



THE CORPORATION OF THE TOWN OF AMHERSTBURG

OFFICE OF THE CAO

MISSION STATEMENT: Committed to delivering cost-effective and efficient services for the residents of the Town of Amherstburg with a view to improve and enhance their quality of life.

Author's Name: Kevin Fox	Report Date: February 15, 2023
Author's Phone: 519 736 0012 ext. 2272	Date to Council: February 21, 2023
Author's E-mail: kfox@amherstburg.ca	Resolution #:

To: Mayor and Members of Town Council

Subject: 2023 Grants to Community Groups and Organizations

1. **RECOMMENDATION:**

It is recommended that:

1. The requested funding for Grants to Community Groups and Organizations **BE CONSIDERED** during the 2023 Budget deliberations in accordance with the Grants to Community Groups and Organizations Policy.

2. **BACKGROUND:**

In accordance with the Grants to Community Groups and Organizations policy seven (7) grant applications for 2023 have been received. A provision for grant requests has been included in the 2023 Proposed Budget for Council's consideration based on the prior year approved funding.

As per the Town Policy, to provide a grant, Council shall consider the following:

- Grants shall only be considered when Council is setting the annual operating budget;
- Council may provide grants for municipal services which shall include special events, community development, arts and culture, environment and related services; and,
- Council shall only provide grants to not-for-profit and charitable registered groups.

Per the Grants to Community Groups and Organizations Policy, groups must meet the following criteria to qualify:

- The Request for Annual Grant form shall be received no later than October 30th of the prior year;
- Any returning groups shall submit their Annual Report from the Community Grant Group form no later than October 30th of the prior year;
- They must be not-for-profit or a registered charity;
- Group/committee members must be in good community standing; and,
- They must disclose all budget and financial information to the Town of Amherstburg.

As per the policy, Council also has the following rights:

- Council may, at any time, request to see the financial position of a grant group;
- Council may refuse to offer a grant if it is determined that the group does not meet the requirements of the policy; and,
- Council may refuse or rescind a grant or any promissory grants.

3. **DISCUSSION:**

Administration has conducted a review of the application from each requesting group including a review of the financial position of the applicant. In reviewing the most current Financial Statements for these organizations, it is the opinion of Administration that each organization is sustainable on its own without the aid of grant funds from the Town of Amherstburg. However, without understanding the intimate operations of the organization, it is possible that some of their programming may not be achievable without grant funding to offset cost.

The funding requests are summarized in the 2023 Operating Budget for Council's consideration and the applications have been provided to Council under separate cover.

4. **RISK ANALYSIS:**

If grants to organizations and/or the waiver of fees under an eligible grant application is not provided, the applicant(s) would need to seek alternative funding sources and/or reduce their costs. Such may result in reductions to the level of service they are able to provide to the community. Consideration to balancing the use of taxpayer dollars for direct service delivery by the Town should be weighed against the support of community non-profit and charitable organizations in the best interests of the community.

5. **FINANCIAL MATTERS:**

The financial considerations are provided in the 2023 Operational Budget for Council's consideration.

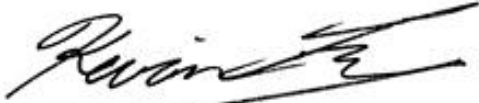
6. **CONSULTATIONS:**

Chief Financial Officer / Treasurer

Deputy Treasurer

7. **CONCLUSION:**

The requests for Grants to Organizations and the Waiver of Fees for the 2023 Budget year are included in the 2023 Operating Budget for Council's consideration.

A handwritten signature in black ink, appearing to read "Kevin Fox", written over a horizontal line.

Kevin Fox
Municipal Clerk/Risk Manager

Report Approval Details

Document Title:	2023 Grants to Community Groups and Organizations.docx
Attachments:	
Final Approval Date:	Feb 16, 2023

This report and all of its attachments were approved and signed as outlined below:



Tracy Prince



Valerie Critchley



Kevin Fox