



**TOWN OF AMHERSTBURG
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING
REVISED AGENDA**

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**Council Chambers
271 Sandwich Street South, Amherstburg, ON, N9V 2A5**

**Thursday, April 16, 2026
5:00 PM**

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Pages

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**
- 4. LAND ACKNOWLEDGMENT**

We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.

5. MINUTES OF PREVIOUS MEETING

5.1 Economic Development Advisory Committee Meeting Minutes - January 15, 2026 4

That the Economic Development Advisory Committee meeting minutes of January 16, 2026 **BE ADOPTED**.

6. DELEGATIONS

6.1 *Delegation - 7.3 Overview of 2026 Open Air Programming and Collaborations* 9

7. ORDER OF BUSINESS

7.1 Howard Industrial Lands Update

7.2 Economic Development Week 2026

7.3 Overview of 2026 Open Air Programming and Collaborations

7.4 Richmond Street Project 12

8. UNFINISHED BUSINESS

9. NEW BUSINESS

10. ADJOURNMENT

That the Committee **ADJOURN** at _____ p.m.



TOWN OF AMHERSTBURG
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING
MINUTES

Thursday, January 15, 2026

5:00 P.M.

Council Chambers

271 Sandwich Street South, Amherstburg, ON, N9V 2A5

PRESENT

Patricia Simone - Chair
Alan Buterbaugh - Vice Chair
Councillor Diane Pouget
Councillor Linden Crain
Jack Edwards
Kenneth Morrison
Michael Deneau

STAFF PRESENT

Melissa Osborne - Staff Liaison, Director of Development Services/Deputy CAO
Jennifer Ibrahim - Manager of Economic Development and Tourism
Kevin Fox - Clerk

1. CALL TO ORDER

The Clerk called the meeting to order at 5:00 p.m.

2. ROLL CALL

3. CALL FOR NOMINATIONS

3.1 Nomination of Chair

Moved by A. Buterbaugh

Seconded by Councillor Crain

That Patricia Simone **BE APPOINTED** Chair of the Economic Development Advisory Committee.

The Clerk put the motion.

Motion Carried

3.2 Nomination of Vice Chair

Moved by Councillor Crain

Seconded by J. Edwards

That Alan Buterbaugh **BE APPOINTED** Vice Chair of the Economic Development Advisory Committee.

The Clerk put the motion.

Motion Carried

The Chair assumed control of the meeting.

4. DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

There were no disclosures noted.

5. LAND ACKNOWLEDGMENT

The following was read, “We will begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations (comprising the Ojibway, the Odawa, and the Potawatomie Peoples), and of the Huron-Wendat and Wyandot Peoples. We recognize the land as an expression of gratitude to those whose traditional territory we reside on, and a way of honouring the Indigenous people who have been living and thriving on the land since time immemorial. We value the significant historical and contemporary contributions of local and regional First Nations and all of the Original Peoples of Turtle Island.”

6. MINUTES OF PREVIOUS MEETING

**6.1 Economic Development Advisory Committee Meeting Minutes -
October 16, 2025**

Moved by A. Buterbaugh
Seconded by Councillor Crain

That the Economic Development Advisory Committee meeting minutes of
October 16, 2025 **BE ADOPTED**.

The Chair put the motion.

Motion Carried

**6.2 Special In-Camera Economic Development Advisory Committee
Meeting Minutes - October 16, 2025**

Moved by A. Buterbaugh
Seconded by Councillor Pouget

That the Special In-Camera Economic Development Advisory Committee
meeting minutes of October 16, 2025 **BE ADOPTED**.

The Chair put the motion.

Motion Carried

**6.3 Special Economic Development Advisory Committee Meeting
Minutes - November 26, 2025**

Moved by K. Morrison
Seconded by Councillor Crain

That the Special Economic Development Advisory Committee meeting minutes
of November 26, 2025 **BE ADOPTED**.

The Chair put the motion.

Motion Carried

7. DELEGATIONS

There were no delegations.

