



**TOWN OF AMHERSTBURG  
COUNCIL MEETING  
MINUTES**

**Tuesday, October 10, 2023  
6:00 P.M.**

**Council Chambers  
271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

**PRESENT** Mayor Michael Prue  
Deputy Mayor Chris Gibb  
Councillor Peter Courtney  
Councillor Donald McArthur  
Councillor Diane Pouget  
Councillor Linden Crain  
Councillor Molly Allaire

**Staff Present** Valerie Critchley, CAO  
Kevin Fox, Clerk  
Sarah Sabihuddin, Deputy Clerk

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**1. CALL TO ORDER**

The Mayor called the meeting to order at 6:03 p.m.

**2. NATIONAL ANTHEM**

### 3. ROLL CALL

### 4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

*(Public Council Meeting Agenda Items)*

Councillor Pouget declared a conflict of interest on item 9.1, 9.2 and 14.3 in regards to Belle Vu due to a legal opinion that this property is in close proximity to her home.

### 5. LAND ACKNOWLEDGEMENT

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

### 6. REPORT OUT FROM IN-CAMERA SESSION

None

### 7. MINUTES OF PREVIOUS MEETING

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That the minutes **BE ADOPTED** and that those confidential minutes of the closed sessions of Council remain confidential and restricted from public disclosure in accordance with exemptions provided in the Municipal Freedom of Information and Protection of Privacy Act:

#### 7.1 Regular Council Meeting Minutes - September 11, 2023

The Mayor put the Motion.

**Motion Carried.**

## 8. RECOGNITIONS

### 8.1 459 Dalhousie - Heritage Plaque Presentation - Craig Ouellette

## 9. DELEGATIONS

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor Gibb

That item 14.3 Belle Vue Expression of Interest – Results and Next Steps to be heard with item 10.1 Belle Vue Expression of Interest Presentation

The Mayor put the Motion.

**Motion Carried.**

### 9.1 Delegation: Shirley Curson- Prue on behalf of the Belle Vue Conservancy re: Item 14.2 Belle Vue Expression of Interest - Results and Next Steps

### 9.2 Delegation: Mike Lavigne re: Item 14.2 Belle Vue Expression of Interest –Results and Next Steps

**Moved By** Councillor Allaire

**Seconded By** Councillor Crain

That the delegation made by Shirley Curson- Prue on behalf of the Belle Vue Conservancy and the delegation made by Mike Lavigne **BE RECEIVED.**

The Mayor put the Motion.

**Motion Carried.**

## 10. PRESENTATION

### 10.1 Belle Vue Expression of Interest Presentation

### 14.3 Belle Vue Expression of Interest – Results and Next Steps

**Moved By** Councillor Crain

**Seconded By** Councillor McArthur

Resolution: 20231010-001

That:

1. The Loop Family Amico Belle Vue Expression of Interest proposal **BE APPROVED** to proceed to next steps in the evaluation process and;
2. Administration **BE DIRECTED** to request the Belle Vue Conservancy pause any further efforts until such time as Council has made a final decision on the proposal and;
3. Administration **BE DIRECTED** to facilitate discussions between the Belle Vue Conservancy (BVC) and proponent to ensure there is agreement and direction on the recognition of donors, handling of unspent donations and various antiques identified for potential use at Belle Vue Manor; and,
4. The execution of the confidentiality agreement **BE APPROVED** for the Expression of Interest to proceed to the next steps of the process.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Courtney

That Council **RECESS** for 5 minutes at 7:45 p.m.

The Mayor put the Motion.

**Motion Carried.**

**Moved By** Deputy Mayor Gibb  
**Seconded By** Councillor Pouget

That Council **RESUME** at 7:50 p.m.

The Mayor put the Motion.

**Motion Carried.**

## **11. REPORTS – CORPORATE SERVICES**

*There are no reports.*

## **12. REPORTS - PARKS, RECREATION, FACILITIES AND CULTURE**

*There are no reports.*

### 13. REPORTS - INFRASTRUCTURE SERVICES

#### 13.1 Kingsbridge Subdivision Phase 7C – Assumption of Underground Infrastructure, Base Asphalt and Curbs. Placement of Surface Asphalt and Sidewalks on maintenance

Resolution: 20231010-002

**Moved By** Deputy Mayor Gibb

**Seconded By** Councillor Courtney

That:

1. The recommendations in the letter regarding Kingsbridge Development Phase 7C dated July 31<sup>st</sup> from the consulting engineer, Baird AE **BE ACCEPTED**; and,
2. The underground infrastructure, curbs and base asphalt for Kingsbridge Subdivision Phase 7C **BE ACCEPTED and BE ASSUMED**; and,
3. The surface asphalt and sidewalks for Kingsbridge Subdivision Phase 7C **BE PLACED** on a 1-year maintenance period, commencing July 31, 2023.

The Mayor put the Motion.

**Motion Carried.**

### 14. REPORTS - PLANNING AND DEVELOPMENT SERVICES

#### 14.1 Consent Agreement, 138 Tilford Lane, Coulson Design-Build Inc.

Resolution: 20231010-003

**Moved By** Councillor Crain

**Seconded By** Deputy Mayor Gibb

That:

1. The execution of a Consent Agreement with Coulson Design-Build Inc. associated with Consent File numbers B/18/23 and B/19/23 **BE APPROVED**; and,
2. **By-law 2023-100** being a By-law to authorize the signing of a Consent Agreement be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

The Mayor put the Motion.

