council **TO RECESS** until 1:00pm.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Allaire

That Council **TO RESUME** until 1:04 pm.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for the Office of the CAO as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for the Corporate Services as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Allaire

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for the Fire Services as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for the Parks, Facilities and Recreation Services as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for Development Services as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Allaire

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for Infrastructure Services as amended.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the operating budget for Water & Wastewater Services as amended.

The Mayor put the Motion.

**Motion Carried.**

### 8.7 Adoption of the 2025 Operating Budget in Principle

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That Council **TO ADOPT** the Operating Budget as amended, in principle.

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire	X	
Councillor Courtney	X	
Councillor Crain	X	
Deputy Mayor Gibb	X	
Councillor McArthur	X	
Councillor Pouget		X
Mayor Prue	X	

The Mayor put the Motion.

**Motion Carried.**

### 8.8 Proposed 2025 Capital Budget

#### 8.8.1 Corporate Services

**Moved By** Councilor Allaire  
**Seconded By** Deputy Mayor

That IT-001-24- Network Infrastructure Replacements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councilor Allaire

**Seconded By** Deputy Mayor

That ITS-001-25 Asset Management and Laserfische Software Replacements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor

**Seconded By** Councillor Crain

That IT-002 – Server Hardware and Backup Infrastructure Replacements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor

**Seconded By** Councillor Crain

That ITS-003-24 - Lifecycle – Computer/Laptop Lifecycle Replacements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor McArthur

That EDC- 001- 25 Bellevue Negotiations and Dispositions **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor

**Seconded By** Councillor McArthur

That PLN-002-25 Implementation of the Updated Official Plan **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Allaire

That FIR-001-25 - Thermal Imaging Camera **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR 002-25 – Marine 2 Replacement **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR 003-25 – Pager Replacement **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR 004-25 – Breathing Air Compressor for North Hall **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR 005-25 –North Hall **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FIR 006-25 – Ice Water Rescue Trailer **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**



**Moved By** Councillor McArthur  
**Seconded By** Councillor Courtney

That ENG 001-23 - Bridge Maintenance Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That ENG-001-25 - Traffic Signalization – Fort Street and Sandwich Street **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

To approve ENG 002 – 23 – Surface Treatment Program **BE SUPPORTED** in principle

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That ENG- 002 – 25 Howard industrial secondary plan road network plan **BE SUPPORTED** in principle

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That ENG 003-23 – bridge and culvert replacement and rehabilitation program **BE SUPPORTED** in principle

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Crain

That ENG 003-25 Road Needs Study Update **BE SUPPORTED** in principle

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That ENG 004-23 – Sidewalk Replacement Program **BE SUPPORTED** in principle

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-011

**Moved By** Councillor Allaire  
**Seconded By** Councillor Pouget

That:

1. RDS 001-23 – Rural Road Rehabilitation Program **BE SUPPORTED** in principal;
2. Administration **BE DIRECTED** to include \$250,000 in 2028 under Rural Road Rehabilitation Program (RDS-001-23) for engineering and design work for 6<sup>th</sup> Concession North between Alma and County Road 10 – Middle Side Road and that the remainder of the costs for the project be included over the 2029 to 2031 years as part of the 2026 Capital Budget Development.

The Mayor put the Motion.

**Motion**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That RDS 001-25 –Tar & Chip Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That RDS 002 – 23 – Urban Road Rehabilitation Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That RDS 004 – 23 – Mill and Pave Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That all of the items listed under environmental in the 2025 Capital Budget **BE SUPPORTED** except project ENV -004-23.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Councillor Crain

That ENV 004-23 – Lakewood Drive Pumping Station in the 2025 Capital Budget **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Councillor McArthur

That all of the Waste Water projects listed in the 2025 Capital Budget **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That all of the Fleet projects listed in the 2025 Capital Budget **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FAC 001-23 – Libro Agenda and Ice Infrastructure **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That FAC 001-24 – Parking Lot Maintenance Replacement and Repair **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Allaire

**Seconded By** Deputy Mayor Gibb

That FAC 001-25 –Site furnishing recycling at Town facilities **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Councillor McArthur

That FAC 003-24 – Libro Lifecycle **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That FAC 004 -24 Libro Premier Diamond and Baseball Turf **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20241209-012

