



## Co-An Park Advisory Committee Meeting Minutes

April 12, 2023 - 5:00 PM

Location: Co-An Park Office, 11071 11<sup>th</sup> Conc. Rd, McGregor, Ontario

Accessible formats or communication supports are available upon request.

Please contact the Clerk's Office at [clerks@essex.ca](mailto:clerks@essex.ca) or 519-776-7336 extension 1100 or 1101.

Present: Tina McAgy -Chair  
Jim Meloche - Vice-Chair  
Kim Verbeek – Essex Councillor Ward 2  
Don McArthur - Amherstburg Councillor  
Chris Drew – Amherstburg Committee member  
Murray Sellars - Amherstburg Committee member  
Alexander DiBiase – Amherstburg Committee member

Absent: Glen Mills – Essex Committee Member

Also Present: Joanne Bissonnette – Secretary Treasurer for the Co-An Park  
Gary Rocheleau – Co-An Park Maintenance  
Jake Morassut – Town of Essex, Director of Community Services  
Heidi Baillargeon – Town of Amherstburg, Director of Community Services

### 1. Call to Order

Tina McAgy, Chair called the meeting to order at 5:00 p.m.

## **2. Land Acknowledgement**

We acknowledge that this land is the traditional territory of the Three Fires Confederacy of First Nations (comprised of the Ojibway, the Odawa, and the Potawatomi Peoples), and of the Huron-Wendat Peoples. We value the significant historical and contemporary contributions of local and regional First Nations and all the Original Peoples of Turtle Island who have been living and working on the land from time immemorial.

## **3. Declarations of Conflict of Interest**

Jim Meloche declared a conflict of interest with regards to item #10, as his wife runs the concession stand.

Tina McAgy, Chair, declared a conflict of interest with regards to item #10 as she sits on the Cancer Music Jamboree committee.

## **4. Adoption of Published Agenda**

### **4.1 Co-An Park Advisory Committee Meeting Agenda for April 12, 2023**

#### **CAP-23-03-011**

Moved by Chris Drew

Seconded by Councillor Kim Verbeek

**That** the published agenda for April 12, 2023 listed in Agenda Item 4.1 for the Co-An Park Advisory Committee Meeting be adopted as presented.

**Carried**

## **5. Adoption of Minutes**

### **5.1 Co-An Park Advisory Committee Meeting Minutes for March 8, 2023**

#### **CAP-23-03-012**

Moved by Jim Meloche

Seconded by Chris Drew

**That** the minutes of the Co-An Park Advisory Committee Meeting listed in item 5.1 held March 8, 2023 be adopted as circulated.

**Carried**

## **6. Facility Tour**

### **6.1 Park Tour and Equipment review**

The Committee noted the equipment and toured park

## **7. Delegation**

### **7.1 Gary Struhar and Morris Kursuk, Essex Steam and Gas Engine Museum**

Discussion took place regarding the notice of expansion of a storage building 48' x 64' to the museum building. The Co-An Committee recommends no changes or additions until the Master plan has been reviewed and approved by both town Councils

#### **CAP-23-03-013**

Moved by Murray Sellars

Seconded by Chris Drew

**That** the delegation by Gary Struhar and Morris Kursuk, Essex Steam and Gas Engine Museum be received; and

**That** the Co-An Park Advertisement for the Essex Steam and Gas Engine Museum Annual Show book be approved to publish

**Carried**

## **8. Reports from Administration**

### **8.1 Costing Report April 5, 2023**

#### **CAP-23-03-014**

Moved by Chris Drew

Seconded by Alex DiBiase

**That** the Costing Report listed in Agenda Item 8.1 be received.

**Carried**

## **9. Unfinished Business**

### **9.1 Defibrillator**

#### **CAP-23-03-015**

Moved by Councillor Kim Verbeek

Seconded by Jim Meloche

**That** the Defibrillator purchased by both the Town of Essex and the Town of Amherstburg be located in the Canteen and signs be erected throughout the park acknowledging its location

**Carried**

## **10. Correspondence**

### **10.1 Cancer Music Jamboree Letter**

#### **CAP-23-03-016**

Moved by Chris Drew

Seconded by Murray Sellars

**That** the \$200 per Vendor fee remain in place for the 2023 Music Jamboree noting no vendor shall sell same foods as the Co-An Concession; the \$1.50 Food Rights per person fee be waived; and

**That** the cooler fee of \$75 be waived for the 2023 Cancer Music Jamboree

**Carried**

## **11. Adjournment**

#### **CAP-23-03-017**

Moved by Murray Sellars

Seconded by Jim Meloche

**That** the meeting be adjourned at 6:30 p.m.

**Carried**

## **12. Future Meetings**

May 10, 2023 at 6:00 PM

Location: Meeting Room at 360 Fairview Ave West, Essex, Ontario



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Christine McAgy - Chair



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Recording Secretary