



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF PARKS, FACILITIES, RECREATION & CULTURE

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Terry Fasan	Report Date: August 23, 2023
Author's Phone: 519 736-0012 ext. 2126	Date to Council: September 11, 2023
Author's E-mail: Tfasan@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2023 Ice Surfacing Equipment. – Award of Tender

1. RECOMMENDATION:

It is recommended that:

1. An expenditure for the purchase of a 2024 Zamboni 650 Electric **BE APPROVED** with a total cost not to exceed \$198,131.97 plus HST;
2. The purchase of the 2024 Zamboni 650 Electric **BE AWARDED** to Zamboni Company Ltd.; and,
3. Net proceeds from the sale of the current Zamboni **BE DIRECTED** to the Libro Ice and Arena Infrastructure project (#723004), along with any surplus funding after the purchase of the Electric Zamboni, estimated at \$58,381, to be use towards the purchase of additional ice maintenance equipment required for the Libro Centre rinks.

2. BACKGROUND:

During the 2023 Budget deliberations, Council approved 2023 Libro – Arena and Ice infrastructure budget. This capital project is intended to fund the replacement of ice maintenance equipment, including but not limited to, dasher boards, ice surfacing equipment, panel replacements, safety gear and apparatuses that are required to run and maintain the ice within the arenas. Currently the town has three ice pads, two full size and one goalie pad.

3. DISCUSSION:

Under the Town's Procurement Policy, the Town can use 'Group Procurement Organizations' to purchase goods and services. The following are references to sections of the Group Procurement Policy:

24.3.9. Group Procurement Organizations

24.3.9.1. The Town may participate in programs provided by not-for-profit group procurement organizations that offer competitively-sourced and priced products and services through collaborative sourcing agreements.

24.3.9.2. These organizations conduct competitive bidding processes on behalf of Public Sector organizations and provide access to the Town to the details of the procurement process and associated records.

The Town Financial Services Division has updated the Town's website to advise the public that the Town of Amherstburg intends to utilize Canoe Procurement Group of Canada to obtain pricing for the new ice resurfacing equipment. The Town intends to purchase a Zamboni model 650 electric. Currently the Town's entire ice resurfacing equipment consists of Zamboni units. This particular make and model of ice resurfacing equipment is common and will allow for the interchangeability of attachments on equipment the Town already owns. In addition, commonly stocked parts for maintenance of the equipment is ideal for minimal down time when ordering replacement parts.

The Town's Purchasing Coordinator provided the specifications for a Zamboni model 650 Electric to Canoe Procurement Group which was provided to Zamboni Company Ltd. to provide a price. The price was \$198,131.97 excluding HST based on the specification and attachments requested.

4. RISK ANALYSIS:

With the purchase of any new piece of equipment there are ongoing maintenance and replacement cost to consider. In order to minimize any risk for replacement, Administration will add this to the current inventory for the Town so that appropriate funding can be set aside for this capital replacement at the end of its lifecycle.

The Town's Procurement Policy provides the ability for the Town to utilize Group Procurement Organizations in doing so there is no risk to the Corporation based on the process that was followed for this procurement.

5. FINANCIAL MATTERS:

The financial impact of the recommended purchase would be as follows:
Council approved the Libro – Arena and Ice Infrastructure project (#723004) in the 2023 Capital Budget. A total of \$260,000.00 was budgeted for the purchase of a new Zamboni with laser ice leveling capabilities.

Using the group procurement organization the Town was able to obtain pricing for a new 2024 Zamboni for \$198,131.97. Administration intends on using the balance of the funds approved by Council to purchase additional ice maintenance equipment needed to maintain the ice and existing infrastructure.

The Town intends to sell or trade-in Unit RS3 - Zamboni Model 525 once the new replacement Zamboni model 650 electric from Zamboni Company Ltd has arrived. The monies received through the sale or trade-in will be transferred back to the capital project to facilitate any additional ice maintenance equipment required. This will also help cover the cost of future replacements in order to keep the arena running smoothly for years to come.

Item	
Capital Expense:	
New 2023 Zamboni model 650	\$ 202,301
Transportation	\$1,900
Canoe Discount	(\$6069.03)
Total Expense Pre HST	\$198,131.97
HST (non-recoverable)	\$3,487.12
Total Capital Expense:	\$201,619.09
Capital Funding:	
0401 – Reserve New Capital	\$260,000
Anticipated Surplus	\$58,380.91

6. CONSULTATIONS:

The Town Purchasing Coordinator was consulted.

7. CONCLUSION:

Administration recommends that Council award the purchase of a 2024 Zamboni model 650 electric to Zamboni Company Inc.

Terry Fasan
Manager of Facilities

Report Approval Details

Document Title:	2023 Ice Surfacing Equipment - Award of Tender.docx
Attachments:	
Final Approval Date:	Aug 30, 2023

This report and all of its attachments were approved and signed as outlined below:

No Signature - Task assigned to Tracy Prince was completed by delegate Yufang Du

Tracy Prince



Valerie Critchley



Kevin Fox