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That:

1. FAC 005-23 –Gordon House Improvements **BE SUPPORTED**.
2. Administration **BE DIRECTED** to come back with a report on future potential uses.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That FAC 005-24 – HVAC Maintenance and Replacement Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That FAC 006-23 –Roofing Assessment and Replacements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor McArthur

**Seconded By** Councillor Allaire

That FAC 006-24 – LIBRO Parking Lot **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That FAC 009-25 –Emergency Services Back up Generators **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Allaire

**Seconded By** Councillor McArthur

That PAR -001-23 –Park Thrasher Park Improvements **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Courtney

**Seconded By** Deputy Mayor Gibb

That PAR -001-24 H. Murray Smith Centennial Park Redevelopment **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -001-25 – Parks Equipment Replacement Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -002 – 25 – Implementation of Parks Master Plan **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -003 – 24 Parking Lots in the Park System **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -004 – 23 Kings Navy Yard Parks Upgrades **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That PAR -005- 24 Multiuse Trails and Sidewalks Within Parks **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -006 - 23 –Warren Mickle Park Improvement **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Crain  
**Seconded By** Councillor Allaire

That PAR -006 - 24 –Playground Replacement Program **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor Gibb

That PAR-008-23 - Libro Skate and BMX Amenities **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Failed.**

Resolution: 20241209-013

**Moved By** Councillor McArthur  
**Seconded By** Councillor Crain

That Administration **BE DIRECTED** to amend the Libro Skate and BMX Amenities capital project (PAR-008-23) to reduce the 2025 amount of \$500,000 for the pump track to \$250,000 for use conditional upon securing sponsorship and or naming rights for the remaining funding required to proceed with the project.

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire	X	
Councillor Courtney		X
Councillor Crain	X	
Deputy Mayor Gibb	X	
Councillor McArthur	X	
Councillor Pouget		X
Mayor Prue		X

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Councillor Crain  
**Seconded By** Deputy Mayor Gibb

That Council **TO EXTEND** be meeting past 5:00pm

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor  
**Seconded By** Councillor Allaire

That PAR 010-23 Co An Park Redevelopment **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor Allaire  
**Seconded By** Deputy Mayor Gibb

That PAR -011-23 Trail at the Libro Recreation **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That PAR -012- 23 – Malden Park Redevelopment **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

**Moved By** Councillor McArthur  
**Seconded By** Deputy Mayor Gibb

That PAR -013-23 Jack Purdie Park Redevelopment **BE SUPPORTED** in principle.

The Mayor put the Motion.

**Motion Carried**

Resolution: 20241209-014

**Moved By** Councillor Courtney  
**Seconded By** Councillor Pouget

That Administration **BE DIRECTED** to bring back options for shade structures at Jack Purdie and Briar Ridge Parks.

The Mayor put the Motion.

**Motion Carried**



**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the Capital Budget for Corporate Services, Development Services, Fire Services, Infrastructure Services.

The Mayor put the Motion.

**Motion Carried**

#### 8.8.5 Parks, Facilities and Recreation Services

**Moved By** Councillor Allaire  
**Seconded By** Councillor Crain

That Council support the recommendation of the Senior Management Team **TO ENDORSE** the Capital Budget for Parks, Facilities and Recreation Services.

The Mayor put the Motion.

**Motion Carried**

### 8.9 Adoption of the 2025 5-Year Capital Budget in Principle

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Crain

That Council **TO ADOPT** the Capital Budget as amended, in principle.

	YES/ CONCUR	NO/ NOT CONCUR
Councillor Allaire	X	
Councillor Courtney	X	
Councillor Crain	X	
Deputy Mayor Gibb	X	
Councillor McArthur	X	
Councillor Pouget		X
Mayor Prue	X	

The Mayor put the Motion.

**Motion Carried**

## 9. OTHER MINUTES

### 9.1 Audit and Finance Advisory Committee Meeting Minutes - December 2, 2024

*Discussed Above.*

**10. ADJOURNMENT**

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That Council rise and adjourn at 5:10 p.m.

The Mayor put the Motion.

**Motion Carried**

---

MAYOR - MICHAEL PRUE

---

KEVIN FOX - CLERK