**Motion Carried.**

## 14.2 Municipal Street Naming Policy Update 2023

**Moved By** Councillor Courtney

**Seconded By** Councillor Pouget

That the report regarding the update of the Municipal Street Naming Policy **BE DEFERRED.**

The Mayor put the Motion.

**Motion Carried.**

## 14.3 Belle Vue Expression of Interest – Results and Next Steps

*As noted in the previous discussion above.*

## 14.4 Priority Recommendations – Ontario Housing Affordability Task Force

Resolution: 20231010-004

**Moved By** Councillor Courtney

**Seconded By** Councillor Crain

That:

1. Council **ENDORSE** recommendations 15, 31, 35, 51 and 59 from the Ontario Housing Affordability Task Force as priority recommendations for the Town of Amherstburg; and
2. Council **DIRECT** Administration to respond to the Minister of Municipal Affairs and Housing's request to provide the Municipality's priority recommendations on or before October 16, 2023.

The Mayor put the Motion.

**Motion Carried.**

## 15. REPORTS - CAO's OFFICE

## 15.1 Update on Crossing Guard Program

Resolution: 20231010-005

**Moved By** Councillor Allaire

**Seconded By** Deputy Mayor Gibb

That:

1. Administration **BE DIRECTED** to engage the WPS Amherstburg Detachment to undertake proactive enforcement activities in school zones at the commencement of each school year and periodically;
2. A public education campaign **BE LAUNCHED** for the community prior to the beginning of each school year and periodically;
3. Any recommendations of the Traffic Master Plan **BE CONSIDERED** with regards to traffic calming measures in school zones when this study is completed; and,
4. Funding for a revised School Crossing Guard feasibility study and use of a traffic engineer to **BE CONSIDERED** during the 2024 Budget deliberations.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20231010-006

**Moved By** Councillor Allaire

**Seconded By** Councillor Pouget

That Council **TO DIRECT** Administration to implement a crossing guard at Pickering and Fryer and reassess at time of study completion to be paid from the tax stabilization reserve fund for the balance of the school year.

	YES/CONCUR	NO/NOT CONCUR
Councillor Allaire	X	
Councillor Courtney		X
Councillor Crain		X
Deputy Mayor Gibb		X
Councillor McArthur		X
Councillor Pouget	X	
Mayor Prue		X

The Mayor put the Motion.

**Motion Failed.**

**16. INFORMATION REPORTS**

**16.1 2023 Second Quarter (Q2) Variance as at June 30th, 2023**

Resolution: 20231010-007

**Moved By** Councillor Courtney

**Seconded By** Councillor Allaire

It is recommended that the report from the Director of Corporate Services/CFO dated September 26, 2023, regarding 2023 Second Quarter Variance **BE RECEIVED for information.**

The Mayor put the Motion.

**Motion Carried.**

**17. CONSENT CORRESPONDENCE**

*There is no correspondence.*

**18. CORRESPONDENCE**

**18.1 The Royal Canadian Legion Ontario Command- 11th Annual Military Service Recognition Book**

Resolution: 20231010-008

**Moved By** Councillor Pouget

**Seconded By** Councillor Crain

That a quarter page, black and white advertisement **BE PURCHASED** in the Military Service Recognition Book of the Royal Canadian Legion Ontario Command.

The Mayor put the Motion.

**Motion Carried.**

**19. CONSENT OTHER MINUTES**

*There are no minutes.*

**20. OTHER MINUTES**

*There are no minutes.*

**21. UNFINISHED BUSINESS**

**21.1 Cheque Registry - August**

**22. NEW BUSINESS**

Resolution: 20231010-009

**Moved By** Councillor Allaire

**Seconded By** Councillor Pouget

That Administration **BE DIRECTED** to bring back a costing report on the addition of basketball/volleyball courts to be considered in the 2025 capital budget.

The Mayor put the Motion.

**Motion Carried.**

Resolution: 20231010-010

**Moved By** Councillor Pouget

**Seconded By** Councillor Allaire

That the Deputy Mayor and Mayor **BRING** the traffic statistics from Alma & Howard Ave to the attention of County Council.

The Mayor put the Motion.

**Motion Carried.**

**23. NOTICE OF MOTION**

Notice of Motion of October 10, 2023 - Complete Tree Report to Committees -  
Councillor Pouget

To be deliberated October 23, 2023

Council **TO DIRECT** Administration to provide the Parks and Recreation Advisory Committee and the Environmental Advisory Committee a complete report regarding the 2017 tree study of town property, the amount of trees that were removed in fair to good condition, the fact that they were trying to reduce the percentage of Norway Maples and most importantly that the Town of Amherstburg does not have a maintenance policy for the planting of new trees.

## 24. BY-LAWS

### 24.1 2023-101 - Confirmatory By-law

**Moved By** Councillor Crain

**Seconded By** Councillor Allaire

That **BY-LAW 2023-101** being a by-law to Confirm all Resolutions of the Municipal Council Meeting held on October 10, 2023 be taken as having been read three times and finally passed and the Mayor and Clerk **BE AUTHORIZED** to sign same.

## 25. ADJOURNMENT

**Moved By** Councillor Courtney

**Seconded By** Councillor Allaire

That Council rise and adjourn at 8:47 p.m.

The Mayor put the Motion.

**Motion Carried.**

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MAYOR – MICHAEL PRUE

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CLERK – KEVIN FOX