



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

Mission Statement: As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

Author's Name: Mel Douglas	Report Date: June 11, 2024
Author's Phone: 519 736-0012 ext. 2278	Date to Council: July 8, 2024
Author's E-mail: mdouglas@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2024 Amendment to Asset Management Policy

1. RECOMMENDATION:

It is recommended that:

1. The Asset Management Policy **BE ADOPTED** in accordance with the report of June 11, 2024 entitled 2024 Amendment to Asset Management Policy.

2. BACKGROUND:

Ontario Regulation 588/17 – *Asset Management Planning for Municipal Infrastructure* became effective January 1, 2018. The Regulation laid out deliverables/milestones that municipalities are responsible to implement with the intention of improving the quality and consistency of municipal asset management planning.

As per O Reg. 588/17 4. *Every municipality shall prepare its first strategic asset management policy by July 1, 2019 and shall review and, if necessary, update it at least every five years.*

The Town approved the Asset Management Policy on November 12, 2019 as per CR # 20191209-526. In order to continue to meet the legislative requirements, as well as the Town's policy, an update to the AM policy is due this year.

3. DISCUSSION:

The guiding principles of what should be included in the policy are outlined in the Infrastructure for Jobs and Prosperity Act, 2015, the overarching legislation for the regulation. As a result, much of the policy is drawn from requirements of the Act.

The policy was updated to include the new Asset Management Coordinator role within the organization and additional roles and responsibilities for asset management. As well, there were wording changes to align with the underlying Act.

The draft of the new policy is contained in Appendix A.

4. RISK ANALYSIS:

Adoption of the new Asset Management Policy is recommended in order to bring the Town into compliance with legislation and to avoid the risk of jeopardizing the Town's ability to access senior government funding.

5. FINANCIAL MATTERS:

There are no direct financial implications of adopting the policy. The asset management policy continues to support responsible stewardship of the Town's assets to provide targeted levels of service and manage risk in a cost-effective manner.

6. CONSULTATIONS:

Melissa Osborne, Deputy CAO/Director of Development Services
Kevin Fox, Clerk / Risk Manager

((Space left intentionally blank))

7. CORPORATE STRATEGIC ALIGNMENT:

Vision: Preserving our past while forging our future.

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
<p style="text-align: center;">PILLAR 1 Deliver Trusted & Accountable Local Government</p> <ul style="list-style-type: none"> ✓ Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures. ✓ Deliver transparent and efficient financial management. ✓ Increase effective communication and engagement with residents. <input type="checkbox"/> Develop our staff team, resources, and workplace culture. ✓ Continue to deliver strong core municipal services. <input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation. 	<p style="text-align: center;">PILLAR 3 Encourage Local Economic Prosperity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Encourage development of commercial and industrial lands. <input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation. <input type="checkbox"/> Continue to facilitate downtown development for residents and visitors. <input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.
<p style="text-align: center;">PILLAR 2 Invest in Community Amenities and Infrastructure</p> <ul style="list-style-type: none"> ✓ Maintain safe, reliable and accessible municipal infrastructure and facilities. <input type="checkbox"/> Increase access to recreation opportunities for all ages. <input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy’s site, Belle Vue) <input type="checkbox"/> Create public access to water and waterfront <input type="checkbox"/> Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change. 	<p style="text-align: center;">PILLAR 4 Shape Growth Aligned with Local Identity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Define and communicate a vision for the Town’s future and identity. <input type="checkbox"/> Promote and plan for green and “climate change ready” development. <input type="checkbox"/> Review and implement policies that promote greater access to diverse housing. <input type="checkbox"/> Protect the Town’s historic sites and heritage. <input type="checkbox"/> Preserve the Town’s greenspaces, agricultural lands, and natural environment.

8. CONCLUSION:

It is recommended that the amended Asset Management Policy be adopted, which will replace the previously adopted policy.

Mel Douglas

Mel Douglas
Asset Management Coordinator

Report Approval Details

Document Title:	2024 Amendment to Asset Management Policy.docx
Attachments:	- 2024 06 17 - Asset Management Policy - FINAL DRAFT RM.pdf
Final Approval Date:	Jun 25, 2024

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince

No Signature found

Melissa Osborne



Valerie Critchley



Kevin Fox