



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

**Mission Statement:** As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

Author's Name: Michael Mio	Report Date: October 1, 2024
Author's Phone: 519 736-6500 ext. 2241	Date to Council: October 15, 2024
Author's E-mail: mmio@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Amherstburg Emergency Management Program and Response Plans – 2024 Update

1. **RECOMMENDATION:**

It is recommended that:

1. The updated Emergency Management Program and Response Plan **BE APPROVED**; and,
2. **By-law 2024-072** being a by-law to adopt an Emergency Management Program governing the provisions of necessary services during such emergencies be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

2. **BACKGROUND:**

The Town of Amherstburg Emergency Response Plan (ERP) was previously revised in June 2023.

To ensure the municipality continues to meet the requirements of the Emergency Management and Civil Protection Act, the CEMC is required to report Council's approval of revisions to Emergency Management Ontario through the Annual Statement of Compliance and provide the Province with an updated copy of the program & plan.

3. **DISCUSSION:**

To ensure compliance with the requirements of the Emergency Management and Civil Protection Act, the Community Emergency Management Program Committee

chairperson, the Town Clerk/Risk Manager, conducted a review of the Emergency Response Plan and Program. The CEMC has also collected updated information from all Municipal Emergency Control Group members, consistent with legislative requirements. Further to these, the administrative structure of the Town continues to evolve. Consequently, a number of minor updates, as well as definitions and inferences are required throughout the Program and plan to remain current which compliments our broad capabilities.

It should be noted that emergency management staff have spent significant time preparing over the past year for a first ever International (Canada/US) Nuclear Emergency in March of 2025. Amherstburg has been chosen as the Canadian Municipality affected. This will enable Amherstburg to demonstrate its preparedness on the world stage.

#### **4. RISK ANALYSIS:**

**Resource Risks:** It is believed that there are sufficient personnel resources available to address the requirements of the Emergency Response Plan during unplanned emergencies in or affecting the municipality. This is considered unlikely with medium impact.

**Timing Risks:** It is believed that a reasonable regular annual schedule of updates and training to maintain the ERP currency is in place. This is considered possible with low impact.

**Community Impact Risks:** A review of emergency plan implementation events and annual exercises over the past five (5) years was conducted. This review Included 2020 and 2021, and 2022 despite the “Pandemic emergency” to ensure our readiness for a major flooding event during that time. The review confirmed that, “Although this updated ERP will provide improved emergency management to assist in resiliency and to prepare for, prevent, respond to, mitigate and recover from the risks to our community to some degree, it does not totally eliminate them.” This is considered likely but with medium impact.

With this updated Emergency Response Plan, the Emergency Operations Centre (EOC) has been tested and considered operational, the potential to improve our functionality during major emergencies will be significantly improved with Completion of the South Fire Station which includes a new EOC shared facility. Mitigation of emergencies and recovery plans not implemented effectively can result in additional damage, loss of life and increased financial impacts to the Corporation, the citizens and businesses who contribute to our community. This is considered unlikely with medium impact.

There is always potential for criticism when implementing change. In the alternative, to not proceed creates the potential criticism that the Town is not addressing the necessary issues. This is considered possible with low impact.

#### **5. FINANCIAL MATTERS:**

There are no financial impacts or additional budgetary considerations with the update of the Emergency Management Program and Response Plan. Costs associated with the

implementation of the ERP in relation to an emergency will be monitored and reported under the Town’s financial management and reporting processes.

**6. CONSULTATIONS:**

Chair, Community Emergency Management Program Committee  
Partners and Agencies identified in the plan

**7. CORPORATE STRATEGIC ALIGNMENT:**

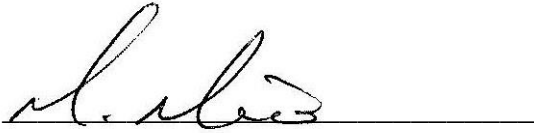
*Vision: Preserving our past while forging our future.*

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
<p style="text-align: center;"><b>PILLAR 1</b> <b>Deliver Trusted &amp; Accountable Local Government</b></p> <ul style="list-style-type: none"> <li>✓ Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures.</li> <li><input type="checkbox"/> Deliver transparent and efficient financial management.</li> <li>✓ Increase effective communication and engagement with residents.</li> <li>✓ Develop our staff team, resources, and workplace culture.</li> <li>✓ Continue to deliver strong core municipal services.</li> <li><input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation.</li> </ul>	<p style="text-align: center;"><b>PILLAR 3</b> <b>Encourage Local Economic Prosperity</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Encourage development of commercial and industrial lands.</li> <li><input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation.</li> <li><input type="checkbox"/> Continue to facilitate downtown development for residents and visitors.</li> <li><input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.</li> </ul>
<p style="text-align: center;"><b>PILLAR 2</b> <b>Invest in Community Amenities and Infrastructure</b></p> <ul style="list-style-type: none"> <li>✓ Maintain safe, reliable and accessible municipal infrastructure and facilities.</li> <li><input type="checkbox"/> Increase access to recreation opportunities for all ages.</li> <li><input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy’s site, Belle Vue)</li> <li><input type="checkbox"/> Create public access to water and waterfront</li> <li>✓ Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change.</li> </ul>	<p style="text-align: center;"><b>PILLAR 4</b> <b>Shape Growth Aligned with Local Identity</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Define and communicate a vision for the Town’s future and identity.</li> <li><input type="checkbox"/> Promote and plan for green and “climate change ready” development.</li> <li><input type="checkbox"/> Review and implement policies that promote greater access to diverse housing.</li> <li><input type="checkbox"/> Protect the Town’s historic sites and heritage.</li> <li><input type="checkbox"/> Preserve the Town’s greenspaces, agricultural lands, and natural environment.</li> </ul>

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**8. CONCLUSION:**

The updated Emergency Management Program and Response Plan, and a new By-law passed by Council will continue to serve the citizens of Amherstburg during an emergency and will fulfill the requirements under the Emergency Management and Civil Protection Act.



Michael Mio  
**Fire Chief, CEMC**

## Report Approval Details

Document Title:	Amherstburg Emergency Management Program and Response Plan – 2024 Update.docx
Attachments:	- 2024 Amherstburg Emergency Response Plan.pdf - By-Law 2024-072.pdf
Final Approval Date:	Oct 4, 2024

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince



Valerie Critchley



Kevin Fox