



THE CORPORATION OF THE TOWN OF AMHERSTBURG
OFFICE OF ENGINEERING & INFRASTRUCTURE SERVICES

Mission Statement: As stewards of the Town of Amherstburg, we strive to improve the quality of life of all residents through the delivery of effective, efficient, and affordable services.

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Author's Phone: 519 736-3664 ext. 2312	Date to Council: May 13, 2024
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To: Mayor and Members of Town Council

Subject: 2024 Road Repairs Program – Tender Award

1. **RECOMMENDATION:**

It is recommended that:

1. The 2024 Road Repairs Program Tender **BE AWARDED** to Nasci Construction Services Ltd. in an amount of \$176,400 plus applicable taxes; and,
2. The Mayor and Clerk **BE AUTHORIZED** to execute an agreement with Nasci Construction Services Ltd. for the completion of the 2024 Road Repairs Program.

2. **BACKGROUND:**

The Town advertised a Request for Tenders (RFT) for the 2024 Road Repairs Program on April 2, 2023 on the Town's Bids and Tenders website. The Road Repairs Program provides for asphalt repairs on various roads in Amherstburg.

3. **DISCUSSION:**

The RFT closed for this project at 1:00 p.m. on Wednesday, April 17, 2024 (BT 2024-019). The Town received **one** tender submission that was processed electronically via the Bids and Tenders system. In accordance with the Council approved procurement policy where only one bid is received (Article 15.6.2) bidders must acknowledge that the Town has the right to accept, reject or negotiate the submitted bid. Upon review of the submitted bid Administration has accepted the bid as submitted from Nasci Construction Services Ltd. as received.

The tender was reviewed electronically to ensure there were no mathematical errors or omissions. The tender result is:

Bidder	Tender Amount (excluding HST)
1. Nasci Construction Services Ltd.	\$176,400

4. **RISK ANALYSIS:**

The Town is required to meet minimum maintenance standards for road infrastructure to provide an acceptable level of service and to mitigate the Town’s risk related to claims against the Town. Award of the tender will allow the 2024 maintenance works to proceed in support of maintaining roads to the minimum standard.

5. **FINANCIAL MATTERS:**

The 2024 operating budget includes \$425,000 for road maintenance under the Public Works budget centre, including general maintenance (asphalt repairs), crack sealing, gravel road repairs, and line painting.

Based on the recommended tender award, the financial impact related to general maintenance (asphalt repairs) would be as follows:

Public Works Budget Centre	Budget*	Actual (incl. net HST)	Variance* (over)/under
Expense:			
Road Maintenance	\$425,000	\$179,505	\$245,495
Funding:			
Taxation Revenue	\$425,000	\$179,505	\$245,495

*The remaining road maintenance budget will be utilized to complete additional necessary repairs to the rural roads as needed as well as other road maintenance initiatives including crack seal and line painting.

6. **CONSULTATIONS:**

The Procurement Specialist provided information on the tender review regarding tender compliance.

7. CORPORATE STRATEGIC ALIGNMENT:

Vision: Preserving our past while forging our future.

<i>Amherstburg Community Strategic Plan 2022 - 2026</i>	
<p style="text-align: center;">PILLAR 1 Deliver Trusted & Accountable Local Government</p> <ul style="list-style-type: none"> <input type="checkbox"/> Improve trust between council and staff, and residents, by strengthening governance and internal accountability structures. <input type="checkbox"/> Deliver transparent and efficient financial management. <input type="checkbox"/> Increase effective communication and engagement with residents. <input type="checkbox"/> Develop our staff team, resources, and workplace culture. <input type="checkbox"/> Continue to deliver strong core municipal services. <input type="checkbox"/> Ensure Amherstburg is an inclusive accessible and welcoming community committed to reconciliation. 	<p style="text-align: center;">PILLAR 3 Encourage Local Economic Prosperity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Encourage development of commercial and industrial lands. <input type="checkbox"/> Continue to promote local tourism industry, especially overnight accommodation. <input type="checkbox"/> Continue to facilitate downtown development for residents and visitors. <input type="checkbox"/> Continue to leverage partnership opportunities with other provincial, federal, and local governments, agencies, and organizations.
<p style="text-align: center;">PILLAR 2 Invest in Community Amenities and Infrastructure</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Maintain safe, reliable and accessible municipal infrastructure and facilities. <input type="checkbox"/> Increase access to recreation opportunities for all ages. <input type="checkbox"/> Finalize and execute plans for town-owned lands (e.g. Duffy’s site, Belle Vue) <input type="checkbox"/> Create public access to water and waterfront <input type="checkbox"/> Prioritize opportunities to reduce environmental impacts of Town operations and increase Town resilience to climate change. 	<p style="text-align: center;">PILLAR 4 Shape Growth Aligned with Local Identity</p> <ul style="list-style-type: none"> <input type="checkbox"/> Define and communicate a vision for the Town’s future and identity. <input type="checkbox"/> Promote and plan for green and “climate change ready” development. <input type="checkbox"/> Review and implement policies that promote greater access to diverse housing. <input type="checkbox"/> Protect the Town’s historic sites and heritage. <input type="checkbox"/> Preserve the Town’s greenspaces, agricultural lands, and natural environment.

8. CONCLUSION:

Administration recommends that the tender for the 2023 Road Repairs Program be awarded to Nasci Construction Services Ltd.

Eric Chamberlain
Manager of Roads and Fleet

Report Approval Details

Document Title:	2024 Road Repairs Program - Tender Award.docx
Attachments:	
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This report and all of its attachments were approved and signed as outlined below:



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