



TOWN OF AMHERSTBURG
AUDIT AND FINANCE ADVISORY COMMITTEE MEETING
ELECTRONIC PARTICIPATION
Monday, January 17, 2022
5:30 PM

MINUTES

PRESENT

Councillor Linden Crain, Chair
Giuseppe (Joey) Corio, Vice Chair
Deputy Mayor Chris Gibb
Paul McAllister
Gordon Moore
John Purdie

Kevin Fox, Recording Secretary

ABSENT

Danielle Peladeau

1.0 CALL TO ORDER

The Secretary called the meeting to order at 5:33 p.m.

2.0 NOMINATIONS

2.1 Nomination of Chair

Moved By Deputy Mayor Gibb

Seconded By P. McAllister

That Councillor Linden Crain BE APPOINTED Chair of the Audit and Finance Advisory Committee.

The Secretary put the Motion.

Motion Carried

2.2 Nomination of Vice Chair

Moved By Councillor Crain

Seconded By P. McAllister

That Giuseppe (Joey) Corio BE APPOINTED Vice Chair of the Audit and Finance Advisory Committee.

The Secretary put the Motion.

Motion Carried

The Chair assumed his seat.

3.0 ROLL CALL

4.0 DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

J. Purdie declared a conflict in relation to the Operating Budget Issue Paper, PAR-013-23, due to the honorific naming of the Park being associated with a member of his family.

5.0 LAND ACKNOWLEDGMENT

The Chair read the following land acknowledgment, “We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.”

6.0 ORDER OF BUSINESS

6.1 2023 Operating Budget and 5 Year Capital Budget

Moved By J. Purdie

Seconded By J. Corio

That the Rules of Order BE WAIVED to hear an address from a member of the public.

The Chair put the Motion.

Motion Carried

Moved By P. McAllister

Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT CAO-001 – Staffing Request for Asset Management Coordinator/Technician.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie

Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT CAO-002 – Staff Conversion Part-time to Full-time.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By P. McAllister

That the Audit and Finance Advisory Committee recommend Council CONSIDER the use of existing reserves to fund POLICE-001 – Police Service Contract and Radio.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By J. Corio

That the Audit and Finance Advisory Committee SUPPORT COUNCIL-001 Drainage Committee Expenses.

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By J. Purdie

That the Audit and Finance Advisory Committee SUPPORT COUNCIL-002 Budget Reductions.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By J. Corio

That the Audit and Finance Advisory Committee SUPPORT LIC-001 Business Licensing Revenue

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT LIC-002 Parking Enforcement Revenue Increase.

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By G. Moore

That the Audit and Finance Advisory Committee SUPPORT FIN-001 Staffing Request for a Senior Financial Analyst as a one-time funded position.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee REVIEW only those items in the 2023 Operational Budget that have been recommended for consideration by Administration.

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By P. McAllister

That the Audit and Finance Advisory Committee SUPPORT HR-006 – Corporate Training.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By J. Corio

That the Audit and Finance Advisory Committee SUPPORT HR-009 – Professional Fees.

The Chair put the Motion.

Motion Carried

Moved By P. McAllister
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT IT-001 – Mobile Phone Adjustments.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By J. Corio

That the Audit and Finance Advisory Committee SUPPORT IT-002 - Photocopies.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee RECESS for 5 minutes until 7:42 p.m.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee RESUME at 7:42 p.m.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT IT-003 - Website.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT IT-006 – Vadim iCity – Cloud Version.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the Administrative recommendations for the Fire Department (FIRE-001, FIRE-002, FIRE-003, FIRE-004, FIRE-005, FIRE-006, FIRE-007, FIRE-009, FIRE-011, FIRE-012).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By J. Corio

That the Audit and Finance Advisory Committee NOT RECOMMEND LIBRO-002 – Staffing Request Executive Assistant.

The Chair put the Motion.

Motion Failed

Moved By P. McAllister
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT LIBRO-002 – Staffing Request Executive Assistant.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Parks, Facilities, Recreation and Culture Department (LIBRO-001, LIBRO-002, FAC-008, FAC-011, and TOUR-002).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Development Services Department (BLDG-001, BLDG-002, BLDG-003, BLDG-005, BLDG-006, BLDG-007, BLDG-008, BLDG-009, BLDG-010, PLAN-001, PLAN-002, PLAN-003, PLAN-004, PLAN-005, PLAN-006, and ECDEV-001).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Engineering and Public Works Department (DRAIN-001, DRAIN-002, DRAIN-003, DRAIN-004, EPW-001, EPW-002, EPW-003, EPW-004, EPW-005, EPW-006, EPW-007, and EPW-008).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Water and Wastewater Budget Centre (WWW-001, WWW-002, WWW-003, WWW-004, WWW-005, WWW-006, WWW-007, WWW-008).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Information Technology Services Budget Centre of the 2023 Capital Budget (ITS-001-23 and ITS-002-23).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Fire Department Budget Centre of the 2023 Capital Budget (FIR-001-23 and FIR-003-23).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Engineering and Road Services Budget Centre of the 2023 Capital Budget (ENG-001-23, ENG-002-23, ENG-003-23, ENG-004-23, RDS-001-23, RDS-002-23, RDS-003-23, and RDS-004-23).

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Environmental Services Department Budget Centre of the 2023 Capital Budget (ENV-001-23, ENV-002-23, ENV-003-23, ENV-004-23, ENV-005-23, ENV-006-23, ENV-007-23, ENV-008-23, ENV-009-23).

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By J. Purdie

That the Audit and Finance Advisory Committee DOES NOT SUPPORT FAC-004-23 – LIBRO Water Recirculation System Modifications.

The Chair put the Motion.

Motion Carried

Moved By J. Purdie
Seconded By Deputy Mayor Gibb

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Fleet and Facilities Budget Centres of the 2023 Capital Budget (FLT-001-23, FLT-002-23, FAC-001-23, FAC-002-23, FAC-003-23, FAC-005-23, FAC-006-23, FAC-007-23 and FIR-002-23) excluding FAC-004-23 – LIBRO Water Recirculation System Modifications.

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By J. Corio

That the Audit and Finance Advisory Committee SUPPORT the administrative recommendations within the Parks Budget Centre of the 2023 Capital Budget (PAR-001,23, PAR-002-23, PAR-003-23, PAR-004-23, PAR-005-23, PAR-006-23, PAR-007-23, PAR-008-23, PAR-009-23, PAR-010-23, PAR-011-23, PAR-012-23) excluding PAR-013-23.

The Chair put the Motion.

Motion Carried

Moved By Deputy Mayor Gibb
Seconded By P. McAllister

That the Audit and Finance Advisory Committee SUPPORT PAR-013-23 – Jack Purdie Park Redevelopment.

The Chair put the Motion.

Motion Carried

7.0 ADJOURNMENT

Moved By P. McAllister

Seconded By J. Purdie

That the Committee ADJOURN at 9:57 p.m.

The Chair put the Motion.

Motion Carried

**Committee Chair
Councillor Linden Crain**

**Clerk
Kevin Fox**