8. ORDER OF BUSINESS

8.1 Proposed 2026 - 2030 Economic Development Advisory Committee Workplan

Moved by M. Deneau

Seconded by Councillor Pouget

That the following recommendation be added to the workplan:

1. That additional infrastructure investments **BE ENDORSED** in order to provide for expanded events and short-term accommodations, which includes, but is not limited to, a festival stage and marina in the expanded King's Navy Yard Park.

The Chair put the motion.

Motion Carried

Moved by Councillor Crain

Seconded by J. Edwards

That the Economic Development Advisory Committee 2026 – 2030 Workplan **BE ADOPTED**, as amended.

The Chair put the motion.

Motion Carried

8.2 Economic Development Newsletter Draft - January 2026

9. UNFINISHED BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT

Moved by Councillor Pouget

Seconded by A. Buterbaugh

That the Committee **ADJOURN** at 5:47 p.m.

The Chair put the motion.

Motion Carried

Patricia Simone - Chair

Kevin Fox - Clerk

Delegation Request Form

Your application will be reviewed and the Office of the Clerk will be in contact with you regarding your request. If you wish to simply attend the meeting, you can do so by watching our livestream or by attending Council Chambers at the scheduled meeting time.

General Guidelines

Members of the public must register by completing the Delegation Request Form in order to speak at a meeting.

- Delegation requests must be received by the Clerk, no later than the Thursday before the meeting.
- A delegation will not be registered to address the assembly unless this specific item is listed on an Agenda and the request is in keeping with all requirements of By-law 2023-085.
- Delegations are limited to 5 minutes.
- It is the responsibility of the public to indicate when an accommodation is required. The municipality will determine the best method to address this accommodation in consultation with the individual in advance of the meeting.

First Name *

Bill

Last Name *

Petruniak

Phone Number *

[REDACTED]

Email Address *

[REDACTED]

Street Address *

[REDACTED]

City/Town *

[REDACTED]

Province *

[REDACTED]

Postal Code *

[REDACTED]

Are you representing an organization, group, or business? *

Yes

No

Please select either Council or the Committee you wish to delegate to *

Economic Development Advisory Committee

Please describe in detail the reason for your Delegation and what action you will be asking the Assembly to take. *

At the April 16/26 Economic Advisory Committee Meeting I am requesting to address Open Air Programming and Collaborations given that Council passed a motion to not allow any changes or discussion to Open Air until 2027.

Have you contacted Administration regarding this matter? *

- Yes
 No

Is this item on an upcoming Agenda? *

- Yes
 No

Please identify the Name of the Agenda item *

7.3 Open Air Programming and Collaborations

Do you intend to make an electronic presentation of any materials during the meeting? (If so, please note all materials must be submitted as part of this application.) *

- Yes
 No

Upload any documents or presentation material you will use to support your Delegation - 4 Attachments Max (10MB Each):

Personal information contained on this form is authorized for the uses noted in the Town of Amherstburg's Procedure By-law, for the purpose of contacting individuals and/or organizations requesting an opportunity to appear as a delegation before Council or an Advisory Committee of Council. The Delegation Request Form and any materials provided may be published in its entirety with the public agenda which is also posted on the Town's website. The Procedure By-law is a requirement of Section 238(2) of the Municipal Act, 2001.

Please note that all meetings are open to the public except where permitted to be closed to the public under legislated authority. Questions regarding collection of the information on this form or additional accessibility requirements may be directed to the Municipal Clerk, 271 Sandwich Street South, Amherstburg, ON, N9V 2A5, 519.736.0012.

Thank You

Submission Successful

Municipal Housing Infrastructure Program – Health and Safety Water Stream



The Town has received a provincial grant for \$3,741,250 to replace and upsize the sanitary sewer on Richmond Street between Dalhousie Street and Seymour Street. This grant represents 73% of the estimated total project cost of \$5,125,000.

The grant program was designed to protect communities by investing in the rehabilitation and expansion of core infrastructure projects to address critical health and safety issues while maintaining the current housing stock. This project includes 425m of sanitary sewer replacement on Richmond Street and will include streetscaping upgrades. The project must be tendered and awarded by March 2027 and has an anticipated 4-5 month construction schedule.

