



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF DEVELOPMENT SERVICES

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Christopher Aspila	Report Date: June 12, 2024
Author's Phone: 519 736-5408 ext. 2124	Date to Council: June 25, 2024
Author's E-mail: caspila@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: Summary of Site Plan Applications: March 14, 2024 through June 1, 2024

1. **RECOMMENDATION:**

It is recommended that:

1. The report dated June 12, 2024, entitled Summary of Site Plan Control Applications: March 14, 2024 through June 1, 2024 **BE RECEIVED for information.**

2. **BACKGROUND:**

At the December 5, 2022 meeting Council requested Administration to determine how a report to update them on Site Plan Control agreements approved under Bill 109 could be done. At the November 13, 2023 meeting Administration advised an annual report on all Site Plan Control (SPC) agreements was planned for December 11, 2023. At that meeting Council provided additional direction that going forward as SPC are executed or new files which will require a SPC become active, an update report should be brought forward at the next available Council meeting after such an event occurs.

This report summarizes all SPC activity which can be made public for the period of March 14, 2024 through June 1, 2024. Administration will continue to provide an updated summary as and when changes to this list occur.

3. **DISCUSSION:**

A summary of executed Site Plan Control agreements and active files which are public for the current reporting period, is provided in the table attached as Appendix 'A' to this report.

The table includes the following information:

- Municipal address associated with the SPC application;
- Description and zoning for the property;
- If a Building permit has been issued. Of note, an executed SPC agreement does not always result in the building permits following immediately after. It can be months before developer submits for their building permits.
- Construction value is the assigned value of the project when a building permit is issued.
- Public consultation provides for whether the project has been previously brought forward in public for one or several of the following approvals:
 - o Committee of Adjustment (COA);
 - o Statutory Public Meeting (SPM) before Council;
 - o Regular Council meeting for approval of a Zoning By-Law Amendment (ZBA) and or an Official Plan Amendment (OPA)
 - o N/A means there was no public meeting at COA and or Council regarding this file as it only required a SPC agreement, which as per Bill 109 has been delegated to Administration
- Other information is what additional details about the project can be publicly shared.
- Agreement date is the SPC agreement date. Where this field states TBD, the file is still in process.

This report serves to provide Council with a listing of all SPC files since the last report provided which reported up to March 12, 2024.

4. RISK ANALYSIS:

This report is provided for information purposes only and is assessed as having a very low risk.

5. FINANCIAL MATTERS:


N/A

6. CONSULTATIONS:

Site Plan Control Applicants have been contacted with a request to provide signed consent authorizing the release of any tenant names in situations where the information is not already in the public realm.

7. CONCLUSION:

This report provides a summary of Site Plan Control Applications received since Administration provides the last update in March 2024.



Christopher Aspila
Manager of Planning Services

Report Approval Details

Document Title:	Summary of Site Plan Activity March 2024 - May 2024.docx
Attachments:	- Appendix 'A' - Summary of Site Plan Activity March142024-May222024.pdf
Final Approval Date:	Jun 14, 2024

This report and all of its attachments were approved and signed as outlined below:



Melissa Osborne



Tracy Prince



Valerie Critchley



Kevin Fox